

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**June 3, 2014  
MINUTES**

**SPECIAL CLOSED SESSION**

At 4:05 p.m., President Peggy Buckles announced that the Board would convene into Special Closed Session, and asked if there were any public speakers for the item, Superintendent's End-of-Year Evaluation. There were none. The Board convened at 4:07 p.m. The Special Closed Session ended at 5:12 p.m.

**CLOSED SESSION**

At 5:15 p.m. President Peggy Buckles announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:17 p.m., where the following items were discussed.

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following property was discussed regarding price and terms of payment: 310 Kelley Road, Newbury Park, CA.

The Closed Session ended at 6:05 p.m. There were no announcements from Closed Session.

**REGULAR SESSION****OPENING PROVISIONS**

Call to Order and Roll Call: Mrs. Buckles called the meeting to order at 6:09 p.m., led the Pledge of Allegiance, read the procedural announcements and welcomed everyone to the meeting.

Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekey, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education, Dr. Jon Sand, Director, Curriculum & Assessment, and David Fateh, Director, Planning & Construction, were also present.

She asked for a moment of silence in respect for the passing all those who lost their lives by a shooter on the UCSB campus over the weekend. May the parents of our former student, Veronica Weiss, find peace.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda with the following change: V. Action Items – Consent, B. 1. Personnel Assignment Orders, Certificated Employees, the numbers changed from 9604-9612, seconded by Dr. Stephens. Motion carried 5-0.

**Recognitions:**

Student Board Representatives and New Representatives for the 2014-2015 School Year

*Katherine Sham (new for 2014-2015), Westlake High School*

Conejo Valley High School Top Scholars

*Crystal Jones*

*Shaylynn Stevens*

Century Academy Valedictorians

*Zaira Aguilar*

*Christopher Forbes*

Newbury Park High School Valedictorians

*Ariele Andalon*

*Derick Anderson*

*Prempal Athwal*

*Justin Buchanan*

*Adam Chin*

*Michael Cho*

*Gregory Giebel*

*Priscella Hare*

*Lauren Heller*

*Jason Jiang*

*Alexander lee*

*Amy Li*

*Andrea Liu*

*Lee Norgaard*

*Shadman Rahman*

*Helena Van Brande*

Westlake High School Valedictorians

*Brian Bouchard*

*Shauna Burr*

*Kameron Butler*

*Lauren Chin*

*Michael Ghaussy*

*Benjamin Goldberg*

*Tiffany Han*

*Rachel Howe*

*Vivian Hu*

*Michael Lin*

*Alexander Loh*

*Hieronimus Loho*

*Madeline Maddox*

*Bharath Mohan*

*Carly Pierson*

*Ryan Rizeq*

*Amanda Shi*

*Kevin Shi*

*Monica Shi*

*Erik Steinman*

*Georgia Strafaccce-Costa*

*Evelyn Truong*

*Victoria Wang*

*Vivian Xu*

*Peter Yan*

*Jasmine Yang*

*Kevin Ye*

*Cynthia Yin*

**Athletic Recognitions**

- Newbury Park High School Track & Field Individual Marmonte League Champions
- Westlake High School Marmonte League Champions
  - Boys Swim Team
  - Girls Swim Team
  - Boys Tennis Team
  - Boys Track Team

**Reports from Community Support Organizations**

Conejo Council PTA President Elect, Irene Pugh, reported from the honorary awards dinner, where the following were honored: Very Special Person: Adonna Ebrahimi; Honorary Service Awards: Mary Maki, David Goldstein of Sharkey's, and Mike Waters.

Conejo Schools Foundation (CSF) President, Mike Soules, thanked all those who supported and volunteered for various events throughout the school year, and especially thanked Cindy Goldberg, Executive Director for CSF. Mr. Soules announced that over \$60,000 were raised during the All-District Music Festivals, which will be put towards next year's event. Mr. Soules also thanked Terry McCallum for his tireless efforts toward the music festivals, and Denise Reader for her leadership and volunteerism during the festivals. Mr. Soules stated that 62 classrooms benefited from the Cash4Conejo Classrooms program, and thanked Bonnie Adamick, Director of the Program. At this time, there are 880 students enrolled in the Get Ahead Summer School program. This summer, the Get Ahead Summer School program will have a WASC (Western Association for School Accreditation) visit, which will provide an independent accreditation for the program. For more information, please visit CSF's website at [www.conejoschools.org](http://www.conejoschools.org).

District Advisory Council (DAC) Chair, Rocky Capobianco, reported from the May 13 meeting, where the 2014/2015 Executive Board was elected: Rocky Capobianco as second term Chairperson, Denise Reader, Vice-Chairperson, Tammy Adams, Secretary and Silas Nesheiwat, Parliamentarian. After the elections, the following motion was made and approved unanimously: "We (DAC) support the general consensus that the Bond initiative is a top priority for CVUSD and encourage the Board to put it on the ballot." The following reports were provided: Dr. Baarstad, Superintendent, regarding the Local Control and Accountability Plan and Lou Lichtl, Principal, Thousand Oaks High School, discussed a special program "The Center for Advanced Studies." The next DAC meeting is scheduled for September 9, 2014. For more information, please visit DAC's website at <http://www.conejo.k12.ca.usParents/DistrictAdvisoryCouncilDAC.aspx>.

**Comments from the Public**

Two speakers had comments reinforcing their stand regarding Dominic Conti's suspension, sexual harassment in our District, and general displeasure with the Board and Superintendent.

**Comments from the Superintendent**

Dr. Baarstad announced the District's position with a consortium of districts around the County that applied for and was awarded a grant in the amount of \$13,500,000 over a period of three years. Our District will receive about \$750,000 of that amount for a program, Career Pathways, planning, professional development and development of programs. Dr. Baarstad also discussed his attendance, along with Mrs. Buckles, at the upcoming Distinguished School luncheon and award ceremony in Los Angeles later in the week.

**Comments from Individual Board Members**

Dr. Stephens, Mrs. Buckles and Mrs. Phelps praised Mike Waters, soon to retire, after 38 years in our District. Mr. Waters has had a tremendous positive influence in our district over the years, including many educational pilot programs and intermural sports programs with middle school students. Mrs. Phelps also thanked the Conejo Council PTA for their awards dinner and for honoring very deserving people who do so much for our students and staff. Mrs. Phelps had met earlier in the day with the Conejo Coalition, where Kathleen Murvin presented

powerful information about the Breakthrough Program. Two other community programs were introduced, “Under One Roof” and “Circles.”

Mr. Dunn stated that he attempted to promote a compromise to have Dominic restored as Senior Class President. He suggested this to others and he was told that he would not have a second to his motion, if he had proposed this idea.

Mrs. Buckles visited Conejo Elementary and Ladera Elementary Schools Open House events, which were very well organized. Mrs. Buckles was a judge at the We the People event for fifth grade students. Mrs. Buckles also thanked the Conejo Council PTA for their end of year dinner and for all the work they do throughout the year.

## **INFORMATION ITEM A**

Dr. Baarstad asked the Board if they would permit Information Item A. to be presented at this time due to the flight schedule for one of the bond counsel representatives. The Board agreed.

Dr. Baarstad provided a history of the Bond development process, which began around January 2013 when the Board directed Dr. Baarstad to begin investigating the potential of another General Obligation Bond in our community. TBWB Strategies was hired to conduct a feasibility study, which was done in August 2013. In March 2014, the staff asked the Board to consider another survey, after a concentrated process to engage the community. The second survey resulted in over 66% of those surveyed responding that they would consider voting for the bond.

- A. Approval of Resolution #13/14-19: Resolution of the Board of Education of Conejo Valley Unified School District Ordering an Election and Establishing Specifications of the Election Order (moved from Information to before the Action Items in Approval of the Agenda)**

David Casnocha, Attorney, representing Stradling Yocco Carlson & Rauth, San Francisco, and Tim Carty, representing Piper Jaffray & Company, fielded questions from Board members. Mr. Casnocha reminded the Board that when the Resolution goes for final approval, June 17, it will require 4 “yes” votes from the Board.

## **ACTION ITEMS – GENERAL**

### **Instructional Services**

- A. Approval of Adult School Courses**

Mrs. Phelps moved to approve the Adult School courses for 2014/2015, seconded by Dr. Stephens. Motion carried 5-0.

- B. Request for Approval of New Bell Schedule for Colina Middle School for the 2014/2015 School Year**

Dr. Stephens moved to approve the request for the new bell schedule for Colina Middle School for the 2014-2015 school year, seconded by Dr. Connolly. Motion carried 5-0.

- C. Request for Approval of a New Common Planning Time Bell Schedule for Thousand Oaks High School for the 2014/2015 School Year**

Dr. Stephens moved to approve the new Common Planning Time (CPT) bell schedule for Thousand Oaks High School for the 2014-2015 school year, as proposed, seconded by Dr. Connolly. The Board members had questions for Mr. Iezza regarding logistics of the schedule, after-school activities, bussing, and other options. Motion carried 5-0.

- D. Approval of Amendments to Board Policy/Administrative Regulations 5123: Promotion/Acceleration/Retention**  
Dr. Connolly moved to approve revised Board Policy & Administrative Regulation 5123: Promotion/Acceleration/Retention, as submitted, seconded by Mr. Dunn. Mr. Iezza answered questions from Board members. Motion carried 5-0.
- E. Approval of Amendments to Board Policy 6142.92: Reading/Language Arts Instruction**  
Dr. Stephens to approve amendments to Board Policy 6142.92: Reading/Language Arts Instruction, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.
- F. Approval of Amendments to Board Policy 6146.1: High School Graduation Requirements**  
Mrs. Phelps moved to approve revised Board Policy 6146.1: High School Graduation Requirements, as submitted, seconded by Dr. Stephens. Dr. Connolly asked for a couple of changes to clarify requirements before the Policy is finalized and posted. Motion carried 5-0.
- G. Approval of Amendments to Administrative Regulation 6159.4: Behavioral Interventions for Special Education Students**  
Dr. Connolly moved to approve the amendments to Administrative Regulations 6159.4: Behavioral Interventions for Special Education Students, as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

### ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

- A. Approval of Minutes (in Section B of the full Agenda)
1. Regular Meeting of June 3, 2014
- B. Personnel Assignment Orders:
1. ~~Certificated Employees: #9604-9608 9612~~ (as amended)  
*Administrators, Teachers*
  2. Classified Employees: C-8380 to C-8446  
*Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Assistant – Satellite, Custodian, Early Care Site Supervisor, Early Care Teacher, Groundskeeper, Health Clerk, Instructional Media Technician, Intermediate Clerk Typist, Language Assessment and Development Facilitator-Spanish, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, Pool Operator, School Office Manager I, School Office Manager III, School Outreach Assistant, Secretary, Senior Clerk Typist*
  3. Exempt Employees: E-13676 to E-13734  
*Campus Supervisor, Coaches, Specialist, Student Helper*
- C. Contract for Nonpublic School Placement for Handicapped Student #20-13/14
- D. Stipulated Agreement: Sequoia Middle School #17-13/14SA
- E. Parent Support/Booster Organization Reauthorization: Westlake High School Instrumental Music
- F. Overnight Trip Requests
1. Newbury Park High School Associated Student Government
  2. Newbury Park High School Cheer

3. Thousand Oaks High School Cross Country Team
4. Westlake High School Cheer
5. Westlake High School Future Business Leaders of America
6. Westlake High School Junior Achievement Company Program

G. Purchase Order Report #857

H. Disposal of Surplus and Obsolete Equipment

I. Notice of Completion: Various Sites – SBAC Testing Labs/Electrical – Zeller Electric Corporation

## **INFORMATION ITEMS**

### **Superintendent**

~~A. Approval of Resolution #13/14 19: Resolution of the Board of Education of Conejo Valley Unified School Ordering an Election and Establishing Specifications of the Election Order~~ By request of Dr. Baarstad, the Board agreed to move this item before the Action Items.

### **Instructional Services**

The Board asked questions but did not request any changes regarding the following information items.

- B. Approval of Consolidated Application and Reporting System (CARS) Application for Funding – 2014/2015
- C. Approval of English Learner Master Plan (Plan under separate cover). Kari Taketa, Coordinator, EL Pupil Services, answered questions Board members had about the plan. Ms. Taketa was commended for her work on the plan.
- D. Approval of New High School Pilot Course: AP Seminar
- E. Request for Approval of New Common Planning Time Bell Schedule for Westlake High School for the 2014/2015 School Year
- F. Approval of Board Policy 5146: Married/Pregnant/Parenting Students
- G. Approval of Amendments to Board Policy/Administrative Regulation 6162.51: State Academic Achievement Tests

### **Business Services**

- H. 2013-2014 Parent-Pay Transportation Program Status Report and 2014-2015 Parent-Pay Transportation Program
- I. 2014-2015 Civic Center Fee Schedule
- J. Acceptance of the GASB 45 Valuation Report

## **ADJOURNMENT**

President Buckles adjourned the meeting at 9:12 p.m. The Board will reconvene on **Tuesday, June 14, 2014, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 17, 2014

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

June 17, 2014

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent