

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**April 27, 2004
MINUTES**

The Conejo Valley Unified School District Board of Education met in Regular Session on April 27, 2004, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO
ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Dr. Timothy G. Stephens. Also present were Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education, Linda Faverty, Director, Elementary Education and Sean Corrigan, Director, Planning and Facilities, were also present.

**ROLL
CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dorothy Beaubien, President. The Board discussed appointment/employment of: Certificated: Teachers, Summer School Teachers; Classified: Child Care Assistants, Child Nutrition Assistant, Custodian, High School Office Manager, Mail Delivery Driver, Paraprofessionals/Special Ed, Substitutes; Exempt: Specialists, Campus Supervisors, Proctor, Student Helpers, Athletic Coaches; items of litigation and real property. The Closed Session ended at 5:55 p.m.

**CLOSED
SESSION**

President Beaubien called the meeting to order at 6:05 p.m. and led the Pledge of Allegiance. President Beaubien read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public could find agendas and Board procedure information.

**PLEDGE
AND
ANNOUNCE-
MENTS**

Mrs. Didio moved to approve the agenda with the following amendments: add page 28A, A.R. #13A, to the Consent Agenda: Parent Support/Booster Organization Reauthorization Westlake Information Technology Academy (WIT) Booster Club, pull page 83, A.R. #32 Adopt the Final Negative Declaration Pertaining to the Proposed Boys & Girls Clubs of Conejo and Las Virgenes Colina Middle School Site Project, and pull page 84, A.R. #33 from the Addendum: Adopt the final Negative Declaration Pertaining to the Proposed Boys and Girls Clubs of Conejo and Las Virgenes Sequoia Middle Scholl Site Project, seconded by Dr. Stephens. Motion carried 5-0. Student vote aye.

**APPROVE
AGENDA**

Dave Sparks, representative with Office Depot, presented the District with a "credit" slip for \$6,117, which is the total amount collected through Office Depot's "5% Back to the Schools" program. Mr. Sparks announced that the 5% program would now be a year-round program.

**OFFICE
DEPOT**

Chaddy Elhawary, sitting in for student Board member Kathleen Sullivan representing Westlake High School, sat with the Board. Chaddy, along with Heather Sand, Thousand Oaks High School, discussed school activities such as career academy and school-to-career activities, Star and AP testing, senior end-of-year activities, prom and graduation events, fund raisers, new track and field renovations, athletic events, choir competition, spring dances, theater events, ASB elections for the next year, speech and debate competitions, and color guard/drum line exhibitions. Vanessa Hernandez, Conejo Valley/Century High Schools and Matthew Lee, Newbury Park High School, were not present.

**STUDENT
BOARD
REPS.**

Dianne McKay, Chair, District Advisory Council, discussed: a report from Brenda Hunter, Neighborhood for Learning Executive Director, about the many programs offered through NfL; Chuck Eklund’s report on the Parent Portal system; Esther Salinas, Principal, Conejo Elementary’s report on the Open Program at Conejo; a report from the police department about the local rapid response force in our community; Dr. Richardson Simpson’s review of some of the issues of average daily attendance and funding sources; Steve Myerchin, Coordinator of Counseling and Administrative Services, Adult School, report on the independent study program. The next meeting will be May 18 in the Board Room.

**DISTRICT
CMTS.**

Justine Fischer, Chair, Conejo Council PTA, discussed the upcoming California State PTA convention in Long Beach, May 3-6. Delegates at the convention will be voting on four proposed resolutions: Food Allergy and Anaphylaxis in Schools, Healthy Lifestyles for All Children focusing on nutrition, School Transportation: Equitable Funding and Youth Involvement. On May 6 at the convention, Thousand Oaks High Scholl and the Conejo Council will be receiving California State PTA awards. Ms. Fischer also discussed events of local units.

Jack Tucker, Chair, Bond District Advisory Committee, updated the Board and community on the expenditures and projects within the bond purview.

Dr. Fraisse congratulated the principals, staffs, and school communities of Manzanita Elementary School and Walnut Elementary School for having been honored as California Distinguished Schools.

**SUPT.
REMARKS**

Loren Pluth, Senior Park Planner from Conejo Recreation and Park District, expressed his appreciation for the on-going collaboration with the School District to ensure access to community events such as the soccer program and Conejo Valley Days. Mr. Pluth stated that the Park District is in support of the proposed Community Learning Center.

**PUBLIC
COMMENTS**

John Anderson, Thousand Oaks, expressed his concern for a Boys & Girls Club facility built on school district property.

Christine Solomon, Thousand Oaks, stated her concerns regarding the proposed Community Learning Center.

Cathy Carlson, Thousand Oaks, questioned the validity of the California Distinguished School designations as well as API scores.

Suzanne Duckett, Thousand Oaks, thanked Tim Carpenter, Principal, Redwood Middle School, for his assistance to ensure equity of awards at the middle school.

Dr. Eva Conrad, President, Moorpark College, expressed her appreciation and pleasure that the Memorandum of Understanding with the District was presented to the Board for information.

**MOU
MOORPARK
COLLEGE**

Dr. Stephens asked if events such as Conejo Valley Days would suffer once the new site is built; Dr. Fraise responded that the District respects historic celebrations such as Conejo Valley Days and will, as in the past, make sure that accommodations are made. Dr. Stephens asked if the high school students would be a problem for middle school students at the Teen Center? Dr. Fraise responded that accommodations would be made, such as after-school hours for the middle school students. Mrs. Didio responded that the Boys & Girls Clubs, reserved for middle school students, would help to alleviate the problem. Mrs. Del Campo expressed her excitement for the entire community in regard to the Community Learning Center.

Mrs. Didio reported that the Delegate Assembly of the California School Boards Association adopted a policy platform supporting the implementation of pathways leading to the world of work within the comprehensive academic curriculum.

**BOARD
REMARKS**

Mrs. Del Campo moved to adopt Resolution #03/04-16 to order a governing Board member election in accordance with State law, seconded by Dr. Stephens. Motion carried 5-0. A.R. #1 filed.

**RESOLU.
GOVERNING
BOARD
ELECTION**

Mrs. Didio moved to approve Personnel Assignment Orders Certificated #6724 - #6752, Classified #C-1968 - #C-2009, and Exempt #E-5070 - #E-5140, seconded by Dr. Stephens. Motion carried 5-0.

PAO'S

The following summer school appointments were announced:

Joanne Scaglione was appointed as Summer School Counselor for Extended Year Summer School 2004, for two (2) days as designated by the Summer School Principal; salary will be 70% of the regular salary rate on Class C, Step F of the 2003-2004 counselor salary schedule.

Sue Wilson was appointed as Summer School Counselor for Extended Year Summer School 2004, for two (2) days as designated by the Summer School Principal; salary will be 70% of the regular salary rate on Class C, Step F of the 2003-2004 counselor salary schedule.

Mrs. Phelps moved to adopt the attached proclamation declaring May 16-22, 2004, as "Classified Employees Week," seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #2 filed.

**RESOLU.
CLASSIFIED
EMPL.
WEEK**

Dr. Stephens moved to adopt a resolution declaring May 12, 2004, as the “Day of the Teacher,” seconded by Mrs. Phelps. Motion carried 5-0. A.R. #3 filed.

**RESOLU.
DAY OF THE
TEACHER**

Mrs. Didio moved to modify Regulation #4737.10 as proposed, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #4 filed.

**BOARD
POL/REG
AMEND.**

Mrs. Beaubien announced a Public Hearing at 7:18 p.m. for Class Size Reduction Waiver: Eighth and Ninth Grade Algebra; there were no comments. The Public Hearing was closed at 7:19 p.m.

**PUBLIC
HEARING**

Mrs. Del Campo moved to support an application to the State Board of Education to renew the District’s waiver to provide reduced class size for students enrolled in Algebra at both the eighth and ninth grades, seconded by Phelps. Motion carried 5-0. A.R. #5 filed.

**CLASS SIZE
REDUCTION
WAIVER**

Mrs. Phelps moved to approve the pilot of the Redwood Middle School trimester calendar, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #6 filed.

**REQUEST
TO PILOT
TRIMESTER**

Dr. Stephens moved to approve the “Community Based English Tutoring (CBET) Program Application Form, Fiscal Year 2004-2005” form, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #7 filed.

**APPROVAL
OF CBET**

Mrs. Phelps moved to approve the Certification for Compliance with the requirements of the TOPASS agreement, seconded by Dr. Stephens. Motion carried 5-0. A.R. #8 filed.

**TOPASS
ANNUAL
REPORT**

Mrs. Didio moved to approve the attached list of facility improvement projects for the tributary schools, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #9 filed.

**TOPASS
PROJECTS
2004-2005**

Mrs. Phelps moved to approve the attached Legal Services Agreement with Myers, Gibson, Jones and Schneider, L.L.P., seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #10 filed.

**LEGAL
SERVICES**

Mrs. Del Campo moved to approve representatives of the Surplus Property Advisory Committee, seconded by Dr. Stephens. Motion carried 5-0. A.R. #11 filed.

**SUPLUS
PROPERTY
CMTE.**

Committee members:

Jeff Baarstad, Assistant Superintendent, Business Services
 Jim Baird, Principal, Glenwood Elementary School
 Colleen Briner-Schmidt, Teacher, Conejo Elementary School
 Peggy Buckles, Membership Chair, Conejo Council PTA
 Jim Friedl, Assistant General Manager, Conejo Recreation and Park District
 Pat Grant, Conejo Futures Foundation
 Joel Kirschenstein, President, Sage Institute, Inc.

Cecilia Rockey, Secretary, District Advisory Committee
 Chris Ronnenberg, Associate Planner, City of Thousand Oaks
 City of Thousand Oaks City Council (to be determined)

**CONSENT
 AGENDA**

Mrs. Didio moved to approve the Consent Agenda as amended, seconded by Del Campo; student vote Aye. Motion carried 5-0. Approval of minutes for Regular Meeting of March 23, 2004; A.R.s filed: A.R. # 12 Parent Support/Booster Organization Reauthorization: Newbury Park High School Baseball Booster Club; A.R. #13 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Cheerleader Booster Club; A.R. #14 Expulsion: Los Cerritos Middle School #23-03/04E; A.R. #15 Expulsion: Westlake High School #24-03/04E; A.R. #16 Expulsion: Newbury Park High School #25-03/04E; A.R. #17 Expulsion: Conejo Valley High School #26-03/04E; A.R. #18 Redwood Middle School #27-03/04E; A.R. #19 Contract for Non-Public Placement for Handicapped Student #26-03/04; A.R. #20 Overnight Field Trip Request: Meadows Elementary School; A.R. #21 Purchase Order Report #642; A.R. #22 Disposal of Surplus and Obsolete Equipment; A.R. #23 Resolution #03/04-17: Authorizing Issuance of 2004 Tax and Revenue Anticipation Notes; A.R. #24 Award of Contract: Madroña Elementary School and Newbury Park High School Phase 1 Modernization; A.R. #25 Change Order #1: Madroña Elementary School Phase 1 Modernization – Elevator; A.R. #26 Change Order #1: Madroña Elementary School and Newbury Park High School 0- Phase 1 Modernization; A.R. #27 Notice of Completion: Madroña Elementary School – Phase 1 Modernization Elevator; A.R. #28 Notice of Completion: Banyan, Lang Ranch and Maple Elementary Schools – Technology Wiring.

Instructional Services:

INFO.

1. Extended Day Kindergarten Authorization for Cypress, Madroña, Manzanita and Wildwood Elementary Schools; there was no discussion.
2. Grade Level Configuration – Westlake Hills Elementary School. Dr. Stephens asked what the projected enrollment would be for 6th grade at Colina Middle School; Dr. Simpson responded the program would be expanded from 288 to (approximately) 360, with a total expected enrollment at Colina of (approximately) 1,200.

There were no items of Legislation.

LEGIS.

There were no items from the Personnel Commission.

**PERS.
 COMM.**

President Beaubien adjourned the regular session at 7:30 p.m. The Board will convene on Tuesday, May 11, 2004, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

ADJOURN

Date May 11, 2004 _____
Clerk

Date May 11, 2004 _____
Secretary

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