

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****June 13, 2006****MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of June 13, 2006, was called to order by President Pat Phelps at 5:00 p.m. Mrs. Phelps asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:01 p.m., where the following items were discussed:

1. Public Employee Appointment-Employment-Evaluation-Leaves of Absence-Retirement-Discipline-Dismissal
Pursuant to Government Code §54957
2. Consideration of Student Discipline
Pursuant to Education Code §48918
3. Pending Litigation
Pursuant to Government Code §54957.1(a)(3)
4. Conference with Real Property Negotiators
Pursuant to Government Code §54956.8

The Closed Session ended at 6:03 p.m. Mrs. Phelps announced that the Board took no formal action during Closed Session.

CALL TO ORDER – OPEN SESSION**OPENING PROVISIONS**

President Phelps called the meeting to order at 6:10 p.m., led the Pledge of Allegiance, welcomed guests and read the procedural announcements.

Present were Board members Dorothy Beaubien, Dolores Didio, Mike Dunn, Pat Phelps, and Dr. Timothy Stephens; Administration: Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Superintendent, Jo-Ann Yoos, Assistant Superintendent, Personnel Services, Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services, Chuck Eklund, Director, Secondary Education and Linda Peralta, Director, Elementary Education.

Mrs. Phelps welcomed and introduced the student representative seated with the Board, Kelly Feiweles, Westlake High School.

Mrs. Phelps announced that the following Personnel Assignment Orders were made at the June 9, 2006, Special Meeting of the Board:

Jeffrey Rickert, Elementary School Principal, Class IX, Step A, on the certificated management salary schedule for the 2006-2007 school year, and

Martha Tureen, Elementary School Principal, Class IX, Step E, on the certificated management salary schedule for the 2006-2007 school year.

Approval of Agenda

Mrs. Didio moved to approve the agenda with the following addition: Add page 14A, Adoption of the Early Retirement Incentive Agreement for Management Personnel, and replacement Board report for page 74: Award of Contract – Thousand Oaks High School – Gym Interior Painting Project, seconded by Mrs. Beaubien. Motion carried 5-0, student vote aye.

Special Recognition

At this time, Mrs. Phelps asked Mayor Dennis Gillette to step to the podium to present a Proclamation to Dr. Robert Fraisse, Superintendent, in honor of his years as superintendent (2002-2006).

Recognitions

1. Valedictorians, Salutatorians and Top Scholar Recognitions: The following students were recognized:
 - Newbury Park High School: Andrew Knauer and Paul Frank, Co-Valedictorians
 - Thousand Oaks High School: May Zhang, Valedictorian; Eric Huang, Salutatorian
 - Westlake High School: Andrew Chen, Valedictorian; Sooyeon Kang, Salutatorian
 - Century High School: Danielle Bingham and Jessica Goldman, Top Scholars
 - Conejo Valley High School: Kyle Greenberg, Top Scholar
2. U.S. Department of Education Presidential Scholar and Inspirational Teacher, Student Steven Sun and Teacher, Mary Budney, Thousand Oaks High School
3. Board Meeting Videographers: Students Sam Ashe, Chris Kokiousis and Frazier Phillips, and Teacher Nancy Schroeder, Thousand Oaks High School
4. First 5 Poster Winners: Students Stacy Eduarte, Cathryn Mann, Susan Villanueva, Shirley Wu and Teacher Kristi Colell, Newbury Park High School
5. Conejo Council PTA President Recognition: Sue Wells, (outgoing) President
6. Marmonte League Champions: Newbury Park High School Boys Basketball, Thousand Oaks High School Girls Softball, Thousand Oaks High School Girls Track, Westlake High School Boys Swimming, Westlake High School Girls Swimming and Westlake High School Boys Volleyball

Reports

Conejo Schools Foundation: Dianne McKay, Executive Director, and Pam Garvin, President, offered an end-of-year presentation including the Foundation's mini-grant program that provided funding to all CVUSD schools: elementary schools: \$1,000 each; middle schools and comprehensive high schools: \$2,500 each; Conejo Valley High School and Sycamore Canyon School (K-8) \$1,500 each.

Student Board Representatives: The 2005-2006 student board representatives gave their last reports to the Board regarding end-of-year activities at the high schools. The Board offered best wishes to Kelly Feiweles, Westlake High School, Kyle Greenberg, Conejo Valley and Century High Schools, Jill Zino, Newbury Park High School and Morgan Lopker, Thousand Oaks High School. The students introduced next year's representatives.

Parent Support Organizations Leadership

Betsy Connelly, District Advisory Council, reported on the final meeting on May 16, at which time Dr. Fraisse shared information about the Strategic Plan goals achieved, and what the future challenges may be. Ms. Connelly stated that the Council expressed their thanks to Dr. Fraisse for the many accomplishments during his years as Superintendent, and best wishes for his future endeavors. Dianne McKay also spoke as Manager of the Conejo Schools Foundation, and Ms. Connelly applauded the efforts of the Foundation. Representatives of the Strategic Plan Goals committees also spoke to the Council.

Sue Wells, Conejo Council PTA President, discussed 1) events at the 12th District Mini Convention on June 10 in Camarillo, which included workshops on different areas of PTA management and leadership; 2) a parent education evening that educated parents about how they can protect their children from the media, myspace.com, and cyber bullying; 3) the end-of-year Honorary Service Awards dinner and program during which Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services, Terry McCallum, Conejo Schools Foundation member and computer contractor for the District, and Jennifer Fry, Teacher, Meadows Elementary were recognized with HSA awards; and 4) thanked the Board, District, Superintendent Fraisse and Dr. Simpson for their support during her tenure as President. Ms. Wells introduced the incoming President, Aleta Smith.

Lorraine O'Neill, Bond Facility Projects District Advisory Committee, discussed events from the May 25 meeting which included Dr. Baarstad's reports on: 1) the 2005-2006 Annual Report, 2) the status of various ongoing projects related directly or indirectly to Measure R; 3) the Master Planning Process which would help establish facility standards; 4) the recommendation of the Surplus Property Committee to surplus district-owned property at the end of Rancho Conejo Boulevard; and 5) a financial update on the current status of the Bond. Sean Corrigan distributed a copy of the Board-approved 2006-07 Major Projects List totaling \$24 million (some are Measure R projects). Ms. O'Neill reported that the slate of offices will return through 2006-2007. Three dates for the committee were set for next year: October 19, January 25, and May 24.

Comments from the Superintendent

This evening was Dr. Fraisse's last Board meeting. With heartfelt praise for the staff, parents, and community members he has worked with over the past four years, Dr. Fraisse also expressed his gratitude for the support and friendship of the Board. He commended the collaboration of the bargaining units, stated his esteem for parent leaders, and expressed his thanks for the solidarity of the Leadership Team. He thanked the "Big 3" who are most directly responsible for the success of the students—principals, staff (certificated and classified) and students. *"In public service you hope you leave things a little better than they were when you came in. I believe we have done that these past four years, and I know that we will do even better things in the next four years."*

At this time, Mrs. Phelps and the Board members praised Dr. Fraisse's accomplishments as Superintendent, and presented him with the crystal piece that included the words, "Good to Great," which was Dr. Fraisse's theme during his superintendency.

Comments from the Public

Peggy Buckles, Westlake Village, discussed and applauded the "We the People" program held at the Reagan Library for 5th grade students.

Comments from Individual Board Members

Mrs. Beaubien commended the “We the People” program and thanked the PTA for their special end-of-year celebration dinner. She also discussed her experience on a visitation team to a technology academy in San Diego, which was very informative. San Diego identified several high schools with low test scores and poor attendance, and turned them into academy schools. The school they visited had four academies on campus, and Construction Technology was one of them. The idea was a high school reform effort that would create several small high schools within a large facility, and the curriculum is based on high academic standards, and students are taught in a real-world atmosphere. The academies prepare students for college as well as careers in architecture, engineering, and others. The academies function as regular comprehensive high schools, and have sports, clubs, etc. Test scores have risen drastically in these academies. Mrs. Beaubien was very impressed with the program and would like to discuss more with staff and Board members in the future.

Mr. Dunn discussed his experience at the Latino Connection at Thousand Oaks High School and thanked Manny Valdez for his leadership in this program and Donna Baker. Mr. Dunn also discussed a legal case that is being brought forward to the U.S. Supreme Court regarding segregated schools within school districts. For instance, if a school within your district has a large number of minorities compared to others, is that legal?

Mrs. Didio asked if fellow Board members would consider signing a statement which separates them from Mr. Dunn regarding his actions which has instigated an unfair labor practice charge by UACT. Mrs. Beaubien, Mrs. Phelps and Dr. Stephens stated that they would sign the statement. Mr. Dunn responded that while he was conducting a poll of the teachers regarding the beginning of Christmas vacation, UACT contacted him and told him that his actions were illegal. He did not know that this was illegal, and stopped when he found out it was. Mr. Dunn presented a counter offer, which was denied. Mr. Dunn stated that his intent was to act as a representative of the people.

ACTION ITEMS – GENERAL**Board of Education and Superintendent’s Office**

1. **Amendment of Board Policy 280.6 Vacation – Supervisory Employees, Second Reading**
Dr. Stephens moved to amend Policy 280.6 to reflect CSEA contract language regarding vacation days, seconded by Mrs. Beaubien. Motion carried 5-0, student vote aye.
2. **Adoption of Board Policy 471.3 Local District Wellness Policy, First Reading**
Mrs. Beaubien moved to approve the Local District Wellness Policy as revised, seconded by Dr. Stephens. Motion carried 5-0, student vote aye.

Personnel Services

3. **Declaration of Need for Fully Qualified Teachers**
Mr. Dunn moved to approve the Declaration of Need for Fully Qualified Educators 2006-2007, as attached, and authorize administrative staff to forward the declaration to the State of California Commission on Teacher Credentialing, seconded by Dr. Stephens. Dr. Stephens commended Dr. Jennifer Boone and the student teaching program with Pepperdine University at Manzanita Elementary Schools. Motion carried 5-0.

3A. Adoption of Early Retirement Incentive Agreement for Management Personnel

Mrs. Didio moved to expand the Early Retirement Incentive Agreement with UACT to include management personnel, seconded by Mrs. Beaubien. Motion carried 5-0.

Instructional Services**4. Approval of 2006/2007 Consolidated Application**

Mrs. Beaubien moved to approve the 2006/2007 preliminary Consolidated Application and that the Board of Education authorizes the Superintendent to file Part 1 of the application for Consolidated Funds for Education Programs for 2006/2007; Part 2 will be filed in November 2006, seconded by Dr. Stephens. Motion carried 5-0.

5. Approval of History/Social Science Instructional Materials K-5

Mrs. Didio moved to adopt the textbooks and instructional materials recommended by the K-5 History/Social Science Committee, seconded by Mrs. Beaubien. Mrs. Didio thanked everyone who participated on the committee. Motion carried 5-0.

6. Career-Applied Technology Education Grant Application

Mrs. Beaubien moved to approve the Career-Applied Technology Education grant application for 2006/2007, seconded by Mrs. Didio. Motion carried 5-0.

Business Services**7. Resolution #05/06-25: Accepting the District's Surplus Property Advisory Committee's Recommendation for the Rancho Conejo Boulevard Site as District Surplus Property.**

Mr. Dunn moved to approve Resolution #05/06-25 as submitted, seconded by Mrs. Didio. Dr. Stephens commended Drs. Fraisse, Baarstad and Kirchenstein for their work on this agreement; Mr. Dunn stated that he was in agreement with this decision. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Beaubien moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0. Mrs. Phelps announced the following administrative appointments:

Dean of Students, Larry Berlin, High School, Class XIII, Step E, on the certificated management schedule for the 2006-2007 school year.

Dean of Student, Elvira Gutzwiller, High School, Class XIV, Step B, on the certificated management schedule for the 2006-2007 school year.

A. Approval of Minutes**1. Minutes of Special Meetings:**

- a. April 18, 2006
- b. May 1, 2006
- c. May 2, 2006
- d. May 15, 2006

2. Minutes of Regular Meeting of May 23, 2006**B. Personnel Assignment Orders**

1. Certificated: #7446 through #7481

2. Classified: C-3246 to C3278
3. Exempt: E-6720 to E-6758
- C. Expulsions:
 1. Sycamore Canyon School #40-05/06E
 2. Thousand Oaks High School #41-05/06E
 3. Thousand Oaks High School #42-05/06E
 4. Thousand Oaks High School #43-05/06E
 5. Thousand Oaks High School #44-05/06E
 6. Thousand Oaks High School #45-05/06E
 7. Thousand Oaks High School #46-05/06E
- D. Readmission of Expelled Students
 1. #3-05/06E
 2. #6-05/06E
 3. #7-05/06E
 4. #12-05/06E
 5. #18-05/06E
- E. Purchase order Report #683
- F. Disposal of Surplus and Obsolete Equipment
- G. Retainer for Agreement for Legal Services with Parker and Covert LLP
- H. Change Order #2: Indefinite Quantity Electrical Upgrade – Reyes & Sons, Electric, Inc.
- I. Award of Contract – Thousand Oaks High School – Gym Interior Paining Project

INFORMATION ITEMS

Instructional Services

1. School Schedules 2006/2007
2. Approval of New High School Foreign Language Pilot Courses: Chinese 1 and Chinese 2
3. Approval of Foreign Language Instructional Materials
4. Approval of New High School Foreign Language Pilot Course: Spanish for Spanish Speakers 2 (Mrs. Didio asked for an explanation of this class; Mrs. Mutz explained that this class is for native speakers who are not ready for Advanced Placement, but need to advance.)
5. Approval of Physical Education Philosophy Program Expectations and Grade Level Content Standards (Mrs. Didio asked if the P.E. teachers were credentialed and if not, how are they made aware of standards; Dr. Simpson responded that most elementary schools employ P.E. Specialists, but the credentialed classroom teacher is ultimately responsible for the instructional program.)
6. Approval of Physical Education Instructional Materials, Grades 6-12
7. Approval of Permanent Status for Pilot Course: Functions, Statistics, and Trigonometry
8. Recommendation of Family Life Materials Review Committee (Mr. Dunn stated that he is now a representative on the committee, and approves information brought forward regarding aides instruction.)
9. Westlake High School Schedule Change (Dr. Stephens commended Principal Lipari and staff for their efforts for improvement.)

Business Services

10. Establishing Breakfast/Lunch Prices for the 2006/2007 School Year (Mrs. Phelps questioned the time that breakfast is served at some of the schools.)
11. 2006/2007 Civic Center Fee Schedule

- 12. Adoption of 2006/2007 Health and Welfare Benefit Agreements (Mr. Dunn read the following from the agreement, "...projected to increase total benefit costs by as much as \$2.7 million." He stated that this comes from the same fund source as raises, the General Fund.)
- 13. Resolution #05/06-27: Resolution Providing for \$2,500,000 of Additional Financing

REPORTS AND CONCERNS

- A. Reports from the Strategic Plan Committees: Dr. Fraise reported that the three Strategic Plan committees have been working for the last three years, and planned to carry their work through to the fall of 2006, with the anticipation of bringing reports to the Board at that time. This would allow Mr. Contini and the Board to consider the next steps approaches with each committee. Dr. Fraise thanked all the committees for their work.
- B. Reports from the Superintendent. There were none.
- C. Reports from the Personnel Commission. There were none.

ADJOURNMENT:

President Phelps adjourned the Open Session at 8:32 p.m. The Board will reconvene on Tuesday, June 27, 2006, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session.

June 27, 2006

Date

Clerk

June 27, 2006

Date

Superintendent

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