

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**June 10, 2003
MINUTES
(Adopted)**

The Conejo Valley Unified School District Board of Education met in Regular Session on June 10, 2003, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California. **CALL TO ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Robert Fraisse, Superintendent; Richard Simpson, Assistant Superintendent, Instructional Services; Jody Dunlap, Assistant Superintendent, Personnel Services; Gary Mortimer, Assistant Superintendent, Business Services and Chuck Eklund, Director, Secondary Education. **ROLL CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dolores Didio, President. The Board discussed appointment/employment of: Certificated: Teachers, Summer School Teachers, Counselors; Classified: Child Nutrition Assistant I, Instructional Media Technician, Pre-School Assistant Teacher (NfL), Substitutes; Exempt: Campus Supervisors, Student Helpers, Athletic Coaches. The Closed Session ended at 6:00 p.m. **CLOSED SESSION**

President Didio began the meeting at 6:11 p.m. and led the Pledge of Allegiance. **PLEDGE**

President Didio read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information. **ANNOUNCEMENTS**

Mrs. Beaubien moved to approve the agenda as amended: add A.R. #3A, page 10A, to the Personnel Services section of Action Items – General, Reductions in Classified Positions Funded from SIP, and two items under Opening Provisions, Recognitions: Ventura County Teacher of the Year and CIF Champion, Thousand Oaks High School Baseball, seconded by Dr. Stephens. Motion carried 5-0. **APPROVE AGENDA**

Rebecca Loving Nichols was recognized and thanked for chairing the District Advisory Council for the past two years. Ms. Nichols introduced next year's Chair, Dianne McKay. **RECOGNITIONS**

Dr. Linda Calvin, Associate Director, Pupil Services, congratulated the students who received special recognition in the "Just Say No!" poster contest.

Laura Wheeler, kindergarten teacher at Ladera Elementary School, was recognized for having been awarded Ventura County's SELPA Golden Bell.

Caron Battaglia, English/journalism teacher at Westlake High School, was recognized as Ventura County Teacher of the Year.

Athletic recognitions were awarded to: the Thousand Oaks High School Girls' Track team, Westlake High School Boys' Golf team, Westlake High School Boys' Volleyball team as co-champions, and Westlake High School Boys' Baseball team. The Board also recognized the Thousand Oaks High School Varsity Baseball team, who won the CIF Championship!

**RECOGNITIONS
(CONT.)**

The 2002-2003 student Board representatives were thanked for their year of service, and the students for the 2003-2004 school year were introduced: Matthew Lee will serve another year, Makenzie Hobbs introduced Heather Sand, who will represent Thousand Oaks High School and Kathleen Sullivan will represent Westlake High School. The representative from Conejo Valley/Century High Schools will be announced in the fall. Student reports included school-to-career and Academy activities, musical and performing arts activities, rallies, Senior award nights, athletic events, finals, and graduation activities.

**STUDENT
REPS.**

Peggy Buckles, Parliamentarian, Conejo Council PTA, reported on honors received by unit PTA's across the District.

**DISTRICT
CMTS.**

Jack Tucker, Chairperson, Bond District Advisory Committee, will present his end-of-year report on July 8, 2003.

Dr. Fraisse 1) complimented the students and staff at Newbury Park High School for their demeanor and assistance during the bomb threat Friday. Dr. Fraisse wants the community to know that we take all threats seriously. 2) applauded Meg Eaton, Madroña Elementary School, Chamber Teacher of the Year, and Caron Battaglia, English/Journalism teacher at Westlake High School, the Ventura County Teacher of the Year; 3) congratulated Lucy Ableser, school psychologist, recipient of the Meritorious Service Award from Ventura County Association of School Psychologists; 4) commended students and staff at Newbury Park High School, Thousand Oaks High School, and Westlake High School for being in the top 4% of schools Nation-wide; 5) cheered the Thousand Oaks High School baseball team for their CIF championship; 6) commended Thousand Oaks High School for their Chorus at the Washington, D.C. Heritage Festival—winning Sweepstakes among other awards, the Lancer Newspaper for the Silver Certificate from Columbia Scholastic Press Association for Excellence, and Lancer Legend Yearbook for the Pacemaker Award for its yearbook disc.

**SUPT.
REMARKS**

Richard McCann, Thousand Oaks, and Norman Panczak, Westlake Village, discussed their displeasure at the parking situation on Brentford Avenue, Westlake, as a result of the baseball fields at Westlake Elementary School.

**PUBLIC
COMMENTS**

John Andersen and Macy Andersen, Newbury Park, discussed their concerns about the facilities at Sequoia Middle School.

Suzanne Duckett, Thousand Oaks, discussed her concerns about the portables at Sequoia Middle School and asked that every school send a representative to the Bond DAC meetings.

**PUBLIC
COMMENTS
(CONT.)**

President Didio asked staff to provide a facilities report, complete with facilities evaluation and a long-range facility plan.

Peggy Buckles, Westlake Village, complimented the staff for the way they've handled the lack of funding for maintenance throughout the District.

Dr. Stephens commended Banyan Elementary School for the new school library opening, and thanked Mrs. Didio and Dr. Fraise for their work to obtain \$3.1 million from the City of Thousand Oaks for renovation of the stadiums at all three high schools.

**BOARD
REMARKS**

Mrs. Phelps pointed out the tight restrictions and codes when it comes to construction, and how a lot of money does not go very far these days when building. Mrs. Phelps also commended Westlake Elementary School principal Carol Philips for singing to the students at a special event at the school, and commended Rockwell and the students who participated in the Youth Motivational Program.

Mrs. Del Campo commended all those involved in the *We the People* program at the Reagan last week. She stated that the hands-on program involved students in activities including freedom of speech and the right to vote. Mrs. Del Campo also thanked the Thousand Oaks/Westlake Village Chamber for their special program honoring service personnel in and around the Conejo, including the Teachers of the Month and Year.

President Didio commended the collaborative efforts of the City of Thousand Oaks, the Conejo Recreation and Park District, and the School District for the decision of the City to contribute \$3.1 million toward the renovation projects at the three comprehensive high schools as a contribution from developer funds.

Mrs. Del Campo moved to approve in concept the Conejo Schools Foundation to function as a Board-approved parent support/booster organization. Final approval subject to a) review of by-laws and other documentation by District legal counsel prior to final approval by Board of Education; b) revisions to documentation, if identified as necessary by counsel, are incorporated into final documentation; c) staff review of documentation prior to final approval by Board of Education; and d) revisions to documentation, if identified as necessary by staff, are incorporated into final documentation, seconded by Mrs. Phelps. Terry McCallum, Foundation board member, provided a presentation regarding the vision of the Foundation and introduced Foundation board members Anne King, Patti Yomantas, Judy Lazar, Dianne McKay, Bob Nunn, Bob Fraise, and Sheila Carlson. Motion carried 5-0. A.R. #1 filed.

**CONEJO
SCHOOLS
FOUND.**

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #6473 to #6487; Classified #C-1485 to #C-1501; and Exempt #E-4305 to #E-4310, seconded by Dr. Stephens. Motion carried 5-0.

PAO'S

Dr. Stephens moved to approve the Declaration of Need for Fully Qualified Educators 2003-2004, as attached, and authorize administrative staff to forward the declaration to the State of California Commission on Teacher Credentialing, seconded by Mrs. Beaubien. Mrs. Phelps asked what a limited assignment permit was; Dr. Dunlap replied the definition is a fully credentialed, short-term assignment. Motion carried 5-0. A.R. #2 filed.

**DECLARA.
NEED FULLY
QUAL. EDUC.**

Dr. Stephens moved that due to lack of funds and lack of work, the Board of Education hereby finds that it is in the best interest of the School District to direct the superintendent to commence implementing procedures to reduce the classified positions as proposed, effective July 15, 2003, in accordance with the provisions of the Contract of Agreement between the District and Chapter 620, California School Employees Association (CSEA) and the California Education Code, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #3 filed.

**REDUCTION
OF TPP
POSITIONS**

Mrs. Del Campo moved that due to lack of funds and lack of work, the Board of Education finds that it is in the best interest of the School District to direct the Superintendent to commence implementing procedures to reduce/delete the classified positions as requested, effective July 15, 2003. The layoff proceeding will be under the provisions of the CSEA Contract of Agreement between the District and Chapter 620, CSEA and the California Education Code, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #3A filed.

**REDUCTION
OF CLASS.
POSITIONS
FUNDED BY
S.I.P**

Dr. Stephens moved to accept the 2002-2003 third quarter financial statements as submitted, seconded by Mrs. Phelps. Dr. Fraisse provided a presentation on the budget. Motion carried 5-0. A.R. #4 filed.

**3RD QTR.
FINANCIALS**

Mrs. Beaubien moved to approve the Consent Agenda, seconded by Dr. Stephens. Motion carried 5-0. Approval of minutes for Study Session May 20, 2003, and Regular Meeting May 27, 2003; A.R.s filed: A.R. #5—Expulsion: Sequoia Middle School #27-02/03E; A.R. #6—Expulsion Conejo Valley High School #28-02/03E; A.R. #7—Expulsion: Los Cerritos Middle School #29-02/03E; A.R. #8—Expulsion: Los Cerritos Middle School #30-02/03E; A.R. #9—Overnight Trip Request: Westlake High School Cheer Squad; A.R. #10—Application of 2003/04 Consolidation Application; A.R. #11—Purchase Order Report #626; A.R. #12—Disposal of Surplus and Obsolete Equipment; A.R. #13—Resolution #02/03-18 2002/03 Retroactive Salary Schedule Authorization; A.R. #14—Resolution #02/03-19 Year End Budget Transfers; A.R. #15—Resolution #02/03-20 Appropriation of Unbudgeted Income to Reserves; A.R. #16—Resolution #02/03-21 Approval of Appropriation Transfers; A.R. #17—Resolution #02/03-22 Approval of Expense Transfers; A.R. #18—Resolution #02/03-23 Approval of Interfund Transfers; A.R. #19—Resolution #02/03-24 Approval of Temporary Loans Between District Funds

**CONSENT
AGENDA**

Instructional Services

INFO.

1. School Schedules for 2003/2004. Dr. Stephens asked if any schools were banking time; Dr. Simpson replied no. There was no further discussion.

Business Services

**INFO.
(CONT.)**

1. 2003-2004 Adopted Budget—Mr. Mortimer highlighted areas of the budget for the Board and community.
2. 2003-2004 Civic Center Fee Schedule—Mr. Mortimer explained that some of the fee increases are due to overall increases in utility costs that need to be passed on to the users.

There were no items of legislature.

LEGIS.

There was no report from the Personnel Commission.

**PERS.
COMM.**

President Didio adjourned the regular session at 8:48 p.m. The Board will convene on June 24, 2003, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

ADJOURN

June 24, 2003	
Date	Clerk

June 24, 2003	
Date	Secretary

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