

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**April 9, 2002
MINUTES
(Adopted)**

The Conejo Valley Unified School District Board of Education met in Regular Session on April 9, 2002, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

CALL TO ORDER

Present were Board members, Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Timothy G. Stephens. Also present were Neil Schmidt, Interim Superintendent, Richard W. Simpson, Assistant Superintendent, Instructional Services; Jody Dunlap, Assistant Superintendent, Personnel Services; Gary Mortimer, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education, Linda Vranesh, Director, Elementary Education, and Martha Mutz, Director, Curriculum/Media Services, were also in attendance.

ROLL CALL

The Closed Session meeting was called to order at 6:00 p.m. by Mary Jo Del Campo, President. The Board discussed appointment/employment of Certificated: teachers; Classified: Instructional Assistant/Bilingual Spanish, Instructional Assistants/Special Education, Maintenance Worker II, Substitutes; Exempt: Specialists, Campus Supervisors, Student Helpers, Proctor, other (Drill Team), Athletic Coach. The Closed Session ended at 6:58 p.m. The Regular Session meeting commenced at 7:08 p.m.

CLOSED SESSION

President Del Campo led the Pledge of Allegiance. President Del Campo read announcements for the Board meeting that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public can find agendas and Board procedure information.

PLEDGE AND ANNOUNCEMENTS

Mrs. Didio moved to approve the agenda with the following change: page 51, Exhibit B, should follow page 33 as part of the 2001-02 TOPASS Agreement Annual Report, seconded by Mrs. Phelps. Motion carried 5-0; student vote Aye.

APPROVE AGENDA

Kevin Rourke, Conejo Valley/Century High Schools, was seated with the Board and along with Jordan L. Gershman, Westlake High School, Taniale Rohde, Thousand Oaks High School, Kevin Rourke, Conejo Valley/Century High Schools, reported on events at their campuses. Corey McMahon, Newbury Park High School, could not be present but submitted a report that was read by Victoria Entweiler. The reports included information about assemblies, floats for Conejo Valley Days, Stanford testing, awards, field trips, ASB/G rallies, Earth Day projects, dance competitions, senior activities, Blue Ribbon visit at Thousand Oaks High School, choral competitions, band and color guard successes, future freshman activities, class officer elections for 2002-03. Taniale Rohde, Thousand Oaks High School, discussed the death of student 11th grade student Kurt Mautner and thanked the staff for their great support of the students.

STUDENT REPS.

Rebecca Loving Nichols, Chairperson, thanked the School Board for their recent invitation to participate and represent the District Advisory Council in the interview process for the Superintendent, and stated that DAC looks forward to working with him. She stated that Martha Mutz attended the last meeting and discussed the textbook adoption process and the current math adoption. DAC agreed to support the Waiver request to the State for the Everyday Math adoption. Ms. Nichols thanked the middle school counselors for informing DAC about the transition from elementary school to middle school through high school.

**ADVISORY
GROUPS**

Dr. Schmidt: 1) welcomed everyone back from Spring Break last week; 2) mentioned that Amgen would be announcing their Teachers of the Year selections on April 15, and we understand that of the five finalists, one is from our District! We're anxious for the announcement; 3) thanked the school and District staffs involved in the recent and on-going Coordinated Compliance Reviews (CCR), which is an accountability process conducted by the State Department. He asked Linda Vranesh, Dir., Elem. Education, to read the glowing CCR report that was received by Manzanita Elementary School; 4) mentioned the upcoming Celebration of Excellence, which is a Board-sponsored awards program and dinner held each year at the Ronald Reagan Library for the students and their parents; 5) extended his condolences to the family and friends of Kurt Mautner, 11th grade Thousand Oaks High School student killed in an auto accident March 17. Dr. Schmidt stated how important is to acknowledge our love and appreciation of our families, co-workers, and friends.

**SUPT.
REMARKS**

Suzanne Duckett asked the Board not to cut teachers' salaries or medical benefits; that she only received part of the information she requested at the last Board meeting; and that she was denied to be part of the visitation for the new superintendent.

**PUBLIC
CONCERNS**

Cathy Carlson accused the School District of claiming to have recognitions and awards that are not true.

Henry Wolfe thanked the Board and District for the fine education received by his daughter. He asked the Board to consider a loan to the Thousand Oaks Flyers of \$20,000 to further improve the track at Thousand Oaks High School; the loan would be paid in full in two years.

Mrs. Didio commented on the television program sponsored by State Farm Insurance that promotes the School-to-Career programs.

**BOARD
REMARKS**

Mrs. Phelps mentioned that while attending a Kings hockey game, she was very proud to hear the announcement that Newbury Park High School sported a hockey team with the highest GPA in the State.

Dr. Stephens congratulated and thanked Bev Eidmann and the staff at Manzanita for their excellent CCR review.

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #6102 - #6108, Classified #C-0904 - #C-0915 and Exempt #E-3320 - #E-3352, seconded by Dr. Stephens. Motion carried 5-0. **PAO'S**

The following administrative appointment was announced:

Employ Dr. Robert Fraisse as Superintendent, Chief Executive Officer, and Secretary for the Board of Education, per the terms of the contract dated April 9, 2002.

President Del Campo introduced Dr. Fraisse, who thanked the Board and community, and provided a short personal biography.

Mrs. Didio moved to amend Board Policy Section 532.1.3 – Health Examinations for New Certificated Employees, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #1 filed. **AMEND POLICIES**

Dr. Stephens moved to amend Board Policy 534.1.2 – Assignment, Training, Assistance and Evaluation of New Teachers, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #2 filed.

Mrs. Phelps moved to amend Board Policy 344.7 – Indexed GPA Computation, seconded by Dr. Stephens. Motion carried 5-0. A.R. #3 filed.

Dr. Stephens moved to amend Board Policy 457.2 – Grounds for Suspension, as proposed to include the new suspendable offense added by AB 653, seconded by Mrs. Didio. Motion carried 5-0. A.R. #4 filed.

Mrs. Beaubien moved to revise Policy 342.3 Homework as proposed, seconded by Mrs. Phelps. Sydney Stein spoke to this issue and voiced her concern regarding the legality of including a parent section in the policy. She also questioned the grading section of the policy, based upon her interpretation of the Supreme Court ruling that teachers are responsible for student grades. This is concerned that the policy will lead to grievances based on academic freedom, particularly since the policy states what teachers must do. Dr. Stephens remarked that there is a concern that students will continue to receive accumulated homework time well over the desired amount, and asked if there was any way to prevent that. Dr. Simpson responded that the guidelines are in the policy, however, there may be fluctuations in amounts over and under those guidelines. It would be difficult to impossible for all teachers to daily confer about their homework assignments. Also, the students who choose to take one or more Advanced Placement classes realize what the expectation will be for those classes. Dr. Stephens asked to revisit this in January 2003 to see how the students and teachers are doing. Mrs. Didio remarked that in response to Ms. Stein's concern about parental involvement, the policy could be changed to read differently. Dr. Simpson responded that the District's Strategic Plan invites parent involvement. Mrs. Phelps asked if the policy could read "accumulative minutes per school day" instead of "minutes per school day," Dr. Simpson agreed. Motion carried 5-0. A.R. #5 filed.

Mrs. Phelps moved to adopt a resolution declaring May 8, 2002, as the Day of the Teacher, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #6 filed.

**ADOPT
RESOLU-
TIONS**

Mrs. Didio moved to approve a resolution recognizing Classified School Employee Week, May 19-25, 2002, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #7 filed.

Dr. Stephens moved that due to lack of work and lack of funds, the Board of Education finds that it is in the best interest of the school district to direct the Interim Superintendent to commence implementing procedures to discontinue or reduce the classified positions as requested, effective June 30, 2002. The layoff proceedings will be in accordance with the provisions of the CSEA Contract of Agreement between the District and Chapter 620, CSEA and the California Education Code, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #8 filed.

**REDUCE
CLASSIFIED**

Mrs. Phelps moved to approve the tentatively agreed upon Contract Reopeners with Chapter 620, CSEA for the period January 2, 2002 through December 31, 2002, seconded by Mrs. Didio. Motion carried 5-0. A.R. #9 filed.

Mrs. Beaubien moved to expel student 30-0102E from the Conejo Valley Unified School District effective March 19, 2002, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated March 19, 2002; and readmit student 30-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 30-0102E to apply for readmission to other programs on or after January 24, 2003, seconded by Dr. Stephens. Motion carried 5-0. A.R. #10 filed.

EXPULSIONS

Dr. Stephens moved to expel student 31-0102E from the Conejo Valley Unified School District effective March 25, 2002, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated March 25, 2002; and readmit student 31-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 31-0102E to apply for readmission to other programs on or after January 24, 2003, seconded by Mrs. Beaubien. Motion carried 5-0. A.R. #11 filed.

Mrs. Phelps moved to expel student 32-0102E from the Conejo Valley Unified School District effective March 25, 2002, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated March 25, 2002; and readmit student 32-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 32-0102E to apply for readmission to other programs on or after January 24, 2003, seconded by Dr. Stephens. Motion carried 5-0. A.R. #12 filed.

Mrs. Didio moved to expel student 33-0102E from the Conejo Valley Unified School District effective March 27, 2002, pursuant to the conditions described in the "Voluntary Consent to Discipline" signed and dated March 27, 2002; and readmit student 33-0102E to the District's Independent Study Program and/or refer to the County's Community School Program; and permit student 33-0102E to apply for readmission to other programs on or after January 24, 2003, seconded by Dr.

Stephens. Motion carried 5-0. A.R. #13 filed.

Mrs. Phelps moved to approve the Certification for Compliance with the requirements of the TOPASS Agreement, seconded by Mrs. Didio. Motion carried 5-0. A.R. #14 filed.

**TOPASS
COMPLIANCE**

Mrs. Beaubien moved to approve the Consent Agenda, seconded by Dr. Stephens. Motion carried 5-0. A.R.s filed: Minutes of Special Meetings March 5, 2002, March 15, 2002 and March 28, 2002; A.R. #15—Family Life Materials; A.R. #16 Preauthorization of Overnight Trip Requests; A.R. #17—Parent/Support Booster Organization: Thousand Oaks High School Aquatics; A.R. #18—Purchase order Report #602; A.R. #19—Acceptance of Cash Donations; A.R. #20—Indefinite Quantity Fencing Contract; A.R. #21—Notice of Completion: Sequoia Middle School HVAC Project – Los Angeles Air Conditioning. Mrs. Didio and Mrs. Beaubien noted the many donations made to our schools, and thanked everyone, especially Sage Publications for their donation to our International Baccalaureate program, mini-grants program for Language Arts, and for teachers to attend the Scwrip Writing Program.

**CONSENT
AGENDA**

INFORMATION

INFO.

The Board received information regarding reduction of Child Care Leader positions; there were no comments or questions.

The Board received information regarding approval of Intent to Participate in Community-Based English Tutoring (CBET) Program for Fiscal Year 2002/2003. Mrs. Didio stated that she would like to have the Board continue to receive reports on this program.

Dr. Schmidt stated that the staff would bring recommendations to the Board after the Governor’s May revise of the budget.

**ITEMS OF
LEG.**

There was no report from the Personnel Commission.

**PERS.
COMM.**

President Del Campo adjourned the regular session at 8:13 p.m. The Board will convene on Tuesday, April 23, 2002, at 5:30 p.m. for a Closed Session and 7:00 p.m. for Regular Session.

ADJOURN

Date

Clerk

Date

Secretary