

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**June 24, 2003  
MINUTES  
(Adopted)**

The Conejo Valley Unified School District Board of Education met in Regular Session on June 24, 2003, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Robert Fraisse, Superintendent, Richard Simpson, Assistant Superintendent, Instructional Services, Jody Dunlap, Assistant Superintendent, Personnel Services and Gary Mortimer, Assistant Superintendent, Business Services. Linda Vranesh, Director, Elementary Education, and Martha Mutz, Director, Curriculum, were also in attendance.

**ROLL CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dolores Didio, President. The Board discussed appointment/employment of: Certificated: Teachers, Summer School Administrators; Classified: Maintenance Carpenter, Substitutes; Exempt: Specialists, Campus Supervisors, Student Helper. The Closed Session ended at 5:50 p.m.

**CLOSED SESSION**

President Didio called the meeting to order at 6:00 p.m., led the Pledge of Allegiance, and read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information.

**PLEDGE AND ANNOUNCEMENTS**

Mrs. Beaubien moved to approve the agenda with the following changes: pull A.R. #6 Resolution #02/03-25 To Approve Acquisition of Sycamore Canyon 4.5 Acres; add pages 36a through 36f to A.R. #14 Acceptance of Equipment and Cash Donations; add page 37a to A.R. #15 Award of Bid 03/7 HVAC Renovation at Thousand Oaks High School, seconded by Dr. Stephens. Motion carried 5-0.

**APPROVE AGENDA**

Dr. Fraisse announced that the staff and Board wanted to thank some of the "behind the scenes" people whose work is essential to televising and smooth running of the Board meetings. The Thousand Oaks High School students who videotape the Board meetings during the school year were recognized and thanks for their hard work: Franzcha Balzer, Brandon Coleston, Jeff Hazelwood, Natasha Hazelwood, Chris Kier, Frazier Phillips, Weston Price, and Matthew Rossingnol. Photography teacher Doug Olsen was also thanked for his work with the students, and Mass Media teacher Nancy Schroeder was applauded for being instrumental since the inception of the program. Dr. Fraisse and the Board also thanked District Office custodian Chuck Rhoades for the past ten years of service to the Board making sure that the Board Room is always ready for the meetings.

**RECOGN.**

Dr. Fraisse commended the high school staffs for their excellent efforts toward the beautiful high school graduations. There is a lot of work that goes into the graduation process, and Dr. Fraisse wanted to thank everyone involved.

**SUPT.  
REMARKS**

Ronnie Hewitt, Boys & Girls Club, thanked the Board for the approval of the Club site at Los Cerritos Middle School. He announced that the Club should be open sometimes in October. Mr. Hewitt also announced the opening of a Boys & Girls Club summer school program at Los Cerritos.

**PUBLIC  
COMMENTS**

Linda Van Dolsen, Thousand Oaks, thanked each of the Board members for what they do in and around the District, and encouraged them to take the time to follow up on concerns of the public. Mrs. Van Dolsen stated her concerns regarding the Bond budget and requested an outsider auditor for this budget and other accounting systems within the District.

There were no comments from the Board.

**BOARD  
REMARKS**

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #6489 - #6522, Classified #C-1502 - #C-1512, and Exempt #E-4320 - #E-4330, seconded by Dr. Stephens. Motion carried 5-0.

**PAO'S**

Mrs. Didio announced that Jon Sand was appointed the 2003 Summer School/Extended Year Assistant Principal: grades 6-8 at 90% of the daily rate on Class XI, Step B, of the management salary schedule, from June 19, 2003, to July 31, 2003, plus five (5) additional days.

Mrs. Didio announced a Public Hearing commencing at 6:24 p.m. for consideration of a general waiver request to allow qualifying seniors to receive a Golden State Seal Merit Diploma; there were no comments. The Public Hearing was closed at 6:25 p.m.

**PUBLIC  
HEARING**

Dr. Stephens moved to approve the submission of a waiver to the State Board of Education for qualifying seniors to receive a Merit Seal Diploma, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #1 filed.

Mrs. Phelps moved to approve the 2003-2004 school schedules as attached; seconded by Mrs. Del Campo. Dr. Stephens asked staff if any schools were planning to bank time; Dr. Simpson stated that this would require discussion and planning with UACT. Dr. Stephens asked if banking time would require different starting and ending times due to busing logistics; Mr. Mortimer stated yes. Motion carried 5-0. A.R. #2 filed.

**SCHOOL  
SCHEDULES**

Mrs. Del Campo moved to adopt the 2003-04 budgets for the General Fund and Ancillary Funds as submitted; seconded by Mrs. Beaubien. Mrs. Didio stated that we are balancing a budget with \$5 million in cuts from the State Department, and we are taking from our reserve due to the State cuts. Two areas in the "black" are Child Nutrition and Child Care. Dr. Stephens commended the Superintendent and the staff for their work, and communication, regarding the budget. Motion carried 5-0. A.R.

**2003-04  
ADOPTED  
BUDGET**

#3 filed.

Dr. Stephens moved to approve the creation of an entry-level position for a District Mail Driver, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #5 filed.

**MAIL  
DRIVER**

Mrs. Del Campo moved to approve Resolution 02/03-27 to support the passage of the State budget on time, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #7 filed.

**RESOLU-  
TION**

Mrs. Beaubien moved to approve the Consent Agenda as amended, seconded by Dr. Stephens. Motion carried 5-0. Approval of minutes for Special Meeting of June 10, 2003 and Regular Meeting of June 10, 2003; A.R.s filed: A.R. #8—Expulsion Redwood Middle School #31-02/03E; A.R. #9—Readmission of Expelled Student #18-01/02E; A.R. #10—Waivers of High School Exit Exam Requirement: #4-02/03S; A.R. #11—Waivers of High School Exit Exam Requirement: #5-02/03S; A.R. #12—Waivers of High School Exit Exam Requirement: #6-02/03S; A.R. #13—Purchase Order Report #627; A.R. #14—Acceptance of Equipment and Cash Donations; A.R. #15—Award of Bid 03/7 HVAC Renovation at Thousand Oaks High School; A.R. #16—2003-04 Annual Signature Authorization.

**CONSENT  
AGENDA**

## **INFORMATION ITEMS**

**INFO.**

### **Instructional Services**

1. Approval of Advanced Placement and International Baccalaureate English Textbooks – no discussion.
2. Approval of Textbooks for High School Elective English Classes – no discussion.
3. Approval of Change in High School Courses from Pilot Permanent Status – no comment.
4. Approval of New High School Pilot Courses – no comment.
5. Approval of Textbooks for New Courses – no comment.
6. Approval of ELD 6-12 Standards Based Replacement English Textbook – no comment.
7. Approval of 4-5 Intensive Intervention Standards-Based English Textbook – no comment.
8. Approval of Family Life Materials – no comment.

### **Business Services**

1. 2002-03 Parent-Pay Transportation Program Status Report – 2003-04 Parent Transportation Program. Mrs. Phelps questioned if ridership is declining, could the District could offer incentives? Mr. Mortimer responded that the District does not market the program as it would be a huge encroachment on the budget. Mrs. Didio asked if the District could offer incentives for car pools? Mr. Mortimer responded that some schools already do that. Mrs. Didio asked how many children actually walk to Lang Ranch Elementary School? She stated that parents who asked to be included agreed that their children would walk to the school.

