

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**March 9, 2004  
MINUTES**

The Conejo Valley Unified School District Board of Education met in Regular Session on March 9, 2004, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

**CALL TO  
ORDER**

Present were Board members Dorothy L. Beaubien, Mary Jo Del Campo, Dolores Didio, Patricia H. Phelps, and Dr. Timothy G. Stephens. Also present were Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education, Linda Faverty, Director, Elementary Education and Martha Mutz, Director, Curriculum/Media Services, were also present.

**ROLL  
CALL**

The Closed Session meeting was called to order at 5:00 p.m. by Dorothy Beaubien, President. The Board discussed appointment/employment of: Certificated: Summer School Administrators, Teachers; Classified: Child Care Assistant, Child Nutrition Assistant, Custodian, Paraprofessionals/Special Ed, Substitutes; Exempt: Specialists, Campus Supervisors, Proctors, Student Helpers, Athletic Coaches. The Closed Session ended at 5:58 p.m.

**CLOSED  
SESSION**

President Beaubien called the meeting to order at 6:03 p.m. and led the Pledge of Allegiance. President Beaubien read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and where the public could find agendas and Board procedure information.

**PLEDGE  
AND  
ANNOUNCE-  
MENTS**

Mrs. Didio moved to approve the agenda with the following amendments: Addition of A.R. #4A, Page 2A, Memorandum of Understanding Between the Conejo Valley Unified School District and the United Association of Conejo Teachers Regarding An Early Retirement Incentive Plan for the 2003/04 School Year, and pull Consent Agenda Item A.R. #8 Revised Overnight Trip Request: Thousand Oaks High School Track and Field, seconded by Dr. Stephens. Motion carried 5-0. Student vote aye.

**APPROVE  
AGENDA**

The principals acknowledged the following students for achieving National Merit Finalist recognition: Matthew Lee and Jennifer Lorden, Newbury Park High School; William Wu, Thousand Oaks High School; Melody Hsiou, Sujing Qiu, and Sophie Sun, Westlake High School.

**NATIONAL  
MERIT  
FINALISTS**

Heather Sand, student Board member representing Thousand Oaks High School, sat with the Board. Heather, along with Matthew Lee, Newbury Park High School, Christa Ridenour, Westlake High School, and Vanessa Hernandez, Conejo Valley/Century High Schools, discussed school activities such as career academy and school-to-career activities, job shadowing, Career Fair, academic fair, Mock Trial,

**STUDENT  
BOARD  
REPS.**

National Merit Finalists, choir events, theater, talent shows, Spirit Night, athletics, WASC visit, prom fashion show, scholarship information, testing schedule, Manna drive, dance competitions, ASB elections for 2004-05, and International Bacculaureate events.

Dianne McKay, Chair, District Advisory Council, discussed events of the last meeting, which was held at the Boys & Girls Club at Los Cerritos. The group was updated on budget issues by Dr. Fraisse, Conejo Schools Foundation, and initiated discussions regarding cell phones at school. Topics at the next meeting will include the Parent Portal and Ed line programs, Neighborhood for Learning and the open program at Conejo Elementary.

**DISTRICT  
CMTS.**

Justine Fischer, Chair, Conejo Council PTA, was proud to announce that Thousand Oaks High School has been honored with California State PTA’s highest award, the Outstanding Unit for 2004. Thousand Oaks High is also being recognized with the California State PTA student involvement award, and the Council will be receiving an award in the allied agency/community partner category. The awards will be presented at the annual State PTA conference. Other news included student scholarships, Reflections exhibit including District student work, unit activities, Ms. Fischer’s experience at the California State PTA Legislation and Advocacy conference.

Jack Tucker, Chair, Bond District Advisory Committee, discussed the upcoming bond audit, effects of Proposition 55, summer project update, and announced the next meeting of March 25, 2004. Mrs. Didio and Dr. Stephens commended the Bond Advisory Committee and Mr. Tucker for the excellent updates on expenditures and projects, and for ensuring that matching funds were available for the State bond initiative.

Nathan Harimoto, Vice Chairperson, Personnel Commission, presented the Commission’s Annual Report for the 2002-2003 school year to the Board.

**PERS. COMM  
ANN. RPT.**

Dr. Fraisse 1) commended the Dr. Seuss “Read Across America” program, the teachers and staff involved in coordinating the program, and praised the excellent behavior of the students; 2) applauded Thousand Oaks High School PTA for having been selected as “Outstanding PTA Unit in California”; 3) was proud of the Thousand Oaks High School Mock Trial team and all the participants for their excellent work; 4) complimented the staffs at Walnut and Manzanita for their nomination for the California Distinguished School award; 5) commended Dr. Dunlap and her staff for the excellent Job Faire held at Newbury Park High School in which about 350 teacher candidates were processed, and 20 new teachers were hired; 6) announced the first ever CIF Championship of the Thousand Oaks High School Boys Soccer team and applauded the other teams District wide in their Marmonte League championships; 7) complimented Alan Rose, Westlake High School, for a wonderful Spring choral program, in which the students not only performed with excellence but also appeared to have a lot of fun; 8) commended Mrs. Beaubien on her performance and all involved in the production of “Skin of Our Teeth” at Newbury Park High School; 9)

**SUPT.  
REMARKS**

praised the District for excellent API scores, with five of our schools (out of eight in the County) having double '10' scores: Cypress, Sycamore Canyon, Westlake Hills, Colina and Redwood Middle Schools.

Seth Wegher-Thompson, Thousand Oaks, discussed his concerns about the services offered to high-functioning autistic children in our District.

**PUBLIC  
COMMENTS**

Dorothy Clemen, Thousand Oaks, addressed the possible eminent domain legal action regarding access to Madroña Elementary School from the Camino Verde cul de sac.

Dr. Stephens commended the District on the API scores. He stated that the high school scores put them in the top 10 percent statewide; that all of our middle schools have API scores of 800+, and that 74 percent of our elementary schools earned scores above 800, with four above 900. He commended the teachers and leadership of the principals for the excellent scores. Dr. Stephens agreed with Dr. Fraisse's comments about the choral program at Westlake High School, complimenting Alan Rose's work with the students, and applauded Mrs. Beaubien's performance at Newbury Park High School.

**BOARD  
REMARKS**

Mrs. Del Campo was impressed with the students and staff at Sycamore Canyon School during "Read Across America" week, and discussed her participation in the Homer Dickerson Youth Ethics Conference. The topics were cheating and second-party sales of prescription drugs on campuses.

Mrs. Didio stated her pleasure with Dr. Fraisse's report on the arts around the District at a time when other districts are cutting these programs. She also related her pleasure in reading to students last week.

Mrs. Beaubien discussed her experience reading to students last week and thanked students who sent her letters of appreciation.

Mrs. Phelps moved to approve Personnel Assignment Orders Certificated #6696 - #6707, Classified #C-1930 - #C-1947, and Exempt #E-4962 - #E-5013, seconded by Mrs. Didio. Motion carried 5-0.

**PAO'S**

The following summer school appointments were announced:

Bernie Carr was appointed as Summer School/Extended Year Principal, Grades Pre "K" and Grades K-5, for the summer of 2004, at 90% of the appropriate daily rate for Class X, Step E, on the management salary schedule, from June 16, 2004, through July 28, 2004, plus five additional days for administrative responsibility.

Barbara Ladny was appointed as Summer School/Extended Year Assistant Principal, Grades Pre "K" and Grades K-5, for the summer of 2004, at 90% of the appropriate daily rate for Class XIII, Step E, on the management salary schedule, from June 16, 2004, through July 28, 2004, plus five additional days for administrative responsibility.

Lou Lichtl was appointed as Summer School/Extended Year Principal, Grades 6-12, for the summer of 2004, at 90% of the appropriate daily rate for Class V, Step C, on the management salary schedule, from June 16, 2004, through July 28, 2004, plus five additional days for administrative responsibility.

Richard Urias was appointed as Summer School/Extended Year Assistant Principal, Grades 9-12, for the summer of 2004, at 90% of the appropriate daily rate for Class XI, Step C, on the management salary schedule, from June 16, 2004, through July 28, 2004, plus five additional days for administrative responsibility.

Margaret Saleh was appointed as Summer School/Extended Year Assistant Principal, Grades 6-8, for the summer of 2004, at 90% of the appropriate daily rate for Class XII, Step E, on the management salary schedule, from June 16, 2004, through July 28, 2004, plus five additional days for administrative responsibility.

Mrs. Del Campo moved to approve a resolution in support of the Supplemental Employee Retirement Plan for eligible employees, seconded by Mrs. Phelps. Motion carried 5-0. A.R. #1 filed.

**RESOLUTION  
(SERP)**

Dr. Stephens moved to approve the proposed adjustment to the Certificated Management Salary Schedule, seconded by Mrs. Phelps. Dr. Stephens asked if there were more responsibilities to the position (of Assistant Director, Pupil Services); Dr. Fraisse commented no, that it is more of an equity issue based upon an increased number of English Language Learners in our District and the importance of that role. Motion carried 5-0. A.R. #2 filed.

**ADJUST  
MGMT.  
SALARY SCH.**

Mrs. Phelps moved to approve the memorandum of understanding between the District and UACT regarding the Supplemental Early Retirement Plan for the 2003/04 school year, seconded by Dr. Stephens. Susan Falk, UACT president, thanked the superintendent and staff for working collaboratively with UACT on a win-win plan for all involved, and the Board for their approval. (Mrs. Falk also announced that other districts have asked for direction on the District CPAR program.) Dr. Stephens and Mrs. Didio also commended the District and UACT for their collaborative efforts. Motion carried 5-0. A.R. #2A filed.

**MOU  
(SERP)**

Mrs. Didio moved to accept the 2003-04 Second Quarter Financial Statements as submitted, seconded by Mrs. Del Campo. Motion carried 5-0. A.R. #3 filed.

**2003/04  
2<sup>ND</sup> QTR.  
FINANCIAL**

Mrs. Phelps moved to approve the Consent Agenda as amended, seconded by Mrs. Del Campo; student vote Aye. Motion carried 5-0. Approval of minutes for Regular Meeting of February 24, 2004; A.R.s filed: A.R. # 4 Contract for Non-Public School Placement for Handicapped Student #24-03/04; A.R. #5 Contract for Non-Public School Placement for Handicapped Student #25-03/04; A.R. #6 Overnight Trip Request: Newbury Park High School Band Drumline/Winter Guard; A.R. #7 Overnight Trip Request: Newbury Park High School Band Drumline/Winter Guard;

**CONSENT  
AGENDA**

(A.R. #8 Pulled from Agenda); A.R. #9 Revised Overnight Trip Request Westlake High School Student Government; A.R. #10 Parent Support/Booster Organization Reauthorization: Westlake High School Football; A.R. #11 Purchase Order Report #640; A.R. #12 Acceptance of Cash and Equipment Donations; A.R. #13 Award of Contract: Thousand Oaks High School Bleacher Renovation.

Instructional Services:

**INFO.**

1. Approval of New High School Math Pilot Course. Mrs. Phelps asked about the title of the course; Mrs. Mutz agreed that the name of the course should include 'engineering' in the title.
2. Approval of Textbook for Pilot Math Course. There was no discussion.
3. Resolution #03/04-11: Child Care Grant and Application. Dr. Stephens asked if the District had plans regarding a grant writer. Dr. Simpson responded that each person is responsible for seeking grants within his/her responsibility; Dr. Fraisse added that some staff are willing to work overtime if grants come forward.

There were no items of Legislation.

**LEGIS.**

There were no items from the Personnel Commission.

President Beaubien adjourned the regular session at 7:28 p.m. The Board will convene on Tuesday, March 23, 2004, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

_____ March 23, 2004	_____
Date	Clerk

_____ March 23, 2004	_____
Date	Secretary

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