

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**June 8, 2004
MINUTES**

The Conejo Valley Unified School District Board of Education met in Regular Session on June 8, 2004, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO
ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Dr. Timothy G. Stephens. Also present were Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education was also present.

**ROLL
CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dorothy Beaubien, President. The Board discussed appointment/employment of: Certificated: Teachers; Classified: Substitutes; Exempt: Specialists, Campus Supervisors, Student Helpers, Athletic Coaches; items of litigation and real property. The Closed Session ended at 6:00 p.m.

**CLOSED
SESSION**

President Beaubien called the meeting to order at 6:11 p.m. and led the Pledge of Allegiance. President Beaubien read announcements that reviewed instructions regarding smoking, cell phones, Speaker’s Cards, Public Statement Cards, and Board procedures.

**PLEDGE
AND
ANNOUNCE-
MENTS**

Mrs. Didio moved to approve the agenda with the following amendment: under Opening Provisions, add a presentation from the Conejo Schools Foundation and Thousand Oaks High School Boys Basketball – Marmonte League Champions, seconded by Dr. Stephens; student vote aye. Motion carried 5-0.

**APPROVE
AGENDA**

Terry McCallum, President, Conejo Schools Foundation, presented the Board with a pledge for \$100,000 for the 2004-05 school year. Mr. McCallum commended the community for their generous donations.

**CONEJO
SCHOOLS
FOUND.**

Justine Fischer, Conejo Council PTA president for the past two years, was thanked by the Board for her time and commitment to the students of our community. Mrs. Fischer introduced Susan Wells, the incoming president for the next school year.

**PRESENTA-
TIONS**

Marilyn Cole, Special Education District Advisory Council President, was thanked by the Board for her time and commitment to the students in our community. Mrs. Cole announced that Justine Fischer would be the incoming president for next school year.

Valedictorians, Salutatorian and Top Scholars were not present. Valedictorians: Newbury Park High School: Mee Ping Ko, Zoe Tess Raleigh; Thousand Oaks High School: Melissa Megan Lee, William C. Wu. Salutatorian: Westlake High School: Sophie Sun. Top Scholars, Century/Conejo Valley High Schools: Lauren Cosby, Ozmayda Reyfa.

**PRESENTATIONS
(CONT.)**

Eagle Scout Awards: Newbury Park High School students: Andrew Faerber upgraded team room at Newbury Park High School; Samuel Gibbs assembled picnic tables for lunch area, planted flower in the courtyard, and painted safety circles outside kindergarten through 5th grade classrooms at Sycamore Canyon School. Thousand Oaks High School students: Russel Chun refurbished the volleyball storage room in the gymnasium at Thousand Oaks High School; Chris Eum painted the office walls and trim at Glenwood Elementary; Brent Gouett repainted the stage and two wood "Gator" signs at Glenwood Elementary; Clayton Gunn painted five large storage containers at Thousand Oaks High School.

Board meeting videographers: Nancy Schroeder, Thousand Oaks High School mass media teacher and coordinator for Channel 20, introduced students who had been instrumental for the filming of Board meetings throughout the year: Chris Butterfield, Brett Finston, Jeffrey Hazlewood, Natasha Hazlewood, and Frazier Philips.

Marmonte League Champions: the following teams and coaches were introduced and congratulated for their successful year: Thousand Oaks High School Boys Basketball, Baseball and Softball Teams; Westlake High School Boys Volleyball team.

Matthew Lee, representing Newbury Park High School, sat with the Board. Matthew, along with Vanessa Hernandez, Century/Conejo Valley High Schools, and Heather Sand, Thousand Oaks High School, discussed school activities such as career academy and school-to-career activities, prom events, senior awards nights and other senior events, athletics, and accreditations. Kathleen Sullivan, Westlake High School, was not present.

**STUDENT
BOARD
REPS.**

The Board thanked the student representatives for their excellent reports throughout the year. The representatives introduced student representatives for the 2004-2005 school year: Kelsey McMahon, Newbury Park High School; Bryn Sowa, Thousand Oaks High School; (Chaddy Elhawary, Westlake High School).

Justine Fischer, President, Conejo Council PTA, discussed end-of-year events and introduced the 2004-2005 Conejo Council President, Sue Wells.

**DISTRICT
CMTS.**

Dianne McKay, District Advisory Council Chair, discussed reports by Joe Cook, Director, Child Nutrition, regarding the school lunch program, and Dr. Simpson, regarding API scores. Mrs. McKay invited guests to the September 21, 2004, first meeting of the school year.

Jack Tucker, Chair, Bond District Advisory Committee, updated the Board and community on the current projects and expenditures of the bond funds. Mr. Tucker announced that Lorraine O’Neill would be next year’s chair.

Dr. Fraisse 1) updated the community regarding the Sycamore Canyon gym proposal: on May 25 the City Council voted unanimously to donate \$1,000,000 in support of the construction of the gym. Dr. Baarstad further explained the State joint-use, matching funds grant process that would maximize resources from the District and City. Representatives from the District, school, and community met with architects and ground breaking may be as early as September 2005. 2) informed the Board that the staff will be bringing a goals and objectives action plan at the next two Board meetings and celebrate the many positive aspects of the District; 3) offered a special thanks to the “behind the scenes” people that he works directly with: his office staff and the three assistant superintendents: Rich Simpson, Jody Dunlap and Jeff Baarstad. Dr. Fraisse also thanked the Board for their leadership; 4) responded earlier to the \$100,000 pledge for the 2004-2005 school year from the Conejo Schools Foundation, presented by Terry McCallum, President. Dr. Fraisse restated that the purpose of the Foundation is to ensure that the quality of education for our students is not compromised. The generosity of those who have given to the Foundation is an indication that this community will not stand for anything other than great education!

**SUPT.
REMARKS**

Ronald Haw, Malibu, presented “Basics of Personal Financial Planning Program” proposal as curriculum for students.

**PUBLIC
COMMENTS**

Cindy Wagner, Sandra Goodman, Therese Snyder, Mark Sherwood, Jamie Behar, Bill Hopkins, and Neil Jurgens thanked the staff for working with parents and expressed concerns about the 6th grade classes at Colina Middle School next year, and asked the District to look into an address verification policy. Public Written Statement Cards on this issue were also submitted by: Christine Blatt, Robin Kaplan, Susan Arentzoff, Barbara Porush, Marie Orange, Mardee Sowa, Madison Sowa, Robin Rieger, Suzi Hopkins, Sandra Goodman, Martina Lindert, Therese Snyder, Jodi Henderson, Kathy Levinsohn, and Gorth Barrett.

Dr. Stephens discussed the address by the Mayor, City of Thousand Oaks, Bob Wilson last week at the City Council meeting, in which he stated three things the City greatly values: safety, preserving open space, and education. Dr. Stephens thanked the City for their generosity this past year, having donated \$3.1 million to have the high school stadiums upgraded, and most recently pledged \$1 million for the construction of the Sycamore Canyon School gymnasium. Dr. Stephens stated that the District appreciates City’s spirit of partnership, collaboration and teamwork, and pledged that the District will work closely with the City to continue with this momentum.

**BOARD
REMARKS**

Mrs. Didio agreed and stated that when entities work together, they can maximize resources for the benefit of the whole community. Mrs. Didio also mentioned her work on the board with the American Cancer Society, their emphasis on obesity, and their interest in working with the school district on this issue.

Mrs. Beaubien commended the District’s “We the People” program and thanked

Martha Mutz for her leadership. Mrs. Beaubien also commented on the excellent behavior and astuteness of the 5th graders involved in the program. Mrs. Del Campo also commented on the excellence of the program.

**BOARD
REMARKS
(CONT.)**

Mrs. Didio moved to approve Personnel Assignment Orders Certificated #6814 - #6839, Classified #C-2042 - #C-2053, and Exempt #E-5170 - #E-5185, seconded by Dr. Stephens. Motion carried 5-0.

PAO'S

Mrs. Phelps moved to approve the 2004-2005 preliminary Consolidated Application, seconded by Mrs. Del Campo. Motion carried 5-0; student vote aye. A.R. #1 filed.

**2004-05
CONSOL.
APP.**

Mrs. Del Campo moved to ratify the names recommended as official representatives to the Marmonte League and CIF for the 2004/2005 school year, seconded by Mrs. Phelps. Motion carried 5-0; student vote aye. A.R. #2 filed.

**CIF/MARM.
LEAGUE
REPS**

Official representatives: Newbury Park High School: Max Beaman, Principal; Steve Lepire, Assistant Principal/Athletic Director. Thousand Oaks High School: Jo-Ann Yoos, Principal; Athol Wong, Assistant Principal/Athletic Director. Westlake High School: Ronald Lipari, Principal; Richard Urias, Assistant Principal/Athletic Director.

Dr. Stephens moved to accept the 2003-04 Third Quarter Financial Statements as submitted, seconded by Mrs. Didio. Motion carried 5-0; student vote aye. A.R. #3 filed.

**2003/04
THIRD QTR.
FINANCIAL
STATEMENT**

Mrs. Didio moved to approve the Memorandum of Understanding between the District and the City of Thousand Oaks, seconded by Mrs. Phelps. Motion carried 5-0; student vote aye. Dr. Stephens thanked Dr. Baarstad for identifying the grant, writing it and working with the City. Dr. Baarstad stated that the thanks should go to Sean Corrigan, Dr. Fraisse, and Sycamore Canyon parents. A.R. #4 filed.

**MOU
SYCAMORE
CYN. GYM**

Mrs. Didio moved to approve the Consent Agenda, seconded by Mrs. Del Campo. Motion carried 5-0; student vote aye. Approval of minutes for Regular Meeting of May 24, 2004; A.R.s filed: A.R. # 5 Expulsion – Sequoia Middle School E-29-03/04/E; A.R. #6 Overnight Field Trip Thousand Oaks High School Cross Country; A.R. #7 Overnight Field Trip Thousand Oaks High School Softball Team; A.R. #8 Purchase Order Report #645; A.R. #9 Disposal of Surplus and Obsolete Equipment; A.R. #10 Award of Bid 04/4 Roofing Projects; A.R. #11 Change Order #1: Sequoia Middle School Emergency Restroom Repair; A.R. #12 Notice of Completion: Sequoia Middle School Emergency Restroom Repair; A.R. #13 Resolution #03/04-20 Approval of Expanse Transfers; A.R. #14 Resolution #03/04-21 Approval of Interfund Transfers; A.R. #15 Resolution #03/04-22 Appropriation of Unbudgeted Income to Reserves; A.R. #16 Resolution #03/04-23 Approval of Appropriation Transfers; A.R. #17 Resolution #03/04-24 Year-End Budget Transfers; A.R. #18 Resolution #03/04-25 2003-04 Retroactive Salary Schedule Authorization; A.R. #19 Resolution #03/04-26 Approval of Temporary Loans Between District Funds.

**CONSENT
AGENDA**

Instructional Services: School Schedules 2004/05. There was no discussion.

INFO.

Business Services: 2004-05 Adopted Budgets – General Fund and Ancillary Funds. Dr. Baarstad presented information to the Board and public on the proposed adopted budget.

There were no items of Legislation.

LEGIS.

There were no items from the Personnel Commission.

**PERS.
COMM.**

President Beaubien adjourned the regular session at 8:03 p.m. The Board will convene on Tuesday, June 22, 2004, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

ADJOURN

_____ June 22, 2004	_____
Date	Clerk

_____ June 22, 2004	_____
Date	Secretary

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