

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**May 5, 2015  
MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 4:30 p.m. President Betsy Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 4:32 p.m., where the following items were discussed:

- A. Public Comments: There were no public comments.
- B. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
  - 2. Certificated Management: Superintendent
- C. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- D. Labor Negotiations, Pursuant to Government Code §54957.6
  - 1. Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
    - Unified Association of Conejo Teachers (UACT)
    - California School Employees Association (CSEA)
    - Conejo Valley Pupil Personnel Association (CVPPA)
  - 2. Contract Negotiations: Unrepresented Employee – Superintendent
    - Agency Negotiator: Board President, Dr. Betsy Connolly
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Consideration of Confidential Student Issues Other than Expulsion and Suspension, *Pursuant to Education Code §35146*
- G. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
  - 1. Resolution #14/15-18: Approval of the Defense and Indemnification of Employee Contained Herein Under California Government Code Section 825(a)
- H. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following property was discussed: 2498 Conejo Center Drive, 310 Kelley Road, 750 Mitchell Drive, and 667 Rancho Conejo Boulevard, Newbury Park.

Closed Session ended at 5:55 p.m.

**REGULAR SESSION**

**OPENING PROVISIONS – PART I**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:04 p.m. Present were Board members John Andersen, Peggy Buckles, Betsy Connolly, Mike Dunn and Pat Phelps. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Deputy Superintendent, Instructional Services, Dr. Jon Sand, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education, Dr. Jennifer Boone, Director, Curriculum & Assessment, Dr. Michelle Morse, Director, Special Education, Jerome Staszewski, Director, Technology Services, and David Fateh, Director, Planning & Construction, were also present.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda with two changes in Personnel Assignment Orders under Action Items, Consent: Change B. 1. Certificated Employees to #9851-9874, and 2. Classified Employees to 9070 to 9090, seconded by Mr. Andersen. Motion carried 5-0.

**Announcement from Closed Session**

On a vote of 5-0, the Board approved the Defense and Indemnification of Employee Contained Herein Under California Government Code Section 825(a).

**Announcement of Superintendent Appointee**

On a vote of 5-0, the Board approved the employment of Dr. Ann Bonitatibus as Superintendent of the Conejo Valley Unified School District, subject to a vote on the written employment agreement.

**ACTION ITEM – GENERAL – PART I**

**A. Approval of Employment Agreement for Superintendent**

Mrs. Buckles moved to approve an Employment Agreement with the Appointed Superintendent, as submitted, seconded by Mrs. Phelps. Dr. Connolly expressed thanks for the input from staff and community during the search process and the search team of McPherson & Jacobson. Dr. Connolly provided background information on Dr. Bonitatibus (which may be found on the District's website at [www.conejousd.org](http://www.conejousd.org)). Motion carried 5-0.

**OPENING PROVISIONS – PART II**

**Recognitions**

- Newbury Park High School and Thousand Oaks High School National Merit Finalists

NPHS: Makenna Lindlee Brown, Matthew N. Chow, Manas Kumar, Jackson D. Nagamoto, Meera Prashant Rao, Andy Wang, Elizabeth Zhang, Eric F. Zhou

TOHS: Spencer Flynn, Joel Hurley, Caroline Paules, Sara Wilson, Alyssa Zlaket

- 2015 Ventura County Science Fair First Place Winners

**Reports from High School Student Reporters**

Julia Wright, reporting for Thousand Oaks High School, along with Shay Van Zee, Conejo Valley High School, Lauren Sutter, Century Academy, Suzie Smith, Newbury Park High School, Nikolas Patterson, Thousand Oaks High School, and Katherine Sham, Westlake High School, discussed events on their campuses such as Gold Ribbon Recognition (Thousand Oaks), Prom, Advanced Placement Testing, Movie Night, Powder Puff Game, Jazz Festival, Theater, Art Shows, Special Olympics, Community Garden, fund raisers for various charities, Blood Drives, ASB/ASG events, band and choral, club events, athletics, and other activities.

**Reports from Parent Support Organizations**

Irene Pugh, President, Conejo Council PTA, congratulated Dr. Baarstad for receiving an Honorary Service Award at their End-of-Year Dinner. Other award recipients were Laser Tag Extreme, Ladin Motors, and Sycamore Canyon PTA President, JR Washburn. Ms. Pugh also reported from the State PTA Conference, where information about STEM Education and the Reflections Program were highlights.

Cindy Goldberg, Executive Director, Conejo Schools Foundation, announced the Cash for Classroom Grant recipients: Lang Ranch-Abbey Klingel, Newbury Park High School-Leilani Allamillo, Weathersfield-Elizabeth Carr, Stephanie Scott, Jaymie Miller and Susan Jacobs, Century Academy-Christy Herrera, Thousand Oaks High School-Dana Grooms, Lisa Ravitch, Valerie Arkle, and Toni Young, Aspen-Terry Culpepper, Banyan-Brynn Hutchinson, Julie Spurlock, Cypress-Lanette Clifford and Karin Kritscher, Glenwood-Brian Balsley and Kim Lewis, Maple-Dana Thompson and Ashley Clark. Ms. Goldberg also commended Dr. Baarstad on his narration of Peter and the Wolf at the All District Music Festival (Strings). More information about the Foundation may be found at <http://www.conejoschools.org/>.

Rocky Capobianco, Chairperson, District Advisory Council (DAC) reported from the March and April 2015, DAC meeting. Reports were presented by Westlake High School Physics Teacher Scott Holloway and Robotics Club President Sumant Iyer, and Director, Curriculum & Assessment Dr. Jennifer Boone regarding Math Pathways. The next meeting will be May 12, 2015, where elections will be held and by-laws will be discussed. Mr. Capobianco introduced Vienna Taylor, who is chairing a committee to support student learning at home through technology. Please visit DAC's webpage for more information at <http://www.conejo.k12.ca.usParents/DistrictAdvisoryCouncilDAC.aspx>.

**Report from Outdoor Education Director, Stephen Sipes**

Mr. Sipes reported on all aspects of the year's outdoor school program at Camp Bloomfield. He thanked the Board and staff for exceptional support. The Board expressed appreciation for Mr. Sipes' efforts, and for the continued success of the program.

**Comments from the Superintendent**

Dr. Baarstad congratulated Principals and Staff at Sequoia Middle School and Thousand Oaks High School for their selection as California Gold Ribbon Schools.

**Comments from the Public**

One speaker stated there were mistakes on the current district maps on the website and Distinguished School awards.

**Comments from Individual Board Members**

Mrs. Buckles thanked the Newbury Park Dance Teacher Cameo Carolan for inviting her to the school's dance program, which was excellent.

Mrs. Phelps discussed the selection process for the new superintendent, and stated her excitement for her arrival.

**ACTION ITEMS – GENERAL****Personnel Services**

**B. Classified School Employee Week (May 17-23, 2015)**

Mr. Andersen moved to adopt the attached proclamation declaring May 17-23, 2015, as “Classified School Employee Week,” seconded by Mr. Dunn. Motion carried 5-0.

**C. Establishment of Certificated Administrative Position – Coordinator, Instructional Technology and Assessment**

Mrs. Phelps moved to approve the establishment of a certificated administrative position for Coordinator, Instructional Technology and Assessment, seconded by Mrs. Buckles. Motion carried 5-0.

**D. Establishment of Certificated Administrative Position – Assistant Director, Special Education**

Mr. Andersen moved to approve the establishment of a certificated administrative position for Assistant Director, Special Education, seconded by Mrs. Phelps. Motion carried 5-0.

**E. Establishment of Certificated Administrative Position – Director, Child Development**

Mr. Andersen moved approve the establishment of certificated administrative position for Director, Child Development, seconded by Mrs. Phelps. Motion carried 5-0.

**F. Instructional Services/Neighborhood for Learning Department Staffing**

Mrs. Buckles moved to approve the modification of position as submitted, seconded by Mrs. Phelps. Motion carried 5-0.

**G. Approval of Disclosure of Collective Bargaining Agreement with the California School Employees Association (CSEA Chapter 620) and the Conejo Valley Unified School District**

Mr. Dunn moved to approve the disclosure of Collective Bargaining Agreement, as submitted, seconded by Peggy Buckles. Motion carried 5-0.

**H. PUBLIC HEARING and Approval of Tentative Agreement Between the Conejo Valley Unified School District (CVUSD) and the Conejo School Employees Association (CSEA)**

Dr. Connolly opened the Public Hearing at 7:30 p.m. There were no speakers to the item. Dr. Connolly closed the Public Hearing at 7:32 p.m.

Mrs. Buckles moved to approve the Tentative Agreement with CSEA as presented, seconded by Mr. Andersen. Motion carried 5-0.

**Business Services**

**I. Approval of List of Selected Firms for On-Call Architectural Services for the Measure I Bond Program**

Mrs. Phelps moved to approve the above list of firms to provide architectural services for the Measure I Bond Program, seconded by Mr. Anderson. Motion carried 5-0.

**J. Approval of New Board Policy and Administrative Regulations 3554: Other Food Sales**

Mrs. Buckles moved to approve Board Policy and Administrative Regulations 3554: Other Food Sales, seconded by Mrs. Phelps. Mr. Andersen asked what impact other food sales has on the Child Nutrition budget at school sites. Dr. Sand provided the information, and stated that he would send a full report to the Board via email. Mr. Andersen stated that he could not support this policy due to the impact on the school sites Child Nutrition food sales. As a Board representative on the Wellness Committee, Dr. Connolly questioned whether the Board should bring this item back with more information. Mrs. Phelps pointed out that the policy is more about the frequency and types of foods may be sold on the campuses. Dr. Sand explained that the policy provides updated Federal and State guidelines for those who are providing food for sale on the campuses during school hours. Dr. Baarstad stated that Board members could adopt more restrictive rules if they wish. Mr. Iezza mentioned that the Wellness Committee’s focus was mostly on grades K-5, whereas this Policy and Regulation focuses more on 6-12 grades.

Dr. Baarstad suggested that staff supply more information to the Board in the future that includes a comparison of the Wellness Policy to the new policy and regulation guidelines, recommendations for more restrictive other food sale guidelines, forms, etc. Motion carried 4-1, with Mr. Andersen voting no.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Mr. Andersen. Motion carried 5-0.

With this motion, the Board announced the appointments of Steve Lepire as Principal for Sequoia Middle School, and Eileen Wall as Principal for Walnut Elementary School for the 2015-2016 school year. Mr. Lepire and Ms. Wall expressed their appreciation for the Board’s confidence.

A. Approval of Minutes Regular Meeting of May 5, 2015

B. Personnel Assignment Orders:

1. Certificated Employees: #9851 to #9874  
*Administrators, School Psychologists, Speech/Language Pathologists, Teachers*
2. Classified Employees: C-9707 to C-9090  
*Administrative Assistant, Child Care Assistant, Child Nutrition Assistant I, Child Nutrition Assistant II, Child Nutrition Manager, Custodian, Early Care Aide, Early Care Assistant Teacher, Early Care Teacher, Health Clerk, Paraprofessional/Special Ed, School Office Manager I, Secretary, Senior Clerk Typist*
3. Exempt Employees: E-14689 to E-14709  
*Campus Supervisor, Coaches, Proctors, Specialist, Student Helpers*

C. Expulsion: Thousand Oaks High School #7-14/15E

D. Stipulated Agreement: Newbury Park High School #16-14/15 SA

E. Parent Support/Booster Organization Authorizations

1. Los Cerritos Band Booster Club
2. Newbury Park High School Swim Booster Club
3. Westlake High School Baseball Booster Club
4. Westlake High School Cross Country & Track Booster Club
5. Westlake High School Girls Volleyball Booster Club

F. Overnight Trip Requests

1. Lang Ranch Elementary and Newbury Park High School
2. Newbury Park High School Culinary Arts

G. Purchase Order Report #877

**INFORMATION ITEMS**

Personnel Services

- A. Measure I Bond Technology Support Services Staffing Plan. Dr. Baarstad provided background and information about the various positions being considered to process Measure I bond technology support. Mr. Andersen stated that he appreciated the details in the report, but asked for a summary and/or organizational chart that could be easily reviewed at the next meeting. Dr. Baarstad stated that he will ask staff for comparison charts.

Instructional Services

- B. Approval of Amendments to Board Policy and Administrative Regulation 5144: Discipline. Mr. Andersen commended staff for working to find alternative programs for students who have discipline issues, and asked if this policy would change current processes. Mr. Iezza stated our staff does such a great job of detecting issues early and bringing in outside resources to help families. The policy is more of a reminder to follow the steps of the process for the benefit of the students.
- C. Approval of Amendments to Board Policy and Administrative Regulation 5145.3: Nondiscrimination/ Harassment. Dr. Baarstad provided background on the policy and the reference to transgender students and students dealing with gender identity issues. He stated that the policy and regulations were first brought to the Board on February 17, 2015, and both Mr. Andersen and Mr. Dunn expressed concerns for student privacy issues, and provided alternative language to the policy. Mr. Iezza discussed their concerns with legal counsel, and provided counsel's response to all board members to consider. Mr. Iezza pointed out additional language added to AR 5145.3 to address student privacy. Board members Mr. Andersen and Mr. Dunn explained their continued discomfort with the policy and regulation. Dr. Baarstad explained that State law declares that students may use the facilities assigned to the gender with which they identify, and that the District intends to ensure the privacy of all students. Mr. Iezza further explained that adopting restrictions in the policy that are in conflict with California Law will eventually lead to a complaint to the Office of Civil Rights that the District will be unable to defend. Dr. Connolly stated that she is ready to vote on the policy at the next meeting and asked if the majority of the Board agreed. Mrs. Phelps agreed, Mrs. Buckles agreed, Mr. Andersen said if the policy was brought to action the way it is, he would not approve it. Mr. Dunn stated that he would not approve it as is and would like his amendments considered. Dr. Connolly asked that the item be on the May 19, 2015, agenda for action.
- D. Approval of Amendments to Board Policy 5147: Dropout Prevention and Board Policy 5149: At-Risk Students. Mrs. Phelps thanked Mr. Iezza for tying the policy into LCAP goals.
- E. Approval of Amendments to Board Policy and Administrative Regulation 6155: Challenging Courses by Examination. Mr. Iezza provided background for the change in this policy, and responded to questions from Board members.
- F. Moorpark College and Conejo Valley Unified School District Dual Enrollment Program, 2015-2016 School Year. One public speaker addressed the issue of dual enrollment and alternative educational opportunities. Mr. Iezza responded to questions from the Board.
- G. Approval of Ventura County Plan for Expelled Pupils – Triennial Update June 2015

Business Services

- H. Design-Build Project Delivery Method for Proposition 39 Energy Efficiency and Conservation Projects
- I. Deletion of Board Policy 3111: Deferred Maintenance Funds
- J. Revision of Board Policy and Administrative Regulation 3311: Bids

- K. Revision of Board Policy 3551 and Addition of Administrative Regulation 3551: Food Service Operations/Cafeteria Fund

**ADJOURNMENT**

Dr. Connolly adjourned the Open Session at 9:13 p.m. The Board will reconvene on **Tuesday, May 19, 2015, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

May 19, 2015

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Date

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Clerk

May 19, 2015

\_\_\_\_\_  
Date

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Superintendent