

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**May 1, 2012  
MINUTES**

**CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, May 1, 2012, was called to order by President Betsy Connolly at 5:05 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Dr. Connolly asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)  
*Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent. Properties discussed were:*
  - 310 Kelley Road
  - 2498 Conejo Center Drive
  - Southwest Corner Of Avenida De Los Arboles and Atlas Avenue

The Closed Session ended at 6:02 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Dr. Connolly called the Regular Session of the Board Meeting to order at 6:07 p.m., led the Pledge of Allegiance, read the procedural announcements and welcomed everyone to the meeting.

Roll Call: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Deputy Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education and Dr. Jeff Davis, Director, Secondary Education.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda with one change: under IV. Action Items – Consent, B.2. Classified Personnel numbers should be changed to C-6909 – C-6933, seconded by Dr. Stephens. Motion carried 5-0.

**Student Board Representatives**

Jessica Romero, Conejo Valley High School, Hannah Degani, Newbury Park High School, Rebekah Solomon, Thousand Oaks High School, and Lauren Chi, Westlake High School, reported on events on their campuses such as athletics, band and chorus, ASB, art shows, rallies, fund raisers, charities, powder puff games, staff appreciation breakfast, senior events, upcoming testing and many more.

**Parent Support Organizations**

Mike Soules, President, Conejo Schools Foundation, discussed the All District Music Festivals, thanking CVUSD, the City of Thousand Oaks, and the Conejo Recreation and Parks District for their collaborative efforts. He also thanked Terry McCallum, founding member of the Foundation and volunteer/coordinator and producer for the Music Festivals, for his dedication to the program. Mr. Soules stated that this year the Foundation has raised and either spent or restricted more than half a million dollars, and set dollars aside to grow the permanent endowment to \$100,000. Mr. Soules announced the slate of officers for 2012-2013 school year: Dianne McKay, Vice President; Sue Wells, Secretary; Lori Lam, Treasurer; and Mike Soules, President. Next year will celebrate the Conejo Schools Foundation's 10<sup>th</sup> Anniversary. Mr. Soules announced that next year the Foundation will launch the 21<sup>st</sup> Century Fund, continue with expansion of the Cash4Conejo Program, and promote greater emphasis on community outreach and fundraising.

Denise Reader, President, Conejo Council PTA, introduced Debbie Bulko, PTSA President at Colina Middle School, who reported from Colina. Ms. Reader announced the PTA Honorary Service Award recipients for 2012: Amgen Foundation, the Thousand Oaks Police Department and Janet Cosaro.

Laurie Lam, Chair, District Advisory Council, reported from the April 10 meeting, where Nancy Bowman presented information from her Advanced Anatomy Honors class, two teachers presented on technology in the classroom and what teachers are doing, and Dr. Baarstad provided information regarding the budget. The next DAC meeting will be on May 8, 9:00 a.m. in the District Office Board Room.

**Comments from the Superintendent**

Dr. Baarstad mentioned that he will be attending the State's Distinguished School ceremony in Los Angeles on Thursday along with representatives from Madroña Elementary and EARTHs Magnet Schools. He congratulated Janet Cosaro for being honored by Conejo Council PTA with an Honorary Service Award, along with Amgen Foundation and the Thousand Oaks Police Department.

**Comments from the Public**

There were no speakers at this time.

**Comments from Individual Board Members**

Dr. Stephens and Mrs. Phelps thanked Denise Reader and Conejo Council PTA for the excellent dinner and program for their end of year celebration. Mrs. Buckles mentioned that she was able to attend the WASC welcome for the Adult School. Dr. Connolly thanked the Conejo Schools Foundation for their support and commitment to the excellent Music Festivals. Mrs. Phelps also commented on the donation of individual microphones for performers at Westlake High School.

**ACTION ITEMS – GENERAL****Instructional Services****A.  
Work****Amendment to Board Policy 6154 – Homework/Makeup**

Mrs. Phelps moved to approve the amendments to BP 6154, seconded by Mrs. Buckles. One public speaker stated that the UACT Executive Board would like a change in the proposed policy under Responsibilities A. 5. D.: The Board encourages 1) teachers to utilize emerging technology to improve parent/teacher communications and, 2) teachers to avoid assigning homework over long weekends, holidays, and summer break with the exception of AP/IB coursework, except where appropriate. The speaker mentioned that there are other factors to consider, such as the block schedules at Sequoia Middle School and Newbury Park High School. Mr. Dunn asked to amend the motion: Strike boldface on page 5 (in the agenda) and after line 5.D., the amendment will read “1) teachers to utilize emerging technologies to improve parent/teacher communications and, 2) teachers to avoid assigning homework over long weekends, holidays, and summer break with the exception of AP/IB coursework, except where appropriate.” Dr. Stephens seconded the amendment for discussion and stated that the intent is evident. Mrs. Buckles asked that the word “strongly” be used to encourage teachers (to use emerging technology) and to remove the words “except where appropriate.” Mr. Dunn agreed to Mrs. Buckles’ suggestion.

Mr. Dunn re-read the amendment with changes: The Board strongly encourages: 1) Teachers to utilize emerging technologies to improve parent/teacher communication, and 2) Teachers to avoid assigning homework over long weekends, holidays, and summer break (with the exception of AP/IB coursework). Motion carried 5-0.

Dr. Connolly asked the Board to vote on the (original) motion to approve the amendments to BP 6154, motion carried 5-0.

### ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting April 17, 2012

B. Personnel Assignment Orders:

1. Certificated Employees: #9033-#9043

*Teacher*

2. Classified Employees: C-6909 to C-6933

*Behavioral Health Clinician I, Child Care Assistant, Child Nutrition Assistant I, Clerk Typist, Custodian, Early Carte Aide, Early Care Assistant Teacher, Electrician, Groundskeeper, Intermediate Clerk Typist, Paraprofessional/Special Ed, School Office Manager, Senior Clerk Typist, Site Computer Technician II*

3. Exempt Employees: E-11783 to E-11818

*Athletic Coach, Campus Supervisor, Proctor, Specialist*

C. Expulsions

1. Conejo Valley High School #30-11/12E
2. Los Cerritos Middle School #31-11/12E
3. Sequoia Middle School #32-11/12E
4. Acacia Elementary School #33-11/12E
5. Conejo Valley High School #34-11/12E
6. Conejo Valley High School #35-11/12E
7. Conejo Valley High School #36-11/12E
8. Conejo Valley High School #37-11/12E

D. Overnight Trip: Westlake High School Football

- E. Floating Marine Lab Trip Request: Thousand Oaks High School Geoscience
- F. Purchase Order Report #811
- G. Disposal of Surplus and Obsolete Equipment

## INFORMATION ITEMS

### Board of Education and Superintendent

- A. Approval of BP 7132 – Placement of Wireless Telecommunication Towers. Three speakers asked that the district request that the City of Thousand Oaks not place cell towers with 1500 feet of school sites. Mrs. Buckles asked that the policy be amended to include that the district will immediately notify principals of potential placement of cell towers adjacent to their schools. After further discussion, it was suggested the notification come from District staff directly to school staff and parents. Dr. Baarstad indicated he would amend the policy to that effect. Mrs. Buckles also asked that the District request that local entities not place cell towers within 1500 feet of the school sites. Mr. Dunn asked who sets the distance for cell tower placement. Dr. Baarstad stated the FCC. Dr. Baarstad stated that the school district has no authority regarding the placement of cell towers. Mr. Dunn questioned if there are other school sites that have cell towers in close proximity. Dr. Baarstad stated that he has received a map from the City showing about ten of our school sites have cell towers within 1000-1500 feet. Dr. Baarstad stated that the City answers to the requirements of the FCC in regard to cell tower placement. In all the material he read that was provided by the community, he did not see any information that stated specifically that 1500 feet is the definitive distance that scientific studies have determined is safe. Mrs. Phelps stated that the City should be aware that the placement of cell towers within a certain distance of school sites was creating a concern within the community. Dr. Connolly stated that 1500 feet seems to be that distance and suggested the policy be specific about requesting notification when a cell tower placement is being considered within a 1500 foot distance of school sites. However, she did not see a need for a District Policy to establish any suggested restrictions on the City. Dr. Baarstad indicated he would amend the policy draft to that effect and provide it to the Board at the May 15, 2012, meeting.
- B. 2012-2013 Budget Information. Dr. Baarstad presented a report.

### Instructional Services

- C. Approval of Extended Day Kindergarten – Westlake Hills Elementary
- D. Approval of Amendment to AR 5125 – Student Records
- E. Approval of Amendments to BP/AR 6145.2 – Athletic Competition.
- F. Approval of Amendments to BP 6146.1 – High School Graduation Requirements. One public speaker asked that the Board review their policy in reference to the “40 credit test” given at the continuation school. She stated that the test is illegal.
- G. Approval of BP 6170.1 – Transitional Kindergarten
- H. Approval of Amendments to BP/AR 6173.1 – Education for Foster Youth

## ADJOURNMENT

Dr. Connolly adjourned the Open Session at 8:41 p.m. The Board will reconvene on **Tuesday, May 15, 2012**, at 5:00 p.m. for Closed Session, 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

May 15, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

May 15, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent