

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****March 8, 2005
MINUTES****PLEDGE OF ALLEGIANCE**

The Conejo Valley Unified School District Board of Education met in Regular Session on March 8, 2005, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

ROLL CALL

Present were Board members Dorothy L. Beaubien, Dolores Didio, Michael A. Dunn, Patricia H. Phelps, and Dr. Timothy G. Stephens. Also present were Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services. Chuck Eklund, Director, Secondary Education, Martha Mutz, Director, Curriculum, and Janet Cosaro, Director, Special Education, was also present.

CLOSED SESSION

The Closed Session meeting was called to order at 5:00 p.m. by Dr. Timothy Stephens, President. The Board discussed appointment/employment of: Certificated: Teachers; Classified: Adult School Classroom Aides, Paraprofessionals/Special Ed, Pre-School Assistant Teacher, Substitutes; Exempt: Specialists, Campus Supervisors, Student Helpers, Athletic Coaches, Proctor; items of litigation and real property. The Closed Session ended at 5:58 p.m.

CALL TO ORDER AND ANNOUNCEMENTS

President Stephens called the meeting to order at 6:07 p.m. and led the Pledge of Allegiance. President Stephens read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and Board procedures.

APPROVAL OF AGENDA

Mrs. Didio moved to approve the agenda with the following changes: add A.R. #2A, Page 13, Resolution #04/05-14: Week of the School Administrator – March 7-14, 2005, and moved recognition of Redwood Middle School Thinking Cap Champions to the second recognition spot on the Opening Provisions, seconded by Mrs. Beaubien; student vote aye. Motion carried 5-0.

RECOGNITIONS

The Board recognized and thanked Chief of Police, Commander Keith Parks, who is being promoted and moving to the Ventura offices. Commander Parks has served from the Thousand Oaks facilities for over 20 years, and is attributed for the City's designation as "#1 Safest City in the United States."

The Board recognized and applauded the 2005 National Merit Finalists from the three high schools: Robert P. Alland, Newbury Park High School; Catherine L. Bradshaw, Ryan D. Curtis, Alidad A. Damoei, Vincent A. Denatale, Susan H. Duan, Tren Gu, Stephen Lin, Dustin P. Patenaude, and Nancy H. Wang, Thousand Oaks High School; and Sabrina L. Chaudhury, Ryan Ebanks, Shalra R. Hameed, Diana S. Li, Lydia N. Lo, May M. Lou, Barbara Mazina, and Wendy Wen, Westlake High School.

The Board recognized and congratulated the Redwood Middle School Thinking Cap Champions who are national winners for the sixth year in the row.

REPORTS FROM STUDENT BOARD REPRESENTATIVES

Katie Smith, Newbury Park High School, was seated with the Board. Katie, along with Chuddy Elhawary, Westlake High School, Bryn Sowa, Thousand Oaks High School, and Brianna Evrist, Conejo Valley/Century High Schools, reported on campus events such as fundraisers for the tsunami efforts, dances, assemblies, band and choral events, club events, ASG/ASB events, rallies, Talent Shows, testing, academic programs, and School-to-Career events.

DISTRICT COMMITTEE REPORTS

Dianne McKay, Chair, District Advisory Council, discussed presentations at the DAC meeting including a presentation by the Conejo Schools Foundation, UACT, the Every 15 Minutes program and a legislative report from Sacramento.

Sue Wells, President, Conejo Council PTA, discussed the PTA's efforts statewide to call legislators regarding the 2005-2006 state budget. The next meeting will be held on March 16 at Sycamore Canyon School.

There was no report from the Bond District Advisory Council.

SUPERINTENDENT'S COMMENTS

Dr. Fraise: 1) thanked and commended the student Board members for their comprehensive and interesting reports, and for taking their time to attend the Board meetings; 2) commented on the wonderful experiences he had reading to students at various schools during "Read Across America" week. Dr. Fraise commended the students, teachers, and parents for the well-behaved and bright children in our schools. He also thanked the schools for welcoming those from the community, District Office, and others who came to read to the students; 3) applauded the resiliency of the Thousand Oaks High School Boys' Soccer Team who ended the season as CIF champions. This team started the season with some great challenges; 4) asked the Board to approve the appointment of a task force to research and make recommendations for a small optional high school, which would offer another option for high school students.

PUBLIC COMMENTS

JoAnne Cobasko, Thousand Oaks, voiced her concern about the EveryDay Math program.

Cathy Carlson, Thousand Oaks, echoed Ms. Cobasko's concerns about EveryDay Math.

Dr. Phil Kligman, Thousand Oaks, discussed the upcoming Career Faire and his conclusion that there are many careers in non-profit organizations that are not being represented.

Nick Quidwai, Newbury Park, stated his displeasure of the manner in which the Board runs their meetings, and expressed his concern about the Board possibly violating the Brown Act.

BOARD COMMENTS

Mrs. Didio discussed attending a meeting of the Future Teachers of America at Colina Middle School and commended the students for tutoring in other classes, and mentioned how much she enjoyed reading in the classes during Read Across America.

Dr. Stephens asked that staff provide a report on EveryDay Math, including test scores and teacher training information. Mrs. Beaubien echoed this request and stated that when she visits the schools, she has had positive feedback regarding EveryDay Math.

Dr. Stephens thanked staff for the Quality Indicator report, which offers a great deal of information such as the many student support services offered like Child Care, International Baccalaureate, and many other programs. Dr. Stephens highlighted the API information in the report, which emphasizes the excellent scores throughout the District, including the fact that all our middle schools had above the target score of 800, all of our comprehensive high schools scored in the top 12% of the state, and 80% of our elementary schools scored 800 and above. The score of 800 is recognized by the State as a very high level of educational performance and quality. Dr. Stephens also commended the superintendent and the Conejo Schools Foundation for coming forward with a program for elementary level summer school. Dr. Stephens asked Dr. Fraisse to bring forward as an information item the Small School proposal.

PERSONNEL ASSIGNMENT ORDERS

Mrs. Beaubien moved to accept personnel assignment orders: Certificated #7033 to #7051; Classified #C-2503 to #C-2530; and Exempt #E-5783 to #E-5821, seconded by Mrs. Didio. Motion carried 5-0.

AMEND POLICY #156

Mrs. Phelps moved to approve the amendment of Board Policy 156.2 Conflict of Interest – Designated Positions (First Reading), seconded by Mrs. Beaubien. Motion carried 5-0, student vote aye. A.R. #1 filed.

RENEWAL OF RETAINER

Mrs. Didio moved to renew the retainer agreement with the law firm of Liebert Cassidy Whitmore for the 12005 calendar year and pay the firm an annual retainer of \$33,100.00 to represent the Conejo Valley Unified School District in employer-employee relation matters and contract negotiations as specified in the retainer agreement, seconded by Mrs. Beaubien. Nick Quidwai suggested that the Board look into the cost effectiveness of having an in-house legal staff. Motion carried 5-0. A.R. #2 filed.

RESOLUTION – WEEK OF THE SCHOOL ADMINISTRATOR

Mrs. Phelps moved to adopt the attached proclamation declaring March 7-11, 2005, as the “Week of the School Administrator,” seconded by Mrs. Beaubien, student vote aye. Motion carried 5-0. A.R. #2A filed.

RESOLUTION – CHILD CARE GRANT

Mrs. Didio moved to approve the child care grant resolution as proposed, seconded by Mrs. Phelps. Motion carried 5-0; student vote aye. A.R. #3 filed.

AMEND POLICY #431.7.1

Mrs. Beaubien moved to amend Board Policy #431.7.1: Transfer to Continuation High School (Second Reading), seconded by Mrs. Phelps. Mr. Quidwai spoke to the issue, asking the Board to consider holding a study session when these decisions arise. Motion carried 5-0, student vote aye. A.R. #4 filed.

SUMMER 2005 GROWTH FACILITIES

Mrs. Didio moved to authorize administrative staff to initiate plans for the construction of new permanent, master-planned school facilities at Sycamore Canyon, Colina Middle, and Newbury Park High Schools in summer 2005, including the use of a Lease-Purchase financial agreement, seconded by Mrs. Beaubien. Mr. Dunn asked if the District would have to borrow \$10 million if this were approved; Dr. Baarstad responded the expected cost would be around \$4 million for this phase. Mrs. Didio asked Dr. Baarstad to explain the growth projects proposed at Newbury Park High School; Dr. Baarstad explained that there are sufficient facilities at Newbury Park High School this year - the remodeling proposed for this summer would be to subdivide the large (some over 2,000 sq. ft.) spaces and subdivide them into traditional high school classrooms of approximately 900 sq. ft. Potentially this remodeling would provide needed classroom space for next year and even the following year. Dr. Baarstad said while staff is asking for approval for a master plan to provide for the future, it doesn't mean that everything will be built all at once. We will build each year and redefine the need with long-term enrollment projections. Dr. Stephens commended staff for being out in front of the issue of enrollment growth, and for the master planning that is in place, putting in first-rate facilities not temporary portables. Motion carried 4-1, Mr. Dunn voting no, student vote aye. A.R. #5 filed.

2003-2004 ANNUAL AUDIT REPORT

Mrs. Didio moved to accept the 2003-04 Annual Audit Report of the District's Financial Statements as presented, seconded by Mrs. Phelps. Motion carried 5-0, student vote aye. A.R. #6 filed.

2004-2005 SECOND QUARTER FINANCIAL STATEMENTS

Mrs. Phelps moved to accept the 2004-2005 Second Quarter Financial Statements as submitted, seconded by Mrs. Beaubien. Motion carried 5-0, student vote aye. A.R. #7 filed.

AMEND POLICY #834.9

Mrs. Phelps moved to amend Policy 834.9 State and Federal Funded Programs Uniform Complaint Policy, as proposed, seconded by Mrs. Beaubien. Motion carried 5-0, student vote aye. A.R. #8 filed.

CONSENT AGENDA

Mrs. Beaubien moved to approve the Consent Agenda as amended, seconded by Mrs. Phelps. Motion carried 5-0; student vote aye. Regular Meeting of February 22, 2005. A.R.s filed: A.R. #9 Expulsion Thousand Oaks High School #23-04/05E; A.R. #10 Expulsion Colina Middle School #24-04/05E; A.R. #11 Expulsion Thousand Oaks High School #25-04/05E; A.R. #12 Expulsion Colina Middle School #26-04/05E; A.R. #13 Expulsion Colina Middle School #27-04/05E; A.R. #14 Expulsion Sycamore Canyon School #28-04/05E; A.R. #15 Readmission of Expelled Students #23-03/04E; A.R. #16 Overnight Trip Request Thousand Oaks High School Choir; A.R. #17 Parent Support/Booster Organization Reauthorization Newbury Park High School Baseball Booster Club; A.R. #18 Parent Support/Booster Organization Reauthorization Thousand Oaks High School Cross Country Booster Club; A.R. #19 Parent Support/Booster Organization Reauthorization Westlake High School Westlake Information Technology Booster Club; A.R. #20 Purchase Order Report #660; A.R. #21 Disposal of Surplus and Obsolete Equipment; A.R. #22 Rejection of Insurance Claim (Kanayson); A.R. #23 Notice of Completion: Sycamore Canyon School – Fire Alarm, Clock and Bell

INFORMATION ITEMS

A. Instructional Services

- 1. Resolution #04/05-16: Child Care Grant and Application
- 2. Recommendation of Family Life Materials Review committee. Mrs. Beaubien, Mrs. Didio, and Mrs. Phelps thanked the Family Life committee for their commitment to the students in our District. Mrs. Phelps stated that she served on the committee as a parent before she was on the Board, and continues to serve as a Board member.

B. Business Services

- 1. Workers' Compensation Services Agreement with Southern California Risk Management Associates.

ITEMS OF LEGISLATION

There were none.

ITEMS FROM THE PERSONNEL COMMISSION

There were none.

ADJOURNMENT

President Stephens adjourned the regular session at 7:55 p.m. The Board will convene on Tuesday, March 22, 2005, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

_____ March 22, 2005 _____
 Date Clerk

_____ March 22, 2005 _____
 Date Secretary

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