

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****March 27, 2012  
MINUTES****CLOSED SESSION**

The Board meeting of Tuesday, March 27, 2012, was called to order by President Betsy Connolly at 5:05 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Dr. Connolly asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 5:06 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)
  - 310 Kelley Road
  - 2498 Conejo Center Drive
  - 2450 Teller and 889 Mitchell Roads
  - Southwest Corner of Avenida de los Arboles and Atlas Avenue

The Closed Session ended at 5:58 p.m.

**CALL TO ORDER - REGULAR SESSION****OPENING PROVISIONS**

Call to Order and Roll Call: Dr. Connolly called the meeting to order at 6:08 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education and Carol Boyan-Held, Director, Curriculum.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

**Approval of the Agenda**

Mrs. Phelps moved to approve the Agenda with an amendment to the agenda item III. Action Items – General, Approval of Layoff Resolution, and IV. Action Items – Consent B. Personnel Assignment Orders #1. Certificated Employees #9014-#9023., seconded by Dr. Stephens. Motion carried 5-0.

**Recognitions:**

- Conejo Valley High School selected as a 2012 California Model Continuation High School
- Rotary Clubs in Conejo Valley for their volunteer efforts at the schools

**Comments from the Superintendent**

Dr. Baarstad congratulated Westlake High School's Academic Decathlon Team for their success at the state level, placing 2<sup>nd</sup> in Division 3. Dr. Baarstad also commented on the TEDX conference that will be held at the Civic Arts Plaza on Saturday, March 31.

**Comments from the Public**

One speaker stated that she has information that the Marines have changed their recruitment eligibility for the CHSPEE test as of June 30 and has information about the Model Continuation School Program she would like to share with staff.

**Comments from Individual Board Members**

Mrs. Phelps, Board representative to the community group Conejo Coalition for Youth and Families Committee, stated that there are several educational panels that are calendared that may be beneficial to parents. Mrs. Phelps mentioned that the Youth Commission held a summit earlier in the month. One of the discussions was about extra co-curricular activities at the high schools. Mrs. Phelps said that one of the suggestions that students had was for the high schools to share co-curricular activities with each other. Mrs. Phelps stated that the City of Thousand Oaks will be partnering this summer with the City of Moorpark to provide bus service to the beach. She also stated that she appreciated the work of the Rotary Clubs and hoped that the volunteer efforts would be considered as an annual project.

Mrs. Buckles stated that she attended the luncheon that was held for the staff of Conejo Valley High School to honor their award and congratulated the students and staff for their accomplishments.

**ACTION ITEMS – GENERAL****Personnel Services****A. Establishment of Classified Positions**

Mrs. Buckles moved to approve the establishment of classified assignments as specified, seconded by Dr. Stephens. A public speaker stated that the shifting of positions in the Child Nutrition department would result in lost jobs. Mrs. Bekeny stated that of the ten positions listed on the layoff chart, five of those positions are currently vacant. She stated that past history indicates that through attrition the remaining five positions are likely to be vacant at the close of the school year. Mrs. Bekeny also stated that Joe Cook, Director, Child Nutrition, has determined that reorganizing his department as suggested in the board report would provide optimal staffing and service within the department, while saving approximately \$250,000. Declining enrollment, rising food costs, new federal regulations, and the move toward encouraging healthier and local food choices have all contributed to the rising costs in this department. Mr. Dunn stated that he would like to use money from the surplus property fund to keep the jobs. Dr. Connolly stated that it is the responsibility of the Board to protect the general fund by considering cost reductions suggested by the staff. Mrs. Buckles and Mrs. Phelps voiced their consent. Motion carried 4-1, with Mr. Dunn voting nay.

**B. Resolution #11/12-22: Layoff/Reduction of Classified Positions**

Dr. Stephens moved to approve Resolution #11/12-22 – Layoff/Reduction of Classified Positions as submitted, seconded by Mrs. Phelps. Motion carried 4-1, with Mr. Dunn voting nay.

**C. Board Certification of Temporary Athletic Team Coaches for the 2011-2012 School Year**

Mrs. Phelps moved to adopt the proposed Board Certification of Temporary Athletic Team Coaches for the 2011-2012 School Year, seconded by Dr. Stephens. Motion carried 5-0.

**Instructional Services****D. Approval of Pilot Program – CVAS Parent Education Program “The P.O.W.E.R.Project”**

Mrs. Buckles moved to approve the pilot parent education program “The P.O.W.E.R. Project,” seconded by Mrs. Phelps. One public speaker expressed her disapproval of the program. Mrs. Buckles stated her strong support for the program. Motion carried 5-0.

**E. Approval of Elementary School Choice Capacity Limits 2012/2013**

Mrs. Phelps moved to adopt the 2012/2013 proposed school choice capacity limits for elementary schools based on a student:teacher ratio of 22:1 for transitional kindergarten, 22:1 for grades K-3, and 30:1 for grades 4-6, and adopt the 2012/2013 proposed school choice capacity limits for elementary schools based on a student:teacher ration of 24:1 for transitional kindergarten, 24:1 for grades K-3, and 30:1 for grades 4-6, seconded by Mrs. Buckles. Motion carried 5-0.

**F. Approval of World Languages Courses of Study**

Mr. Dunn moved to approve the World Languages courses of study created by District teachers, seconded by Mrs. Phelps. Motion carried 5-0.

**Business Services****G. Acceptance of the GASB 45 Valuation Report**

Dr. Stephens moved to accept the GASB 45 Valuation Report dated July 1, 2011, seconded by Mr. Dunn. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Mrs. Buckles. Motion carried 5-0.

Dr. Connolly announced that by this action, the Board of Education has approved the appointment of Carol Boyan-Held as Director, Elementary Education, as of July 1, 2012.

**A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting March 13, 2012

**B. Personnel Assignment Orders:**

1. Certificated: 9014 - 9024  
*Teachers*
2. Classified: C-6813 to C-6823  
*Child Care Assistant, Child Nutrition Assistant I, Child Nutrition Manager, Early Care Aide, Paraprofessional/Special Ed, Senior Clerk Typist*
3. Exempt: E-11735 to E-11743  
*Athletic Coach, Proctor, Specialist, Student Helper*

- C. Contract for Nonpublic School Placement for Handicapped Students
  - 1. #22-11/12
  - 2. #23-11/12
- D. Expulsions
  - 1. Conejo Valley High School #23-11/12E
  - 2. Conejo Elementary School 324-11/12E
- E. Purchase Order Report #808

**INFORMATION ITEMS**

Superintendent

- A. Conejo Valley High School Forty Credit Test. One public speaker stated her concern that the test was not legitimate and should be discontinued.

Instructional Services

- B. Approval of Permanent Status for Pilot Courses. There was no discussion.

Business Services

- C. Approval of Amendments to Board Policy 5141.4 – Child Abuse Prevention and Reporting. Mrs. Bekeny stated that the training is offered on-line for staff. Dr. Baarstad offered that through the District’s JPA, insurance costs could be reduced depending upon the percentage of staff completion of the training.

**ADJOURNMENT**

Dr. Connolly adjourned the Open Session at 7:22 p.m. The next regularly scheduled board meeting will be on Tuesday, April 3, 2012, 5:00 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

April 3, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

April 3, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent