

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**June 25, 2013**

**MINUTES**

**SPECIAL CLOSED SESSION**

At 3:00 p.m., Dr. Stephens announced that the Special Meeting – Closed Session was called to order. The topic was the Superintendent’s end-of-year evaluation.

The Special Meeting - Closed Session ended at 4:18 p.m. There were no announcements from Closed Session.

**CALL TO ORDER – CLOSED SESSION**

At 4:20 p.m. the Closed Session was called to order. Dr. Stephens asked if there were any public speakers, there were none. The following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- D. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 4:30 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Stephens called the meeting to order at 4:35 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey L. Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, and Linda Bekeny, Assistant Superintendent, Business Services. Other staff: Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment.

Dr. Stephens read the procedural announcements, led the pledge of allegiance and welcomed everyone to the meeting. There were no announcements from closed session.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda with one amendment: III. Action Item – Instructional Services, C. Resolution #12/13-36: Authorization of Designated Personnel for Child Care Center CVUSD Preschool – Wonder, seconded by Mrs. Buckles. Motion carried 5-0.

**Comments from the Superintendent**

Dr. Baarstad thanked the Board of Education for the beautiful rosewood box they gave him to honor his selection as ACSA Region 13 Superintendent of the Year.

**Comments from the Public**

CSEA President presented the unit's proposal for contract negotiations for 2013/2014.

**Comments from Individual Board Members**

Mrs. Buckles commended EARTHS for their wonderful Peace Garden, which has been supported by a grant from California American Water.

**ACTION ITEMS – GENERAL****Superintendent****A. Report to Ventura County Grand Jury Report on School Security**

Dr. Baarstad provided background to the Grand Jury's request. Mr. Dunn moved to approve the CVUSD Response to the Ventura County Grand Jury Report on School Security, as submitted, seconded by Dr. Connolly. Motion carried 5-0.

**Personnel Services****B. Resolution #12/13-35: Designation of Senior Management Position**

Mrs. Phelps moved to approve the Designation of Senior Management Position, seconded by Mr. Dunn. Motion carried 5-0.

**Instructional Services****C. Proposal for Fulcrum Learning Systems Sixth Grade Outdoor Education Program**

Dr. Connolly moved to maintain the current Outdoor Education Program in 2013-2014, seconded by Mrs. Phelps. Dr. Connolly stated that she felt that bringing this topic to the Board at the end of the school year was not the best timing. Dr. Connolly stated she has spoken with the Principal of Los Angeles County Outdoor School, and discussed the possibility of joining their program, which focuses exclusively on science education and hands-on learning in the outdoor program. Mrs. Buckles stated that the Fulcrum program may work better at the middle school level, but not as a replacement for the Outdoor Program. Mrs. Phelps stated her agreement, and discussed the problems with securing high school counselors and fund raising, especially for families who cannot afford the tuition. Mr. Dunn stated that his daughter had been a counselor for Outdoor School and benefited from the experience. Dr. Stephens questioned the concerns of staff about the program. Dr. Baarstad provided background with the concerns about the current program. The Outdoor Program, as it is, requires a great deal of organizational effort that the staff does not feel is worth the outcome. It represents running another school at an offsite location for two and a half months each year, including hiring staff (coordinator, nurse, outdoor naturalists, camp counselors) and finding people who are qualified and willing to work for two and a half months. Dr. Baarstad provided information about some of the financial problems with the current program and the positive financial and organizational possibilities with a program like Fulcrum. Dr. Connolly stated that she feels as if the Board had not been provided with enough background information and options to make any changes to the program at this time. She expects a thoughtful analysis of any future presentations, including full background information about the staff of any program that is presented as an option. Dr. Connolly stated that she feels badly going against the united voice of the middle school principals, but she hopes they understand that the Board has

not received sufficient information and was only given one option (Fulcrum). Dr. Baarstad stated that staff were prepared for the vote tonight, and he is committed to working with the Board and staff to improve the 2013-2014 Outdoor Education Program. Motion carried 5-0.

**D. Schedule Change, Banked Time – Maple Elementary**

Mrs. Buckles moved to approve the proposed schedule change at Maple Elementary School for the 2013-2014 school year, seconded by Mrs. Phelps. Motion carried 5-0.

**E. CIF/Marmonte League Representatives**

Mrs. Phelps moved to approve the names recommended as official representatives to the Marmonte League and CIF for the 2013/2014 school year, seconded by Mrs. Buckles. Motion carried 5-0.

**F. Resolution #12/13-36: Authorization of Designated Personnel for Child Care Center CVUSD Preschool – Wonder (This item was an addendum to the Agenda)**

Mrs. Phelps moved to approve designating Amie Mills as the person to sign contract documents for the CVUSD Preschool – Wonder program, seconded by Mrs. Buckles. Motion carried 5-0.

**Business Services**

**G. PUBLIC HEARING and Approval of 2013-2014 Adopted Budgets – General Fund and Ancillary Fund**

Mrs. Buckles moved to adopt the 2013-2014 Budgets for the General Fund and Ancillary Funds as submitted, seconded by Dr. Connolly. Mrs. Bekeny presented a summary of the major features of the proposal budget. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Connolly. Motion carried 5-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting of June 18, 2013

B. Personnel Assignment Orders:

1. Certificated: #9304 - #9312  
*Administrators, Teachers*
2. Classified: C-7738 – C-7758  
*Child Care Assistant, Child Nutrition Assistant I, Clerk Typist, College and Career Guidance Specialist, Custodian, Health Clerk, Intermediate Clerk Typist/Bilingual, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, Senior Clerk Typist*
3. Exempt: E-12502 to E-12531  
*Athletic Coach, Campus Supervisor, Proctor, Specialist, Student Helper*

C. Stipulated Agreement: Conejo Valley High School #22-12/13SA

D. Expulsion: Conejo Valley High School #14-12/13E

E. Purchase Order Report #837

F. Disposal of Surplus and Obsolete Equipment

G. Award of Contract – Gym Roof Replacement – Thousand Oaks High School

H. Award of Agreements – Child Nutrition 2013-2014 School Year in Supply, Material, and District Services

**INFORMATION ITEMS**

There were no information items.

**ADJOURNMENT**

Dr. Stephens adjourned the meeting at 6:00 p.m. The Board will reconvene at a Regular Meeting on Tuesday, August 20, 2013, at 5:00 p.m. for Closed Session, 6:00 p.m. Open Session at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

August 20, 2013

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Date

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Clerk

August 20, 2013

\_\_\_\_\_  
Date

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Superintendent