

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**June 4, 2013
MINUTES**

CALL TO ORDER – CLOSED SESSION

At 5:00 p.m. President Timothy Stephens announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Timothy Carpenter, Deputy Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:50 p.m. There were no announcements from Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Stephens called the meeting to order at 6:00 p.m. Present were Board members Peggy Buckles, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Dr. Betsy Connolly was not present. Administration: Dr. Jeffrey Baarstad, Superintendent, Timothy Carpenter, Deputy Superintendent, Personnel Services, Linda Bekeney, Assistant Superintendent, Business Services, and Robert Iezza, Assistant Superintendent,

Instructional Services. Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education and Dr. Jon Sand, Director, Curriculum and Assessment, were present.

Dr. Stephens read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda, seconded by Mrs. Buckles. Motion carried 4-0.

Recognitions

- Student Representatives Reporting to the Board 2012-2013 and Introduction to Students for 2013-2014
- Laurie Lam, Outgoing District Advisory Council Chairperson 2011-2013
- Denise Reader, Outgoing Conejo Council PTA President 2011-2013
- Valedictorians and Top Scholars
- Bryan Ross, Perfect Attendance K-12
- Athletic Champions, Marmonte League
- Newbury Park High School Girls Swim
- Westlake High School Boys Lacrosse
- Westlake High School Boys Swim
- Westlake High School Boys Tennis
- Westlake High School Boys Volleyball
- Westlake High School Boys Golf
- Westlake High School Boys Golf and CIF Champions

Reports from High School Student Representatives

Kate Corlett, representing Thousand Oaks High School and Will Barrett, Westlake High School, reported on events from their schools such as Prom activities, STEM Robot competition, Senior Awards Nights, Senior finals week, Athletic competitions, band and choir, ASG and ASB events, art shows, rallies, sports, drama and club activities.

Reports from Community Support Organizations

Mrs. Reader read a report from Clinton Muir, President, EARTHs Magnet School. Mrs. Reader reported on the hours of volunteer time by PTA members, funds raised and value of volunteers for the school year. For more information, you may visit the Conejo Council PTA website at <http://conejocouncilpta.org/CommunityConcerns.html>.

Cindy Goldberg, Executive Director, Conejo School Foundation, thanked the Board for their leadership and vision over the past year. Summer School classes are filled and additional classes need to be staffed. More information about the Foundation may be found at <http://www.conejoschools.org/>.

Laurie Lam, Chairperson, District Advisory Council (DAC) reported from the last meeting where presentations were heard from: Dr. Jon Sand regarding Common Core, Robert Iezza regarding the Consolidated Application, Tony Held regarding Outdoor School, and Dr. Jeff Baarstad regarding an end-of-year update and focus for next year. Terry McCallum, Conejo Schools Foundation, provided a clip from the Music Festivals that was very inspiring. For more information, please visit DAC's webpage at <http://www.conejo.k12.ca.usParents/DistrictAdvisoryCouncilDAC.aspx>.

Comments from the Superintendent

Dr. Baarstad had no comments.

Comments from the Public

One speaker discussed her excitement about the common core standards and curriculum.

Comments from Individual Board Members

Mrs. Phelps mentioned the success and importance of the Music Festivals and thanked the Conejo Schools Foundation for the end-of-season social, discussed the anti-bullying workshop sponsored by the Conejo Coalition for Youth and Families, and praised Breakthrough Program Coordinator Kathleen Murvin for her devotion to students and her support of the Reality Party program. Mrs. Buckles thanked the Conejo Council PTA for their end-of-year awards program and dinner, complimented Girl Scout Troop #6157 for the Gold Award ceremony and thanked school staff who were in attendance, attended the Sequoia Middle School Discover Academy 8th grade culmination program and Los Cerritos fitness track dedication. Mr. Dunn extended an invitation to everyone to attend the Common Core Forum on Monday evening, June 10, at 6:00 p.m. at the Thousand Oaks High School Performing Arts Center.

ACTION ITEMS – GENERAL**Superintendent****A. Adjust Board Meeting Dates for June, July and August 2013**

Mrs. Buckles moved to adjust the Board meeting schedule for June, July and August 2013 to include a third meeting in June on June 25 at 4:00 p.m., and cancel the meetings of July 2, 16 and August 6, seconded by Mrs. Phelps. Motion carried 4-0.

Personnel Services**B. Approval Resolution #12/13-24: Designation of Senior Management Positions**

Mr. Dunn moved to approve Resolution #12/13-24 – Designation of Senior Management Positions as submitted, seconded by Mrs. Buckles. Motion carried 4-0.

C. Establishment of Classified Positions

Mrs. Phelps moved to approve the establishment of classified assignments as specified, seconded by Mrs. Buckles. Motion carried 4-0.

Instructional Services**D. Approval of School Time Schedules 2013-2014**

Mrs. Buckles moved to approve the 2013-2014 school time schedules, seconded by Mrs. Phelps. Motion carried 4-0.

Business Services**E. 2013-2014 Civic Center Fee Schedule**

Mr. Dunn moved to approve the 2013-2014 Civic Center Fee Schedule, effective July 1, 2013, as submitted, seconded by Mrs. Phelps. Motion carried 4-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda, seconded by Mrs. Buckles. Motion carried 4-0.

Dr. Stephens made the following announcements regarding Personnel Assignments, beginning July 1, 2013 for 2013/2014:

Paula Golem has been appointed Principal, Glenwood Elementary School
Stacy Brush has been appointed Principal, Aspen Elementary
Brandy LaRue has been appointed Assistant Principal, Los Cerritos Middle School

- A. Approval of Minutes (in Section B of the full Agenda)
 - 1. Regular Meeting of May 21, 2013
 - 2. Special Meeting of May 28, 2013

- B. Personnel Assignment Orders:
 - 1. Certificated Employees: #9320 to #9324
Administrators, Counselors, Teachers

 - 2. Classified Employees: C-7641 to C-7674
Account Clerk, Administrative Assistant, Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Delivery Driver, Child Nutrition Manager, Custodian, Director, Child Nutrition, Health Clerk, Intermediate Clerk Typist, Intermediate Clerk Typist/Bilingual, Language Assessment and Development Facilitator, Paraprofessional/Special Ed, School Office Manager, Secretary, Senior Clerk Typist

 - 3. Exempt Employees: E-12679 to E-12718
Athletic Coach, Campus Supervisor, Proctor, Specialist, Student Helper

- C. Stipulated Agreements
 - 1. Thousand Oaks High School #20-12/13SA
 - 2. Thousand Oaks High School #21-12/13SA

- D. Expulsion: Westlake High School #12-12/13E

- E. Readmission of Expelled Students
 - 1. #2-12/13E
 - 2. #8-12/13E

- F. Overnight Trip Requests
 - 1. Newbury Park High School Cheer
 - 2. Westlake High School Future Business Leaders of America
 - 3. Westlake High School Junior Achievement Company Program

- G. Purchase Order Report #835

INFORMATION ITEMS

Instructional Services

- A. Proposal for Fulcrum Learning Systems Sixth Grade Outdoor Education Program
Dr. Jeff Davis, Director, Secondary Education and Carol Boyan-Held, Director, Elementary Education, provided a report about the Fulcrum Learning Systems program. The current Outdoor School program offers two nights, two-and-a-half days at the camp for the students for \$200, whereas the Fulcrum Program would offer two days and one night for \$185. The Fulcrum Program is fully planned and executed by the Fulcrum staff. The current Outdoor School requires that the District pay for a program coordinator and staff, including a nurse. Dr. Davis and Mrs. Boyan-Held fielded questions from Board members. Mr. Dunn asked if both programs could be offered. Dr. Davis explained the difficulty in coordinating both programs, especially the current format due to staffing difficulties. Dr. Stephens asked if the District could offer Fulcrum as a pilot program for one year. Mr. Dunn stated that pulling off the Camp Bloomfield site may compromise the future use of the site and cost to the District. The Fulcrum proposal will be brought to the Board as an action item at the June 18 Board meeting.

B. Revision of Board Policy 5030 – Student Wellness

Five public speakers spoke in favor of the revisions to the Student Wellness policy, and two asked that the board consider no food being allowed at classroom celebrations. Dr. Baarstad stated that he agreed with the changes in the policy and felt that it is a good first step to making changes for a healthier environment in the classrooms. He thanked Mr. Iezza and members of the Wellness Committee for their help.

C. Consolidated Application and Reporting System (CARS) Application for Funding 2013/2014

D. Adult School Courses for 2013/2014

E. Approval of New High School Pilot Course: Construction Basics

Business Services

F. 2012-2013 Parent-Pay Transportation Program Status Report and 2013-2014 Parent-Pay Transportation Program

ADJOURNMENT

Dr. Stephens adjourned the Open Session at 8:54 p.m. The Board will reconvene on **Tuesday, June 18, 2013, Special Closed Session (Board only) 4:00 p.m., Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 18, 2013

Date

Clerk

June 18, 2013

Date

Superintendent