

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

February 8, 2005
MINUTES

PLEDGE OF ALLEGIANCE

The Conejo Valley Unified School District Board of Education met in Regular Session on February 8, 2005, at the District Office Board Room, 1400 East Janss Road, Thousand Oaks, California.

ROLL CALL

Present were Board members Dorothy L. Beaubien, Dolores Didio, Mike Dunn, Patricia H. Phelps, and Dr. Timothy G. Stephens. Also present were Dr. Robert Fraisse, Superintendent, Dr. Richard Simpson, Assistant Superintendent, Instructional Services, Dr. Jody Dunlap, Assistant Superintendent, Personnel Services, and Dr. Jeffrey Baarstad, Assistant Superintendent, Business Services. Janet Cosaro, Director, Special Education, was also present.

CLOSED SESSION

The Closed Session meeting was called to order at 5:00 p.m. by Dr. Timothy Stephens, President. The Board discussed appointment/employment of: Certificated: Teachers, Summer School Administrators; Classified: Child Nutrition Assistant I, Paraprofessionals/Bilingual Spanish, Paraprofessionals/Special Ed, Substitutes; Exempt: Specialists, Campus Supervisors, Student Helpers, Athletic Coaches; items of litigation and real property. The Closed Session ended at 5:55 p.m.

CALL TO ORDER AND ANNOUNCEMENTS

President Stephens called the meeting to order at 6:06 p.m. and led the Pledge of Allegiance. President Stephens read announcements that reviewed instructions regarding smoking, cell phones, Speaker's Cards, Public Statement Cards, and Board procedures.

APPROVAL OF AGENDA

Mrs. Didio moved to approve the agenda with the following changes: move A.R. #32 Optional Middle School for Students Residing Within Dos Viento's Ranch Specific Plan Areas and A.R. #33 Optional Elementary School for Students Residing Within Dos Viento's Ranch Specific Plan Areas from Class III Action Items – Consent to Class IV. Information Items, seconded by Mrs. Beaubien; student vote aye. Motion carried 5-0.

BOARD COMMITTEE NOMINATION

Mrs. Beaubien moved to nominate Pat Phelps to serve as the Board Representative to the Ventura County Committee on School District Organization. Motion carried 5-0; student vote aye.

REPORTS FROM STUDENT BOARD REPRESENTATIVES

Bryn Sowa, Thousand Oaks High School, was seated with the Board. Bryn, along with Katie Smith, Newbury Park High School, and Chuddy Delaware, Westlake High School, reported on campus events such as fundraisers for the tsunami efforts, dances, assemblies, band and choral events, club events, academic decathlon results, ASG/ASB events, Spirit Night, Shadow Day, theater events, financial aid workshops, academic programs, and School-to-Career events. It was also mentioned that our new stadiums weathered the rains so well that we were able to offer usage to other schools whose fields were flooded! Nicholas Vavasseur, Conejo Valley/Century High Schools, was not present.

DISTRICT COMMITTEE REPORTS

Dianne McKay, Chair, District Advisory Council, discussed the focus of their January meeting, which was School Site Council effectiveness and the importance of communication; thanked Dr. Simpson for updating DAC on Meagan's Law and providing information regarding upcoming school choice policy changes; mentioned the discussion about the Family Life Committee membership; and stated that she will have to make a visit to the traffic commission as they have not responded to the invitation from DAC to attend a meeting. Ms. McKay invited staff to attend the Positive Programs DAC meeting on March 15, where programs that are working well at individual school sites will be highlighted.

Sue Wells, President, Conejo Council PTA, discussed the safety parent education night held January 25; stated that nominating committees are working on the 2005-2006 slates; mentioned that the State PTA has developed and implemented a comprehensive campaign to support the education and needs of children in response to the proposed budget. The next meeting will be held March 16 at University Elementary School.

Lorraine O'Neill, Bond District Advisory Committee Chair, reported on information provided at the January meeting by Dr. Baarstad and Mr. Corrigan: final Measure R Series D Bond sale took place last October; final summary of the financial data through June 30, 2004 (details of the report are available to the public upon request through the Business Services division); completion of last summer's projects and an initial look at projects for next summer; preliminary overview of the site plan for the proposed Community Learning Center; completed 2003-2004 Bond DAC Annual Report, which has been posted on the District's website. The next Bond DAC meeting will be February 24 at the District office.

SUPERINTENDENT'S COMMENTS

Dr. Fraise: 1) thanked Dr. Jeff Baarstad and Sean Corrigan for the excellent Board Study Session regarding the 10-year facility master plan. The Board was presented with options to move forward with improvements and additions needed to accommodate growing enrollments expected at selected school sites. 2) commended the three hardworking Goals committees that have been working toward a) improvement of facilities; b) instructional improvement; and c) meeting unique learning needs of students and investigating and implementing best practices inside and outside our District. One of the results was the formation of the Conejo Schools Foundation, which will be implementing an Elementary Summer School Enrichment Program this summer. 3) congratulated and thanked students and staff involved with the Academic Decathlon on February 5. Dr. Fraise was especially impressed with our students from all three high schools.

PUBLIC COMMENTS

There were no public comments.

BOARD COMMENTS

Mrs. Beaubien mentioned attending the Tri County Coalition, where there was discussion about the fact that Vocational Education is coming back to the curriculum in high schools.

Mrs. Phelps echoed Mrs. Beaubien's comments regarding Vocational Education and added that for a long time College Prep has been the focus in the schools to the detriment of Vocational Education. Mrs.

Phelps also commented on an article that she read about LAUSD purchasing educational software but did not provide teaching training, which provided adverse results. She asked that the District ensure that teacher training and proper implementation would be a part of any computer program we consider for student learning. Mrs. Phelps thanked Dr. Baarstad and Mr. Corrigan for their excellent Facilities report at the February 1 Study Session.

Dr. Fraisse replied to Mrs. Phelps' comments regarding educational software and outlined the District's program for teacher training, which has been in the works. This training will also include parent training. Dr. Fraisse thanked Mrs. Phelps for her insight.

Mrs. Didio thanked Dr. Simpson for sharing an article with her regarding arts in education, and asked if the District could pursue grants in this area.

Mr. Dunn offered his support of Vocational Education and stated his conversations with Mike Burger, Principal of Adult Ed, regarding recruitment of an EMT instructor.

Dr. Stephens commented on the SuccessMaker (educational software) program and stated that this District did not rush into the program, but looked at other districts that experienced success with the program. Internally, we had two schools that pioneered the program. The principals at these two schools, Dave Becker at Park Oaks, and Jim Baird at Glenwood Elementary, stepped up to pilot the program and from their successes, other schools have benefited. Dr. Stephens mentioned that the principal at Westlake Elementary recently announced that they now have a lab of 100 computers with state-of-the-art equipment, and students may sign up for before and after school enhancement programs. Dr. Stephens thanked Westlake Principal Paula Willebrands and parent volunteer Bev Dallas, for their tremendous efforts at Westlake Elementary School. He also thanked Dr. Fraisse, who had the vision for the SuccessMaker program at our schools. Dr. Stephens also thanked the students at Thousand Oaks High School for raising over \$13,000 toward the tsunami effort.

PERSONNEL ASSIGNMENT ORDERS

Mrs. Beaubien moved to approve Personnel Assignment Orders Certificated #7010 to #7027; Classified #C-2460 - #C-2478; and Exempt #E-5694 - #E-5744, seconded by Mrs. Phelps. Motion carried 5-0.

The following Summer School administrative positions were announced:

Jean Hartman Gordon has been appointed as Summer School/Extended Year Assistant Principal, Grades Pre "K" and Grades K-5, for the summer of 2005, at 90% of the appropriate daily rate for Class XII, Step E on the management salary schedule, from June 22, 2005, through August 3, 2005, plus five (5) additional days for administrative responsibility.

Martin Manzer has been appointed as Summer School/Extended Year Principal, Grades Pre "K" and Grades K-5, for the summer of 2005, at 90% of the appropriate daily rate for Class IX, Step E on the management salary schedule, from June 22, 2005, through August 3, 2005, plus five (5) additional days for administrative responsibility.

Richard Urias has been appointed as Summer School/Extended Year Principal, Grades 9-12, for the summer of 2005, at 90% of the appropriate daily rate for Class V, Step B on the management salary schedule, from June 22, 2005, through August 3, 2005, plus five (5) additional days for administrative responsibility.

Brian Crain has been appointed as Summer School/Extended Year Assistant Principal, Grades

9-12, for the summer of 2005, at 90% of the appropriate daily rate for Class X, Step A on the management salary schedule, from June 22, 2005, through August 3, 2005, plus five (5) additional days for administrative responsibility.

Mrs. Phelps thanked Dr. Dunlap and her staff for their work on the Employee Service Awards held on February 3, 2005.

POLICY AMENDMENT – FIRST READING

Mrs. Phelps moved to approve the amendment to policy 431.7.1 Transfer to Continuation High School, seconded by Mrs. Beaubien. Motion carried 5-0; student vote aye. A.R. #1 filed.

SURPLUS PROPERTY

Mrs. Phelps moved to accept the recommendation of the Surplus Property Committee, seconded by Mrs. Beaubien. Dr. Stephens had several questions, including the estimated cost to move the maintenance/copy center/warehouse operations; Dr. Baarstad had no estimate available at this time, but did discuss the many options available. Mr. Dunn commented that this is a very sensitive issue due to the history of the site, but the school district needs money and this property will provide revenue for the district; he added that this is a difficult decision. Motion carried 5-0; student vote aye. A.R. #2 filed.

POLICY AMENDMENT – FIRST READING

Mrs. Beaubien moved to amend Policy 834.9 State and Federal Funded Programs Uniform Complaint Policy, as proposed. Motion carried 5-0; student vote aye. A.R. #3 filed.

CONSENT AGENDA

Mrs. Beaubien moved to approve the Consent Agenda as amended, seconded by Mrs. Phelps. Motion carried 5-0; student vote aye. Regular Meeting of January 25, 2005; Special Meeting of February 1, 2005; A.R.s filed: A.R. #4 Expulsion: Newbury Park High School #22-04/05E; A.R. #5 Expulsion: Los Cerritos Middle School #21-04/05E; A.R. #6 Expulsion: Los Cerritos Middle School #22-04/05E; A.R. #7 Overnight Trip Request Newbury Park High School Drumline/Winter Guard; A.R. #8 Overnight Trip Request Newbury Park High School Drumline/Winter Guard; A.R. #9 Overnight Trip Request Newbury Park High School Concert Choir; A.R. #10 Overnight Trip Request Thousand Oaks High School Band/Color Guard; A.R. #11 Overnight Trip Request Thousand Oaks High School Band/Drumline; A.R. #12 Overnight Trip Request Thousand Oaks High School Jazz Band; A.R. #13 Overnight Trip Request Thousand Oaks High School Lancer Band; A.R. #14 Overnight Trip Request Thousand Oaks High School Journalism/Yearbook Club; A.R. #15 Overnight Trip Request Thousand Oaks High School Track and Field; A.R. #16 Overnight Trip Request Thousand Oaks High School Varsity Baseball Team; A.R. #17 Parent Support/Booster Organization Reauthorization: Conejo Valley Neighborhood for Learning Booster Club; A.R. #18 Parent Support/Booster Organization Reauthorization: Newbury Park High School Girls Aquatic Booster Club; A.R. #19 Parent Support/Booster Organization Reauthorization: Newbury Park High School Wrestling Booster Club; A.R. #20 Parent Support/Booster Organization Reauthorization: Thousand Oaks High School Boys Water Polo Booster Club; A.R. #21 Parent Support/Booster Organization Reauthorization: Westlake High School Boys Basketball Booster Club; A.R. #22 Parent Support/Booster Organization Reauthorization: Westlake High School Girls Basketball Booster Club; A.R. #23 Parent Support/Booster Organization Reauthorization: Westlake High School Football Booster Club; A.R. #24 Parent Support/Booster Organization Reauthorization: Westlake High School Softball Booster Club; A.R. #25 Purchase Order Report #658; A.R. # 26 Rejection of Insurance Claim (Giese); A.R. #27 Change Order: #1-Madroña Elementary School Installation of (1) Modular Elevator; A.R. #28 Change Order: #4-Modernization of Three High School Stadium Fields and Two Tracks Union Engineering Company, Inc.; A.R. #29 Change Order: #1 Banyan

and Maple Elementary Schools – Phase 1 Modernization; A.R. #30 Change Order: #5 Newbury Park High and Madroña Elementary Phase 1 Modernization Century Contractors Corp.; A.R. #31 Notice of Completion: Madroña Elementary School Installation of (1) Modular Elevator

INFORMATION ITEMS

A. Instructional Services

1. Policies 344.5-344.8: High School Graduation Requirements – Amendment. Mrs. Beaubien asked if this policy was applicable to students who have learning difficulties or language problems; Dr. Simpson confirmed yes, that these are two populations that would benefit from this change. Due to significant handicap or language difficulties, these children are at great risk of not passing the state standards. Previously, special education students have been allowed to have an IEP procedure which provided differential standards. The state no longer permits that. This policy amendment would dignify the work of those students, allow them senior activities, give them a certificate of completion, but cannot give them a diploma if they do not meet state standards.
2. School Choice Capacity Limits. Dr. Stephens commended Dr. Simpson's office for their work each year to ensure that around 90% of all applicants receive placement in their requested schools.

B. Business Services

1. 2004-2005 District Audit Contract. There was no discussion
2. Optional Middle School for Students Residing Within Dos Vientos Ranch Specific Plan Areas – Sequoia Middle School. There was no discussion.
3. Optional Elementary School for Students Residing Within Dos Vientos Ranch Specific Plan Areas – Cypress Elementary School. There was no discussion.

ITEMS OF LEGISLATION

There were none.

ITEMS FROM THE PERSONNEL COMMISSION

There were none.

ADJOURNMENT

President Stephens adjourned the regular session at 7:00 p.m. The Board will convene on Tuesday, February 22, 2005, at 5:00 p.m. for Closed Session and 6:00 p.m. for Regular Session.

Date February 22, 2005 Clerk _____

Date February 22, 2005 Secretary _____

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