

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****June 3, 2008
MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of June 3, 2008, was called to order by President Dorothy Beaubien at 4:35 p.m. Mrs. Beaubien asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 4:36 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment-Evaluation-Leaves of Absence-Retirement-Discipline-Dismissal
Pursuant to Government Code §54957
- B. Consideration of Student Discipline
Pursuant to Education Code §48918
- C. Pending Litigation
Pursuant to Government Code §54957.1(a)
- D. Labor Negotiations
Pursuant to Government Code §54957.6
- E. Real Estate Negotiations: Kelley Road Site
Pursuant to Government Code §54956.8
Dr. Joel Kirchenstein, Sage Industries, Negotiator

The Closed Session ended at 5:55 p.m. There were no announcements from Closed Session.

CALL TO ORDER – OPEN SESSION**OPENING PROVISIONS**

President Beaubien called the meeting to order at 6:08 p.m., led the Pledge of Allegiance, and read the procedural announcements for the meeting.

Present were Board members Dorothy Beaubien, Dolores Didio, Mike Dunn, Pat Phelps, and Dr. Timothy Stephens. Administration: Mario V. Contini, Superintendent, Dr. Jeffrey Baarstad, Deputy Superintendent, Jo-Ann Yoos, Assistant Superintendent, Personnel Services, and Janet Cosaro, Assistant Superintendent, Instructional Services. Max Beaman, Director, Secondary Education, Bob Iezza, Director, Elementary Education, and Carol Boyan, Director, Curriculum, were also present.

Approval of Agenda

Mrs. Didio moved to approve the agenda with the following (emergency due to date requirement) addition: add Waiver of High School Exit Exam Requirement #1 through #10-07/08S, seconded by Dr. Stephens. Motion carried 5-0.

Recognitions**▪ Eagle Scouts**

The following Eagle Scouts were honored for their projects on the schools sites:

- Stephens Bowers: Painted fences at Thousand Oaks High School
- Taylor Ruge completed various projects in the Performing Arts Center at Thousand Oaks High School

- Tyler Boynton performed landscape projects at Thousand Oaks High School
- Yuri Van De Vegt landscaped the library garden at Maple Elementary School
- Cory Page landscaped the kindergarten area at Wildwood Elementary School
- Brady Forrest painted a map of the United States on the blacktop and door arcs at Wildwood Elementary School
- Cameron Embree repainted the cubbies and made benches at Manzanita Elementary School
- Zachary Snow rehabilitated and painted the junior varsity baseball bleachers at Newbury Park High School
- Robert Hollister tiled and grass seeded a large barren area at Newbury Park High School

▪ **Marmonte League Champions**

Teams honored were Thousand Oaks High School Boys Varsity Baseball, Thousand Oaks High School Boys Swim Team, and Westlake High School Girls Swim Team

▪ **CIF Champions**

Teams and individuals were honored: Thousand Oaks High School 200 Freestyle Individual Champion Camille Duckett, and Westlake High School Boys' Golf

Reports from Student Board Members

The Board met some of the new representatives for 2008/2009 and thanked this year's representatives. Jordon Dizon, new representative from Newbury Park High School, introduced herself and gave the school's report. Marina Piper, Thousand Oaks High School, introduced the new representative, Jacqui Manzer. From Westlake High School, Jeff Alpert, filling in for his brother, Aaron, introduced Meagan Norling Christen as the student board representative for next school year.

Comments from Support Groups

Aleta Smith, President, Conejo Council PTA, reported that the organization C.O.R.E. secured a meeting with the Governor and invited her to join them on June 10. The purpose of the meeting is to discuss the budget crisis for education in California. On May 12, the Council held their Honorary Service Awards and Installation of Officers for next year. Those honored were, Dr. Stanzan Sina, for donating his time to the parenting programs, Mr. Mario Contini, Superintendent, Dr. Jeffrey Baarstad, Deputy Superintendent, and Janet Cosaro, Assistant Superintendent, for their hard work and effort with the declining enrollment issues. Ms. Smith was also honored with a Continuing Service Award. Ms. Smith thanked the Board and staff for their support during her time as Chair, and introduced Randi Dennen, next year's Chair.

Sue Wells, Chair, District Advisory Council (DAC), reported on the slate of officers for next year: Sue Wells, Chair, Lilly Dollenmayer, Vice Chair, Debbie Triplett, Secretary, Mark Cohen, Parliamentarian, and members at large: Rocky Capobianco, Annette Gogesch, Patty Holguin, Kathie Lester, Laura McIntyre, and Laurie Lam. At the May meeting, Carol Boyan, Director of Curriculum gave an update on the math adoption and Everyday Math, and Leigh Ann Diffenderfer, Newbury Park High School, presented information regarding the Culinary Arts Program. Janet Cosaro provided information regarding Measure B, and single school plans were shared by Glenwood, Ladera, Park Oaks, Weathersfield, Los Cerritos and Thousand Oaks High School.

Comments from the Superintendent

Mr. Contini: 1) congratulated Nancy Tracy, Lang Ranch Teacher, for winning an IMPACT II grant titled, "Got Books?" IMPACT II is a national curriculum-sharing and recognition program for K-12 teachers in all subject areas, in partnership with the Ventura County Economic Development Association (VCEDA), Ventura County Office of Education, the Ventura County Star, and the Star in Education Foundation. \$500 and \$750 (collaborative) awards are granted for curriculum the teacher has developed and tested in the classroom. 2) heartily congratulated Allison Ginter who was selected as the Thousand Oaks/Westlake Village Regional Chamber of Commerce Teacher of the Year. Allison will be honored by the Chamber, along with this year's Teachers of the Month, at an event at the Hyatt on Thursday. 3) congratulated Westlake High School and

Newbury Park High School for being selected in Newsweek again this year as among the "best" high schools in the Nation. 4) congratulated Lucia Lemieux, a teacher at Los Cerritos Middle School, who received the Ventura County Office of Education Superintendent's Award from Dr. Charles Weis, sponsored by State Farm Insurance. Lucia was recognized for the two student projects she created integrating the fine arts within the history of the Civil War.

Comments from the Public

There were seven public speakers: One speaker discussed the impact on secondary schools if the two elementary schools are not closed, one offered reopeners for UACT, one speaker asked that schools not be closed, one speaker offered a charter school petition, two speakers asked to keep the Horizon Hills kindergarten open, and one encouraged everyone to work together to solve difficult problems in the District.

Comments from Individual Board Members

Dr. Stephens discussed the ground breaking of the community pool at California Lutheran University. He congratulated the District, City and Park & Recreation for another joint community effort. Ms. Phelps commented on the ribbon cutting at the Sycamore Canyon School gymnasium, another joint venture of the District, City and Park & Rec. She also mentioned that some Board members have been attending open house events at some of the schools, and apologized for not being able to cover all of them. Ms. Didio stated that she attended an event at Conejo Elementary School and was pleased to hear the band, which has the only elementary percussion band in the District. Ms. Beaubien attended four open house events, and mentioned the music lab at Acacia. She and Ms. Didio attended the "We the People" 5th grade event at the Reagan Library. They were extremely impressed with the students' knowledge and performance reenacting a Senate hearing.

ACTION ITEMS - GENERAL

Board of Education and Superintendent's Office

A. Approval of the CSBA Board Policies and Administrative Regulations (First Reading)

Ms. Didio moved to adopt the CSBA Board Policies and Administrative Regulations on the First Reading 5145, 6142, 6143, and 6164.2, seconded by Mrs. Phelps. Ms. Didio stated that she appreciated the direction and research by CSBA regarding policies. They do the work of several staff members. Motion carried 5-0.

B. Approval of Adult School Courses for 2008/2009

Dr. Stephens moved to approve the Adult School Courses for 2008/2009, seconded by Mrs. Phelps. Motion carried 5-0.

***C. Waiver of High School Exit Exam Requirement: #1-07/08S, #2-07/08S, #3-07/08S, #4-07/08S, #5-07/08S, #6-07/08S, #7-07/08S, #8-07/08S, #9-07/08S and #10-07/08S**

Ms. Phelps moved to grant a waiver of the High School Exit Exam requirements for students #1 through #10-07/08S, seconded by Ms. Didio. Motion carried 5-0. **This item was added to the agenda as an emergency item.*

D. 2008-2009 Budget Reductions and Income Shifts

Ms. Phelps moved to approve expenditure reductions and income shifts for implementation in the 2008-2009 District Adopted Budget identified at a Board Study Session held on May 28, 2008, seconded by Dr. Stephens. Dr. Baarstad presented information to the Board and asked that they approve the first phase cuts to balance the budget for 2008/2009. There were six public speakers: two speakers thanked the Board and staff for their work and dedication through the budget/school closure crisis, thanked Principal Jeff Rickert, University, for his leadership and questioned some of the budget items. Six speakers asked that the Board not close the two schools. Motion carried 5-0.

E. Pharmacy Benefit Management Services Agreement with Envision Pharmaceutical Services, Inc.

Mr. Dunn moved to authorize staff to enter into a Pharmacy Benefit Management Services Agreement with Envision Pharmaceutical Services, Inc., seconded by Mrs. Phelps. Motion carried 5-0. The Board expressed appreciation for the work of the Health Benefits Committee.

F. 2007-2008 Third Quarter Financial Statements

Ms. Phelps moved to accept the 2007-08 Third Quarter Financial Statements as submitted, seconded by Ms. Didio. Motion carried 5-0.

G. Proposed Attendance Area Revisions for Students Residing with the Current Attendance Area of University Elementary School

Ms. Didio moved to approve revised elementary and middle school boundaries within the current attendance area of University Elementary School, as submitted, seconded by Ms. Phelps. Ms. Phelps appealed to the public to try to understand the dilemma of the Board to have to deal with all agenda issues, for the first time, in public. The Board is governed by the Brown Act. Unfortunately, without the opportunity to discuss things together ahead of time, the Board's deliberations are sometimes misinterpreted by the public during the discussion portion of the meeting. Motion carried 5-0.

H. Establishing Breakfast/Lunch Prices for the 2008-09 School Year

Dr. Stephens moved to raise the meal prices for both breakfast and lunch at the elementary and secondary grade levels in accordance with Child Nutrition's cost analysis, seconded by Ms. Phelps. Ms. Phelps stated that she would still like to see breakfast served to students before school begins. Dr. Baarstad stated that many times students who qualify for free breakfast are not at school prior to instructional hours. He will check with Joe Cook, Director, Child Nutrition. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Didio moved to approve the consent agenda as amended seconded by Ms. Phelps. Motion carried 5-0.

- A. Approval of minutes:
 - 1. Regular Meeting of May 20, 2008
- B. Personnel Assignment Orders:
 - 1. Certificated: #8088 through #8100
Teachers, Certificated Management (Director, Secondary Education, Principal, Conejo Valley/Century High Schools, Assistant Principals (2) and Deans (3))
 - 2. Classified: C-4194 to C-4200
Administrative Assistant, Director, Maintenance & Operations, Custodian, Paraprofessional/Special Education, Senior Clerk Typist
Exempt: E-7993 to E-8029
Campus Supervisor, Coach, Proctor, Specialist, Student Helper
- C. Expulsions
 - 1. Conejo Valley High School #54-07/08E
 - 2. Colina Middle School #55-07/08E
 - 3. Los Cerritos Middle School #56-07/08E
 - 4. Newbury Park High School #57-07/08E
- D. Readmission of Expelled Students
 - 1. #24-07/08E
 - 2. #27-07/08E
- E. Overnight Trip Request: Thousand Oaks High School Varsity Girls Soccer Team
- F. Parent Support/Booster Organization Reauthorization: Westlake High School Soccer Booster Club
- G. Purchase Order Report #725
- H. Award of Contracts
 - 1. Park Oaks Elementary – Concrete Flatwork for Lunch Shelter Addition

2. Various School Sites – Gymnasium Recoat
3. Newbury Park High School – Gym Lighting
- H. Change Order: #5 – Los Cerritos Middle School – Phase 1 Modernization – Viola, Incorporated
- I. Notices of Completion
 1. Various Sites – Indefinite Quantity Fencing – Magnum Fence and Security, Inc.
 5. Thousand Oaks High School – HVAC 2007 – Cool Air Supply

INFORMATION ITEMS

Instructional Services

- A. Approval of Board Policies and Administrative Regulations – Charter Schools
- B. Approval of the CSBA 1230 Board Policies and Administrative Regulations. Ms. Phelps stated her approval of this policy and how much it is needed at the schools.
- C. Approval of the CSBA 6146 Board Policies and Administrative Regulations. Ms. Phelps questioned the number of credits accumulated by a senior (160) when they need 230 to graduate. Ms. Cosaro stated that she would discuss it with Max Beaman and the principals.
- D. Approval of New High School Pilot Course: American Sign Language 3
- E. Approval of New High School Pilot Course: Entrepreneurship. Both Ms. Beaubien and Ms. Didio applauded this class, which provides practical information for the students.
- F. Approval of Permanent Status for Pilot Course: Chinese 3
- G. Approval of Permanent Status for Pilot Course: Geographic Information Systems Science
- H. Approval of Permanent Status for Pilot Course: AP Human Geography
- I. Approval of School Schedules 2008/2009
- J. Approval of Banked Time Proposal for Sequoia Middle School – Banking Time Schedule
- K. Approval of Gifted and Talented Education (GATE) Application

Business Services

- L. Meadows Elementary School Options. Two public speakers asked that the Board vote to keep the schools open. Dr. Baarstad presented the options. Dr. Stephens asked what will happen if a Charter School is formed, and the Meadows students attend instead of going to another one of the District's schools. Dr. Baarstad explained that we would lose the revenue of (approximately) 250 students. However, if the teachers that signed the Charter leave the district for the Charter School, the District would no longer be responsible for their employment. We would save approximately \$1 million if that transition happened, which would mitigate the loss of enrollment. Dr. Stephens voiced his concern that the Charter (MATES) might attract more than the Meadows children or that another charter may open. He promotes the magnet concept at Meadows. Ms. Didio voiced her displeasure about the possibility of a Charter School at Meadows. Dr. Baarstad was emphatic about the fact that the enrollment projections indicated loss of elementary students over the next five years around 400 students per year. This district will have to close schools now or in the near future. Mr. Contini clarified that when we come forward on June 17 with the option for the budget cuts, it will be to keep both schools open or close both schools.

REPORTS AND CONCERNS

- A. Report from the Strategic Plan Committees: There were none.
- B. Report from the Superintendent: There were none.
- C. Report from the Personnel Commission: There were none.

ADJOURNMENT:

President Beaubien adjourned the Open Session at 9:02 p.m. The Board will reconvene on Tuesday, June 17, 2008, at 5:00 p.m. for Closed Session; 6:00 p.m. for Open Session.

June 17, 2008

Date

Clerk

June 17, 2008

Date

Superintendent

/ki