

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****June 1, 2010
MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of June 1, 2010, was called to order by President Pat Phelps at 4:30 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Phelps asked if there were any public speakers for the Closed Session agenda items; there were four. Four speakers addressed the Board in Open Session regarding termination procedures. The Board adjourned into Closed Session at 4:47 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment-Evaluation-Leaves of Absence-Retirement-Discipline-Dismissal *Pursuant to Government Code §54957*
 - 1. Principal, Middle School
 - 2. Assistant Principal, High School
 - 3. Dean of Activities, High School
 - 4. Deans of Students, Middle School
- B. Public Employee Discipline-Dismissal-Release (*Pursuant to Government Code §5495*)
- C. Complaints or Changes Against a Public Employee (*Pursuant to Government Code §54957*)
- D. Consideration of Student Discipline (*Pursuant to Education Code §48918*)
- E. Pending Litigation (*Pursuant to Government Code §54957.1(a)(3)*)
- F. Consideration of Pupil Services Matter (*Pursuant to Government Code §35146*)

The Closed Session ended at 6:00 p.m. Announcements regarding administrative assignments were made under the Consent Agenda.

CALL TO ORDER – REGULAR MEETING

President Phelps called the meeting to order at 6:09 p.m.

Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps, and Dr. Timothy Stephens. Administration: Mario V. Contini, Superintendent, Dr. Jeffrey Baarstad, Deputy Superintendent, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Janet Cosaro, Assistant Superintendent, Instructional Services. Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Curriculum, Jerome Staszewski, Director, Technology Services, and Marina Mihalevsky, Director, Classified Personnel, were also in attendance.

OPENING PROVISIONS

Mrs. Phelps welcomed everyone to the meeting, led the Pledge of Allegiance and read the procedural announcements.

Approval of the Agenda

Mrs. Buckles moved to approve the agenda with the following changes: Agenda page 4, Item IV.B.1: Certificated Employees: #8532-8546; Classified Employees: #C5083-C5090; and combine items III. F-R for one vote (all curriculum items), seconded by Dr. Connolly. Motion carried 5-0.

Recognition and Reports from Student Board Members

Erin Apregan, representing Westlake High School, sat with the Board. Erin, along with Heather Lutz, representing Thousand Oaks High School, spoke about senior activities, graduation events, athletics, various club activities, fundraisers, ASG events, talent shows, choir and band activities, theater events, school-to-career activities, field trips and guest speakers. The Board met Jen Randolph, who will represent Thousand Oaks High School and Melissa Siple, who will represent Conejo Valley/Century High Schools next year. The Board thanked the student representatives for their reports this year and wished them well in their future endeavors.

Classified Outstanding Achievement Awards

The Board thanked and honored the following Classified Employees for their outstanding achievement for 2009/2010:

Andi Barmasse, Administrative Assistant, Elementary Education
Janet Boland, Transportation Specialist
Rae Hay, Secretary, Thousand Oaks High School
Mo Hobelmann, Office Manager, Cypress Elementary
Ron Kaste, Custodian, Sycamore Canyon School
Beate Kunze, Office manager, Wildwood Elementary
Ann Lawson, Secretary, Thousand Oaks High School
Christina Ortiz, Instructional Media Technician, Park Oaks Elementary
Karen Randall, Intermediate Clerk Typist, Newbury Park High School
Samuel Tellez, Sprinkler Repair Worker, Maintenance & Operations

Randi Dennen, Conejo Council PTA President

The Board thanked and honored Randi Dennen, Conejo Council PTA President, for her service to the students, staff, and parents in our district as the President for the past two years. Ms. Dennen introduced Wendy Laufer, who will serve as the President for the next two years.

Marmonte League Champions

The Board honored the following teams for their excellence:

Thousand Oaks High School Boys Basketball, CIF Southern Section Academic Team of the Year
Thousand Oaks High School Boys Basketball, All-American Champions
Thousand Oaks High School Boys Swimming, All-American Champions
Thousand Oaks High School Boys Swimming, CIF Southern Section Individual Champion
Thousand Oaks High School Boys Swim, Marmonte League Champions
Thousand Oaks High School Boys & Girls Track, Marmonte League Champions
Westlake High School Boys Golf, Marmonte League Champions
Westlake High School Girls Swim, Marmonte League Champions
Westlake High School Boys Tennis, Marmonte League Champions
Westlake High School Boys Volleyball, Marmonte League Champions

Secondary Alternative Education Plan

Dr. Jeff Davis, Director, Secondary Education, Martin Manzer, Principal, Conejo Valley/Century High Schools, Mike Sanders (newly appointed 2010-11) Coordinator of Alternative Education, and Marti Ryan, Counselor, offered background and information regarding the Secondary Alternative Education Plan for 2010-2011.

Comments from the Superintendent

Mr. Contini 1) commended Dr. Davis, Mr. Manzer, Mr. Sanders, and Ms. Ryan for their plans for the Secondary Alternative Education Plan, Century Academy; 2) congratulated everyone involved with the grand opening of the Carpenter Family Theatre, including Ron Lipari, Principal, Westlake High School, Alan Rose, Music Director, Jack Wilson, Project Manager, and Dianne McKay and Terry McCallum, from the Conejo Schools Foundation. He also applauded the outstanding performances of the students and the Carpenter Family. 3) thanked the board and staff for his retirement celebration May 27.

Comments from the Public

One speaker commended Redwood Middle School for their recent emergency drill and suggested that all schools do so; six speakers defended the need for elementary counselors in the district and offered an alternative to canceling the program.

Comments from Individual Board Members

Dr. Stephens commented on the Westlake High School Carpenter Family Theatre Grand Opening and thanked the Carpenters again for their generous donation. Mrs. Buckles spoke about her visit to the Park Oaks Elementary Open House and thanked the students for their roles as hosts at the program. She also thanked Sage for their continuing support of education and for the Anthology from Conejo Valley High School. Dr. Connolly commented on Mr. Contini's retirement celebration and thanked staff for arrangements to get from that event to the Westlake High School theater celebration. Mrs. Phelps thanked Karen Isé for the event planning of the Superintendent's retirement celebration and Dianne McKay and Mike Soules from the Conejo Schools Foundation for their part in the success of the Carpenter Family Theatre event.

ACTION ITEMS – GENERAL**Personnel Services****A. Resolution #09/10-28: Layoff/Reduction of Classified Positions**

Mr. Dunn moved to approve Resolution #09/10-28 – Layoff/Reduction of Classified Positions as submitted, seconded by Dr. Connolly. Motion carried 5-0.

B. Establish Classified Positions

Mrs. Buckles moved to approve the establishment or modification of classified assignments as specified, seconded by Dr. Stephens. Motion carried 5-0.

C. Salary Reallocation – Classified Service Job Classification (Occupational Therapist)

Mrs. Buckles moved to approve the salary reallocation of the School Occupational Therapist job class to the salary range consistent with the Personnel Commission recommendation, seconded by Mr. Dunn. Motion carried 5-0.

D. Amendment to Board Policy/Administrative Regulation 6155 – Challenging Courses by Examination

Dr. Stephens moved to approve the establishment of assignments in new positions as specified, and approve the allocation of the new job classes to the salary ranges consistent with the Personnel Commission recommendation, seconded by Mr. Dunn. Motion carried 5-0.

E. Resolution #09/10-26: Application for a Child Care Center License for CVUSD Preschool - Wonder

Mrs. Buckles moved to approve Resolution #09/10-26: Recommendation to submit Application (LIC 200A) for a Child Care Center License at University Center, seconded by Dr. Stephens. Motion carried 5-0.

Instructional Services

Mrs. Buckles moved to approve the following agenda items (F-R), seconded by Dr. Connolly. Motion carried 5-0.

- F. Thousand Oaks High School Online Hybrid Health Class Pilot**
 - G. Approval of 9-12 Career Technical Education (CTE) Pathways**
 - H. Approval of New High School Career Technical Education Pilot Course: Economics/Virtual Enterprise**
 - I. Approval of New High School Elective Course: Academic Peer Mentor**
 - J. Approval of New High School Elective Course: Organized Academic Support in School (OASIS)**
 - K. Approval of New High School Performing Arts Pilot Course: Theater 2/Practicum 3**
 - L. Approval of New High School Performing Arts Pilot Course: Theater 2/Practicum 4**
 - M. Approval of Permanent Status for Pilot Course: Advanced Ceramics**
 - N. Approval of Permanent Status for Pilot Course: Advanced Computer Graphics**
 - O. Approval of Permanent Status for Pilot Course: Chinese 4 CP**
 - P. Approval of Permanent Status for Pilot Course: EThOS Entrepreneurship**
 - Q. Approval of Permanent Status for Pilot Course: Psychology IB HL 1**
 - R. Approval of Permanent Status for Pilot Course: Spanish for Spanish Speakers 2**
- S. Approval of 2010/2011 Bell Schedule for Redwood Middle School**
Mr. Dunn moved to approve the 2010-2011 bell schedule for Redwood Middle School, seconded by Dr. Connolly. Motion carried 5-0.
- T. Approval of 2010/2011 Bell Schedule for Sequoia Middle School**
Dr. Stephens moved to approve the 2010-2011 bell schedule for Sequoia Middle School, seconded by Mrs. Buckles. Dr. Stephens commended both schools (Redwood and Sequoia) for working out the schedules to accommodate staff collaboration. Motion carried 5-0.
- U. Career-Applied Technology Education Grant Application**
Mrs. Buckles moved to approve the Career-Applied Technology Education Grant Application for 2010/2011, seconded by Dr. Connolly. Motion carried 5-0.

V. Civic Center Fees for 2010-2011

Dr. Stephens moved to approve the amended Civic Center Fee Schedule, effective July 1, 2010, as submitted, seconded by Dr. Connolly. Mr. Dunn moved to amend to the motion to include "The District shall charge Girl Scout, Boy Scout and Cub Scout groups the same at PTA or PFA groups." The motion to amend the original motion died for lack of a second. Mr. Dunn questioned why PTA/PFAs can use the facilities for no charge, but the Boy and Girl Scout groups have to pay. Dr. Baarstad explained that scout groups are only charged when they use the facilities on weekends or evening, when utility and custodial usage is extra. Dr. Baarstad further explained that there are four rates: private enterprise (highest rate), non-profit groups offering services for children

(athletics, art, theater, etc.) which are charged direct costs and requirement that a district employee is present; Boy and Girl Scouts – facilities fees are waived and they are only charged for direct costs, such as utilities or custodial if after hours. PTAs and PFAs, along with booster groups, have special rates because they are there for the main purpose to raise funds. Dr. Baarstad further explained that the PTA/PFA groups' main function is to raise money for the schools. Mr. Dunn suggested another amendment: "The District shall not charge Boy Scout, Girl Scout, or Cub Scouts custodial or energy fees." The motion to amend the original motion died for lack of a second. Dr. Connolly requested copies of the forms that scouts and other groups are given for facilities use. Dr. Baarstad stated he would send the forms in the weekly report to the board. (The original) motion carried 5-0.

W. District Budget Committee Additional Recommendations for 2010-2011 Budget

Mr. Dunn moved to approve Budget Committee recommendations for addressing the Phase II-B and Phase III deficits, as submitted, seconded by Dr. Connolly. Dr. Baarstad presented a report on the Budget Committee's recommendations. (The report may be found on the district's website under Business Services.) Mrs. Buckles asked that Board deny Mr. Dunn's motion and that Dr. Baarstad return to the Budget Committee with the Elementary Counselor's proposal before the Board considers approval. The entire Board had many questions for Dr. Baarstad, including questions about the Elementary Counselors' proposal, the reserve, deferred maintenance funding, rainy day fund, Adult Education, class size, and others. Dr. Stephens stated his concern that raising class size would equate to the loss of some very talented teachers. Dr. Connolly stated that she did not want to eliminate any programs (such as elementary counseling) because once it's gone, it is more difficult to bring back. However, she is willing to reduce programs if absolutely necessary. Mr. Dunn stated that he would rather use some of the reserves than to cut jobs and programs. Dr. Baarstad explained that if one program is saved, then another will have to be sacrificed – the reductions must be made. Mr. Dunn asked to withdraw his motion and offer another. Mrs. Phelps approved. Mr. Dunn moved that the Board table final action until the Board meeting of June 15, 2010, seconded by Dr. Connolly. One public speaker warned the Board about paying back the money to Sacramento for money that was mistaken for a grant for the preschool at the City Center. The speaker stated that the district is going negative \$70,000 a quarter at the City Center. Dr. Baarstad stated that this speaker has been giving misinformation to the public, staff and board all year and he wanted to correct the misinformation. The people in Sacramento that the speaker claims to speak with are the same people that staff speaks with in the Fiscal Services office, program administrators at the City Center, and the people at the City of Thousand Oaks who worked with the City Center before the District took over. We have been told that we qualify for the grant, which is a reimbursement process, and all of that is going fine. We have never been told by Sacramento that there are any problems with our paperwork or that we will not receive reimbursements. The State preschool program is fully subscribed and is 100% full. We may never break even, but we are providing a wonderful service for our most vulnerable citizens whose children will be better prepared for kindergarten. Then, there's our fully paid City Center Program, which has been running on a deficit this year because it's a new program and suffered some bad publicity. It has been growing steadily since. Our funding in our Child Care and preschool programs will cover the deficit this year and next year as our pilot years. We have been in constant dialog with the State throughout the year, as has the City. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Buckles moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

Mrs. Phelps announced the following administrative appointments for the 2010-11 school year:

Antonio Castro, Principal, Los Cerritos Middle School
Larry Berlin, Assistant Principal, Athletics, Newbury Park High School
Karla Villavicencio, Dean of Activities, Newbury Park High School
Hallie Chamber, Dean of Students, Sequoia Middle School
Lori Wall, Dean of Students, Sycamore Canyon School
Donna Vollmer, Dean of Students, Colina Middle School

- A. Approval of Minutes (in Section B of the Agenda packet)
 - 1. Regular Meeting of May 25, 2010
- B. Personnel Assignment Orders:
 - 1. Certificated: #8532 to 8546
Administrators, Teachers
 - 2. Classified: C-5083 to C-5090
ASB Bookkeeper, Bilingual Cross-Cultural ELD Paraprofessional Facilitator/Spanish, Child Care Assistant, Custodian, Family Services Coordinator/Bilingual, Lead Custodian, Maintenance Worker II, Secretary
 - 3. Exempt: E-9494 to E-9505
Athletic Coach, Campus Supervisor
- C. Contract for Nonpublic School Placement for Handicapped Student #27-09/10
- D. Expulsions
 - 1. Sequoia Middle School #60-09/10E
 - 2. Sequoia Middle School #61-09/10E
- E. Readmission of Expelled Students
 - 1. #3-09/10E
 - 2. #5-09/10E
 - 3. #8-09/10E
 - 4. #14-09/10E
 - 5. #16-09/10E
 - 6. #17-09/10E
 - 7. #20-09/10E
 - 8. #26-09/10E
 - 9. #27-09/10E
 - 10. #31-09/10E
- F. Student Field Trips Overnight, by Board or by Airplane
 - 1. Newbury Park High School Students Against Drunk Driving (SADD)
 - 2. Westlake High School Cheer Team
- G. Purchase Order Report #769
- H. Disposal of Surplus and Obsolete Equipment

INFORMATION ITEMS

Instructional Services

- A. Approval of Merger of our Existing Independent Study Program and Century High School to Create the New Century Academy
- B. Approval of School-Wide Title 1 Funding Model
- C. Approval of Schedule Change, Banked Time – EARTHS Magnet School

REPORTS AND CONCERNS

- A. Reports from the Strategic Plan Committees: Mr. Contini stated that the Strategic Planning groups will submit their final reports in June to the Board.
- B. Reports from the Superintendent: There were none.
- C. Reports from the Personnel Commission: There were none.

ADJOURNMENT

President Phelps adjourned the Open Session at 9:29 p.m. The Board will reconvene on Tuesday, June 15, 2010, at 3:30 p.m. for Closed Session; 6:00 p.m. for Open Session at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

June 15, 2010

Date

Clerk

June 15, 2010

Date

Superintendent