

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****March 28, 2011****MINUTES****CALL TO ORDER – CLOSED SESSION**

The Board meeting of Monday, March 28, 2011, was called to order by President Peggy Buckles at 5:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Mrs. Buckles asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:01 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)
Timothy Carpenter, Negotiator, CVUSD
UACT, CSEA, CVPPA
- E. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- F. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- G. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- H. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
Kelley Road Property, Conejo Center Drive Property, Mitchell Road Property
Dr. Joel Kirschenstein, Sage Institute, CVUSD Negotiator

The Closed Session ended at 5:52 p.m. There were no announcements from Closed Session.

REGULAR SESSION**OPENING PROVISIONS**

Call to Order: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Assistant Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, and Carol Boyan-Held, Director, Curriculum and Assessment.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting. The audience was informed that there were Spanish translators available for public speakers if they were needed, and headphones available for those who preferred Spanish translation during the meeting. The translators for the evening were ELD Bilingual Facilitators Sandra Hernandez, Madroña Elementary, Mayra Bermudez, Thousand Oaks High School, and Betina San Martin, Colina Middle School.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda with the following amendment: add Board report “Board Certification of Temporary Athletic Team Coaches for the 2010-2011 School Year” to the agenda, Action Items – General: E, seconded by Dr. Stephens. Motion carried 5-0.

Comments from the Superintendent

Dr. Baarstad: 1) thanked the translators for providing their expertise to help with the evening. 2) announced the District had received news from the College Board that we are one of 388 school districts in the nation, 37 in the state, and the only district in Ventura County to be recognized for outstanding achievement on the past three years' AP tests. We have increased the number of students taking AP exams, there has been a steady increase in the percentage of African American, Latino and Native American students taking the exam, and a steady increase in the overall pass rate. 3) discussed the TedX event that was held at the Civic Arts Plaza over the weekend. He thanked community member Don Levy and school-to-career educators Kate Anders and Nick Colangelo from Newbury Park High School, Jane Carlson from Thousand Oaks High School and Laurie Looker from Westlake High School for all their work on this exciting and inspiring program. 4) discussed some of the bad-to-worse news coming from Sacramento regarding the budget.

Comments from the Public

One speaker spoke against the NfL program and one speaker discussed her concerns about the District's financial issues and questioned the plans for the Community Learning Center.

Dr. Baarstad stated that he wished to qualify a couple of the statements made by the public speakers. He stated the NfL pre-school program did not run a deficit in 2009-10. Last year, the City Center preschool program received 100% of the money promised from the state and ended the year with a small profit. He also explained that the money used to operate the City Center preschool and the NfL program are completely different and separate funds from those received to operate schools. This District would never consider closing a school for 250 K-5 children, yet decide to continue operating a preschool program that was losing money. Regarding the proposal to build a Community Learning Center next to the District Offices to house high school alternative programs, Dr. Baarstad clarified the funds the district would receive from selling property would not be available long term to help bail out the general fund, hire laid-off teachers or to keep a school open. The District must provide a home for the (approximately) 300 students that make up the various alternative high school programs, and relocate other functions (warehouse, copy center and Maintenance & Operations) from the location on Kelley Road if the property is eventually sold to the City.

Comments from Individual Board Members

Dr. Connolly commended those involved in the TedX event and thanked the speakers and planners, and stated that the event was a welcomed respite in the midst of difficult times for the School District. Dr. Stephens echoed Dr. Connolly's statements and stated his appreciation for the CVUSD students that were showcased at TedX. Mrs. Buckles thanked Sequoia Middle School PTA for the invitation to attend the Abilities Awareness activities at that school. She also thanked Vivian Viña, Principal, Sequoia Middle School, and the Boys & Girls Club staff, for the ground breaking activity for the new building to house the program at Sequoia. The new building will enable the Club to offer more programs to more students at Sequoia.

ACTION ITEMS – GENERAL**Superintendent****A. Closure of Park Oaks Elementary School**

Mrs. Phelps moved to close Park Oaks Elementary School effective for the 2011-2012 school year, seconded by Dr. Stephens. Dr. Baarstad stated his sadness in having to ask the Board to consider this decision. The District is facing unprecedented economic conditions. Even during the Depression, California did not make cuts in education as deeply as it is being cut at this time. Closing Park Oaks Elementary was a recommendation from the Budget Committee that has been studying these issues for three years.

The Board asked Dr. Baarstad to look into three important issues in regard to the closing of Park Oaks. One issue is transportation for the students to attend other schools. The district guideline for elementary students is if students attend a school that is 2.5 miles or more from their home, parent-pay transportation is available. There is also a means by which families may qualify and be verified to receive free or reduced-cost transportation. Our policy also allows for children to ride the bus if there is room, but they live less than 2.5 miles from the school. Because the District may close a couple of bus routes next year that are running less than ten children on a bus with a capacity for 75, and may add a new route from the Park Oaks area to Glenwood, the change may prove to be cost neutral.

The second issue the Board asked about was the Outreach program at Park Oaks on Wednesday evenings. Dr. Baarstad emphasized that the District wants to continue supporting the program and through an agreement with Bridges Charter School, keep the program at Park Oaks. What cannot be promised at this time is that the same individuals who provide the services will continue the program next year. Staff has been in contact with the leaders of the Outreach program, offering continued support in order to have on-going services for families.

Finally, in respect to Bridges Charter School, Dr. Baarstad stated that the District does have an agreement that respects the interests of both the District and the Charter School to occupy Park Oaks Elementary beginning the 2011-2012 school year.

The Board members asked several questions and Dr. Baarstad provided answers. The District's Central Kitchen operation will remain at Park Oaks. It would cost approximately an additional \$300,000 for additional modifications to the Glenwood campus to accommodate the additional students that Bridges expects next year. The cost for the move to Park Oaks is estimated around \$50,000. Dr. Connolly thanked the Park Oaks and Outreach staff for welcoming her to the campus last Wednesday evening. She stated that finding a home for Bridges was an important factor in the decision for her. Mr. Dunn clarified Assembly Bill X42, Section 1746.37 which states that proceeds from the sale of surplus real property may be deposited into the General Fund of the school district and may use the proceeds for any one-time general fund purpose.

There were 29 public comment cards submitted. Each individual asked the Board to consider keeping Park Oaks Elementary School open.

Motion carried 5-0 to close Park Oaks Elementary School effective in the 2011-2012 school year.

Instructional Services

B. Approval of Changes to Core Literature, Grades 6-12

Dr. Stephens moved to adopt Core Literature title changes recommended by the English/Language Arts Committee, seconded by Mrs. Phelps. Motion carried 5-0.

C. Approval of Revisions to Board Policy/Administrative Regulations 5141.31 - Immunizations

Mrs. Phelps moved to approve amendments to Board Policy and Administrative Regulations 5141.31, seconded by Dr. Stephens. Motion carried 5-0.

D. Approval of School Choice Capacity Limits 2011/2012

Mr. Dunn moved to adopt the 2011/2012 proposed school choice capacity limits for elementary schools at a student:teacher ratio of 20:1 for junior kindergarten, 22:1 for grades K-3, and 30:1 for grades 4-6, seconded by Dr. Connolly. Dr. Connolly asked Mrs. Cosaro to further explain the charts submitted as background for the decision. Mr. Dunn withdrew his motion. Dr. Connolly moved that the Board of Education establish 2011-2012 capacity limits for implementing school choice options for elementary schools based upon the projected class sizes to be determined by future Board action, seconded by Mr. Dunn. Motion carried 5-0.

E. Board Certification of Temporary Athletic Team Coaches for the 2010-2011 School Year

Mrs. Phelps moved to adopt the proposed Board Certification of Temporary Athletic Team Coaches for the 2010-2011 school year, seconded by Dr. Stephens. Dr. Connolly asked if the District had any other criteria to consider when hiring temporary athletic coaches. There have been conflicts of interest, such as sports businesses of some coaches. Dr. Baarstad stated that he has sent out an alert to principals to beware of club coaches and others in regard to conflicts of interest. Mrs. Buckles asked if staff could work on a board policy regarding this topic. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda with the removal of item H. Agreement with Conejo Recreation and Park District for Use of Crowley House, for separate discussion and approval, as requested by a public speaker, seconded by Dr. Stephens. Motion carried 5-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Discussion Session and Regular Meeting of March 15, 2011

B. Personnel Assignment Orders:

1. Certificated: 8741 - 8751
Administrator, Psychologists, Teachers
2. Classified: C-6099 to C-6122
Child Care Assistant, Child Nutrition Assistant I, Early Care Assistant Teacher, Early Care Teacher, Groundskeeper, Instructional Media Technician, Intermediate Clerk Typist, NFL Program Assistant, Preschool Assistant, Secretary
3. Exempt: E-10345 to E-10393
Advisor, Athletic Coach, Campus Supervisor, Naturalist, Proctor, Specialist, Student Helper

C. Expulsion:

1. Westlake High School #22-10/11E
2. Sycamore Canyon School #23-10/11E

D. Field Trips and Overnight Trip Requests

1. Westmont GATE Leadership Conference
2. Newbury Park High School Varsity Baseball
3. Newbury Park High School Future Business Leaders of America
4. Westlake High School Football
5. Westlake High School Future Business Leaders of America

E. Parent Support/Booster Organization Reauthorization: Thousand Oaks Band Booster Club**F. Purchase Order Report #787****G. Disposal of Surplus and Obsolete Equipment**

~~H. Agreement with Conejo Recreation and Park District for Use of Crowley House~~ *Removed to be discussed and voted on separately*

I. Approval of Contract with Vavrinek, Trine, Day & Co. for District Audit Services

- J. Change Order 31 – Sycamore Canyon School – Child Care Modular Addition – Thomas Schwab Corporation

ACTION ITEMS – CONSENT (Public request for the item to be discussed and voted on separately)

H. Agreement with Conejo Recreation and Park District for Use of Crowley House

Mrs. Phelps moved to approve the agreement with the Conejo Recreation and Park District for Use of the Crowley House. One public speaker spoke against this proposal. Mrs. Phelps thanked the CRPD for their generous offer for the District to use the historical Crowley House for the NFL Offices free of charge. She also stated that the location of the property is perfect for the use of families in the area, especially those lacking transportation. Motion carried 5-0.

INFORMATION ITEMS

There were no information items.

ADJOURNMENT

Mrs. Buckles adjourned the Open Session at 8:25 p.m. The Board will reconvene on **Tuesday, April 12, 2011**, at 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

April 12, 2011

Date

Clerk

April 12, 2011

Date

Superintendent