

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**May 11, 2004
MINUTES**

The Conejo Valley Unified School District Board of Education met in Regular Session on May 11, 2004, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO
ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Dr. Timothy G. Stephens. Also present were Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education and Sean Corrigan, Director, Planning and Facilities, were also present.

**ROLL
CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dorothy Beaubien, President. The Board discussed appointment/employment of: Certificated: Teachers, Administrators; Classified: Paraprofessionals/Special Ed, Pre-School Assistant/Bilingual Spanish, Substitutes; Exempt: Specialists, Campus Supervisors, Proctor, Athletic Coaches; items of litigation and real property. The Closed Session ended at 6:00 p.m.

**CLOSED
SESSION**

President Beaubien called the meeting to order at 6:08 p.m. and led the Pledge of Allegiance. President Beaubien read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and Board procedures.

**PLEDGE
AND
ANNOUNCE-
MENTS**

Mrs. Didio moved to approve the agenda with the following addition: a presentation to the District by the Thousand Oaks/Westlake Village Regional Chamber of Commerce immediately after the approval of the agenda, seconded by Dr. Stephens. Motion carried 5-0.

**APPROVE
AGENDA**

Mark Butzko, School-to-Career coordinator at Thousand Oaks High School and Chamber Education Committee representative, and Madeline Hess, Executive Assistant of Sage Publication and Chamber Education Committee Chair, presented the Board with a plaque honoring teachers of our District on the Day of the Teacher.

**CHAMBER
HONORS
TEACHERS**

Vanessa Hernandez, representing Conejo Valley/Century High Schools, sat with the Board. Vanessa, along with Matthew Lee, Newbury Park High School, Heather Sand, Thousand Oaks High School, and Kathleen Sullivan, Westlake High School, discussed school activities such as career academy and school-to-career activities, Star testing, motivational speakers, fund raisers, fashion shows, theater/drama events, art show, choir events, Day of the Teacher events, prom activities, honors nights, athletics, blood drive, and community service projects.

**STUDENT
BOARD
REPS.**

Justine Fischer, Chair, Conejo Council PTA, shared proud moments at the California State PTA Convention where the Thousand Oaks High School PTSA and Conejo Council received awards; discussed the four resolutions that passed at the convention: Allergies and Anaphylaxis in Schools, Youth Involvement, Transportation: Equitable Funding, and Healthy Lifestyles for all Children; and thanked teachers and school staffs for acknowledgement of the services provided by PTA. The next meeting of the Council will be May 17 at Madroña Elementary School.

**DISTRICT
CMTS.**

There was no report from the District Advisory Council.

There was no report from the Bond District Advisory Committee.

Dr. Fraisse 1) thanked Justine Fischer, President, Conejo Council PTA, for her leadership for the past two years, and mentioned the proud moment he experienced at the State PTA Conference when several awards were presented to our District, including Thousand Oaks High School receiving the award for the Outstanding Unit for 2004; 2) mentioned that Districts statewide are waiting to hear about the May revise on the budget for the upcoming year; 3) thanked the Chamber of Commerce for their Teacher of the Month program and for presenting our District with a recognition plaque for all teachers on the Day of the Teacher (Wednesday, May 12). Dr. Fraisse mentioned that for the 1,074 teachers we have in our District grades K-12, he wished we could honor them every day of the week. He stated that with the largest teaching staff in Ventura County, we are truly blessed with an exceptional teaching staff.

**SUPT.
REMARKS**

Alan Nahmias, Neil Jurgens, Bill Hopkins, Cindy Wagner, Mark Sherwood, and Robin Rieger expressed their dismay about the lack of space in the Colina Middle School 6th grade program, and that the School Choice lottery system has their child on a wait list for next school year. 33 people submitted public statement cards regarding this same issue.

**PUBLIC
COMMENTS**

Cathy Carlson discussed expiration dates of California Distinguished Schools, and asked that a stool be provided for her during Board meetings.

Tom Hunter, Paul Nicholson, and Don Morrow expressed their concern about the track and field renovations at Thousand Oaks High School in regard to the pole-vaulting area. One Public Statement card was submitted on this topic.

Mrs. Del Campo requested a report on the track and field renovation at Thousand Oaks High School.

Mrs. Beaubien cited from a news article supporting vocational education; Mrs. Didio expressed her support.

**BOARD
REMARKS**

Dr. Stephens had questions regarding the 6th grade class at Westlake Hills/Colina Middle School. He stated that the Colina School Site Council reviewed the issue. He asked how many of the students currently on the wait list expect to be moved into seats after the sixth day of school; Dr. Simpson responded that historically a good

percentage will be available. Dr. Stephens asked about the cost of portables; Dr. Baarstad responded that for a temporary portable, the cost would be approximately \$25,000/year each. These portables would impact the basketball courts on the campus. Mrs. Didio stated that the money would be better spent building two-story permanent structure housing twelve classrooms. Dr. Fraisse discussed the hard work of the Colina staff to make the program desirable. He mentioned that the District is currently reviewing surplus property to identify the best course of action in regard to the proposed \$3 million facility at Colina. Mrs. Del Campo questioned the issue of parent surveys regarding 6th grade classes at Westlake Hills; Dr. Simpson stated that the last survey prior to this year was September 2000.

Mrs. Del Campo moved to approve adjustment to the Board meeting schedule for the remainder of 2004, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #1 filed.

**ADJUST
BOARD
CALENDAR**

Mrs. Phelps moved to approve Personnel Assignment Orders Certificated #6753 - #6766, Classified #C-2010 - #C-2025, and Exempt #E-5141 - #E-5157, seconded by Dr. Stephens. Motion carried 5-0.

PAO'S

The following administrative assignment was made:

Mary Gill was appointed as Assistant Principal, Sequoia Middle School, Class XII, Step C on the management salary schedule for the 2004-2005 school year.

Dr. Stephens moved to approve the proposed adjustment to the Certificated Management Salary Schedule, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #2 filed.

**ADJUST
SALARY
SCHEDULE**

Mrs. Phelps moved to approve the extended-day kindergarten at Cypress, Madroña, Manzanita, and Wildwood Elementary Schools permanently, beginning with the 2004-2005 school year, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #3 filed.

**EXTENDED
DAY
KINDERG.**

Mrs. Phelps moved to designate Westlake Hills Elementary School a K-5 school, effective with the 2005-06 school year, contingent upon available funding and adequate construction time for facility expansion at Colina Middle School, seconded by Mrs. Didio. Motion carried 5-0. A.R. #4 filed.

**GRADE
LEVEL
CONFIG.**

Dr. Stephens moved to approve the attached Child Care grant resolution, seconded by Mrs. Didio. Motion carried 5-0. A.R. #5 filed.

**RESOL:
CHILD
CARE**

Mrs. Didio moved to approve the Memorandum of Understanding with Ventura County Community College District, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #6 filed.

**MOU
MOORPARK
COLLEGE**

Mrs. Didio moved to approve the Consent Agenda as amended, seconded by Mrs. Phelps. Mrs. Phelps thanked the many donors who give so much to our schools, as

**CONSENT
AGENDA**

listed in the Acceptance of Cash and Equipment Donations report of the agenda. Motion carried 5-0. Approval of minutes for Regular Meeting of April 27, 2004; A.R.s filed: A.R. # 7 Expulsion: Redwood Middle School #28-03/04E; A.R. #8 Overnight Field Trip Request: Newbury Park High School Associated Student Body; A.R. #9 Watercraft Trip Request: Westlake High School Marine Science; A.R. #10 Purchase Order Report #643; A.R. #11 Award of Bid: #04/2 Flooring – Various Sites; A.R. #12 Award of Bids: #04/1 Asphalt Paving/Concrete Pads; A.R. #13 Acceptance of Cash and Equipment Donations; A.R. #14 Rejection of Insurance Claim (Toyama).

Business Services:

INFO.

1. Adopt the Final Negative Declaration Pertaining to the Proposed Boys & Girls Clubs of Conejo and Las Virgenes Colina Middle School Site Project.
2. Adopt the Final Negative Declaration Pertaining to the Proposed Boys & Girls Clubs of Conejo and Las Virgenes Colina Middle School Site Project.

Sean Corrigan introduced Mr. Tony Locacciato of Impact Sciences, who reported that the District is in compliance with the negative declarations for both sites.

There were no items of Legislation.

LEGIS.

There were no items from the Personnel Commission.

**PERS.
COMM.**

President Beaubien adjourned the regular session at 7:35 p.m. The Board will convene on Tuesday, May 25, 2004, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

ADJOURN

May 25, 2004	
Date	Clerk

May 25, 2004	
Date	Secretary

ki