

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**March 23, 2004
MINUTES**

The Conejo Valley Unified School District Board of Education met in Regular Session on March 23, 2004, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO
ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Pat Phelps and Dr. Timothy G. Stephens. Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services, were in attendance. Chuck Eklund, Director, Secondary Education, Sean Corrigan, Director, Planning and Facilities, and Linda Faverty, Director, Elementary Education, were also present.

**ROLL
CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dorothy Beaubien, President. The Board discussed appointment/employment of: Certificated: Teachers, Elementary Principals, Administrator, Child Development, Notice to Re-Election; Classified: Child Care Assistants, Child Care Leaders, Child Nutrition Supervisor, Paraprofessionals/Special Ed, Substitutes. Exempt: Specialists, Campus Supervisors, Athletic Coaches, Proctors. The Closed Session ended at 6:05 p.m.

**CLOSED
SESSION**

President Beaubien called the meeting to order at 6:12 p.m. and led the Pledge of Allegiance. President Beaubien read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public could find agendas and Board procedure information.

**PLEDGE
AND
ANNOUNCE-
MENTS**

Mrs. Didio moved to approve the agenda with the following changes: Pull from the Opening Provisions presentation regarding Transportation (I. E. 2.); pull A.R. #17, page 56, Modernization of Three High School Stadium Fields and Two Tracks, for separate discussion; add A.R. #17A under the Consent Agenda: Emergency Restroom Repair: Sequoia Middle School; and A.R. #20, page 60, 2003-04 District Audit Contract under Information Items, seconded by Dr. Stephens. Motion carried 5-0.

**APPROVE
AGENDA**

The Redwood Middle School 8th Grade Thinking Cap Quiz Team was recognized for placing first in the State of California.

**RECOGNI-
TIONS**

The Newbury Park High School Girls Varsity Basketball team was recognized as the Marmonte League Champions.

The Westlake High School Girls Varsity Soccer team was recognized as the Marmonte League Champions.

The Thousand Oaks High School Boys Soccer team was recognized as the CIF Champions.

True Moore, Copy Center Supervisor, introduced his staff and presented information regarding the functions of the Copy Center: Ken Baldwin, Duplicator Operator, Lynn Stroud, Press Room Assistant, and John D O’Weger, Student Helper.

**SPOTLIGHT
ON
EXCELLENCE**

Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services, presented a mid-year report on Focus Area #2 of the Strategic Plan: District Facilities and Business Practices.

**PRESENTA-
TION RE.
DISTRICT
FACILITIES**

- ◆ Goal 1 (revised): Perform a District-wide assessment of current school site capacity and educational facilities. Develop long-term student projections, and identify potentially over- and under-utilized sites. Develop options for addressing identified inequities among schools in enrollment and educational facilities.
- ◆ Goal 2: Review the annual facilities program to ensure that: 1) the top priorities for facility enhancement/modernization are identified; 2) all sources of facility funding are explored; 3) effective processes continue to be developed to increase the communication of project information to all stakeholder groups.
- ◆ Goal 3: Explore and implement programs that promote a high level of energy conservation.
- ◆ Goal 4: Develop efficient and user-friendly, site-budgeting software to improve site access to budget information, and support site fiscal decision making.
- ◆ Goal 5: Implement an annual custodial cleaning program to promote efficiency and cleaner schools.

Dr. Stephens commended the facilities “face lifts” that have occurred over the recent years; Mrs. Phelps commended Dr. Fraisse and the committees on the quality and accountability of the Strategic Plan. Mrs. Didio and Mrs. Beaubien commended the staff for the upgraded facilities district-wide.

Dr. Fraisse deferred his time to the public speakers.

**SUPT.
REMARKS**

Anne Garai, Patrick Benton, Bonnie Goldenberg, and Andrew Hecker spoke in support of Thousand Oaks High School cross-country and track coach Robert Radnoti.

**PUBLIC
COMMENTS**

Dorothy Clemens, Donald G. Perrin, Brooke Cooper, Steven C. Walton, Steve Blair, John Dixon, Dale M. Hendrickson, Sheryl Hendrickson, Joe Staines, Mike McDermott, Karen Ingram, Brenda Freeman, Michael Weigand, Jim Sullivan, Devin Walton, and Alex Manos spoke against the issue of eminent domain at Madroña Elementary School. Jennifer Walton, Maureen and Brett Wilson, Tony De Franco, Laura Staines, Bill Downs, Bob Hanover, Meredith Hanover, Lorraine Biederman, Marc Caestecker, Richard Randall, Ron Stanton, Lindy Stanton, Jean Thompson, and Sheri Brenkmeyer submitted public written statement cards against the issue of eminent domain at Madroña Elementary School.

Cathy Carlson voiced her opinion about the Academic Performance Index (API) scores.

Suzanne Duckett voiced her opinion about awards at the middle school programs and

the need for a school in the Rancho Conejo area.

There were no comments from the Board.

**BOARD
REMARKS**

Mrs. Phelps moved to approve Personnel Assignment Orders Certificated #6708 - #6723, Classified #C-1948 - #C-1967, and Exempt #E-5014 - #E-5069, seconded by Mrs. Del Campo. Motion carried 5-0.

The following administrative assignments were announced:

Jennifer Boone was appointed as elementary principal at Cypress Elementary School, Class X, Step E on the management salary schedule for the 2004-2005 school year.

Darlene Hale was appointed as elementary principal at Wildwood Elementary School, Class X, Step D on the management salary schedule for the 2004-2005 school year.

Paula Willebrands was appointed as elementary principal at Westlake Elementary School, Class X, Step E on the management salary schedule for the 2004-2005 school year.

Cheryl Freitas was appointed as Administrator of Child Development, Class XIV, Step E on the management salary schedule for the 2004-2005 school year.

Mrs. Del Campo moved to adopt the attached proclamation declaring April 16-23, 2004, as "School Psychology Week," seconded by Dr. Stephens. Motion carried 5-0. A.R. #1 filed.

**RESOLU-
TION**

Dr. Stephens moved to approve the proposed salary schedule increase for 2003-04 for CSEA effective January 1, 2004, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #2 filed.

**CSEA
SALARY
ADJUST.**

Mrs. Didio moved to increase the current compensation of \$441 per month to \$463 as provided in SB 214 for members of the Board of Education, seconded by Mrs. Del Campo. Motion carried 3-2: (Yays: Beaubien, Del Campo, Didio; Nays: Phelps, Stephens) A.R. #3 filed.

**REMUNERA-
TION OF
BOARD.**

Mrs. Phelps moved to approve Multimedia Information Engineering as a pilot course contingent upon the securing of funding sources, seconded by Mrs. Didio. Motion carried 5-0. A.R. #4 filed.

**HIGH
SCHOOL
MATH PILOT**

Mrs. Phelps moved to approve the textbook for the pilot course Multimedia Information Engineering, seconded by Dr. Stephens. Motion carried 5-0. A.R. #5 filed.

**TEXBOOK
PILOT MATH**

Mrs. Del Campo moved to approve the child care grant resolution, seconded by Mrs. Phelps. Dr. Stephens commended Administrator Pat Birdsell and staff for an excellent program. Motion carried 5-0. A.R. #6 filed.

**RESOLUTION:
CHILD CARE
GRANT**

Mrs. Didio moved to authorize staff to solicit members for a Surplus Property Advisory Committee, seconded by Mrs. Del Campo. Dr. Stephens commended staff for soliciting a broad representation of the community and therefore, the committee's recommendation will be reflective of how the community feels about the sale and/or lease of the District's surplus property. Mrs. Phelps stated that it would be important for the committee to provide reports in conjunction with Goal #1 of the Facilities portion of the Strategic Plan. Motion carried 5-0. A.R. #7 filed.

**SURPLUS
PROPERTY
ADV. CMTE.**

Dr. Baarstad provided the Board with a written summary of the bid protests and the District's response to the companies that bid for the Modernization of Three High School Stadium Fields and Two Tracks project. Mrs. Didio moved to reject Empire's bid as non-responsive and award the project to Union Engineering Company, Inc., seconded by Mrs. Phelps. Motion carried 5-0. A.R. #17 filed.

**CONTRACT
FOR HIGH
SCHOOL
FIELDS AND
TRACKS**

Dr. Stephens moved to approve the Consent Agenda as amended, seconded by Mrs. Del Campo. Motion carried 5-0. Approval of minutes for Regular Meeting of March 9, 2004; A.R.s filed: A.R. # 8 Overnight Trip Request: Westlake High School Cheer Team; A.R. #9 Purchase Order Report #641; A.R. #10 Disposal of Surplus and Obsolete Equipment; A.R. #11 Approval of Major Facility Projects for 2004-05; A.R. #12 Bond Building Fund Audit; A.R. #13 Rejection of Insurance Claim (Willis); A.R. #14 Award of Contract: Redwood Middle School – Phase 1 Modernization; A.R. #15 Award of Contract: Banyan and Maple Elementary Schools – Phase 1 Modernization; A.R. #16 Acacia and University Elementary Schools – Phase 1 Modernization; A.R. 17A Award of Contract: Emerging Restroom Repair: Sequoia Middle School.

**CONSENT
AGENDA**

Instructional Services:

INFO.

1. Redwood Middle School: Request to Pilot Trimester Calendar. Dr. Stephens commended Principal Tim Carpenter and the staff for moving to the trimester system, as the other three middle schools.

Business Services:

1. Proposed Modification of Board Policy Regulation #R737.10 Name of Existing Facilities. Mrs. Didio asked how the dollar amounts were assigned. Dr. Fraisse stated that the amounts could be modified. He further explained that our policy currently does not allow for naming of a school by contributions, but is limited to subsets of the facilities. He stated that the amounts were subjectively selected, and they may be changed. Dr. Stephens suggested that high school tennis courts, baseball and softball fields be added. Dr. Fraisse stated that the Regulation may be amended, but we must be careful not to go too far with the smaller facilities; however, he supported Dr. Stephens' suggestions. Mrs. Didio asked that the Regulation read "minimum requirement" instead of requirement in regard to the naming opportunities.

2. 2003-04 District Audit Contract. There was no discussion.

There were no items of Legislation.

LEGIS.

There were no items from the Personnel Commission.

President Beaubien adjourned the regular session at 8:15 p.m. The Board will convene on Tuesday, April 27, 2004, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

ADJOURN

_____ April 27, 204	_____
Date	Clerk

_____ April 27, 2004	_____
Date	Secretary

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