

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**February 4, 2014**

**MINUTES**

**DISCUSSION SESSION – BUDGET PRIORITIES**

At 4:05 p.m., President Peggy Buckles opened the Discussion Session, and asked if there were any speakers to the agenda item. There were none. Dr. Baarstad provided a suggested outline for the meeting and a presentation with current budget projections. Dr. Baarstad provided information on the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP). Dr. Baarstad explained that the “new” money will come in the form of Supplemental Base Grants which target English Learners (EL) and Socio-Economic Disadvantaged (SED) students.

Dr. Connolly asked if schools with higher EL and SED populations would receive more money. Dr. Baarstad responded that in general, yes, but the District has some flexibility in how the money is provided to sites.

Mr. Dunn asked if personnel would have input to decide on expenditures of funds. Dr. Baarstad stated that the District is required to consult with the three bargaining units on new funds. Mrs. Phelps stated that the Budget Committee has representation throughout the District and was extremely helpful during the cuts. She expects that the committee would also be included in discussions about appropriation of new funds.

The Discussion Session ended at 4:52 p.m., and the Board convened into Closed Session.

**CLOSED SESSION**

At 5:05 p.m. President Peggy Buckles announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there was one. The speaker spoke to the Closed Session Agenda item regarding the Uniform Complaint.

The Board convened into Closed Session at 5:15 p.m., to consider E. Consideration of Confidential Student Issues Other Than Expulsion, 1. Review of Uniform Complaint Pursuant to Board Policy/Administrative Regulation 1312.3.

The Board returned to Open Session at 6:07 p.m.

Dr. Connolly moved to sustain the December 19, 2013 decision of the Compliance Officer, Mr. Robert Iezza, regarding the uniform complaint dated November 20, 2013, seconded by Mrs. Phelps. Mr. Dunn read a statement in opposition to the motion. Motion carried 4-1 (Buckles, Connolly, Phelps and Stephens – Yes; Dunn – No.) Board President called for a five minute recess.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Buckles called the meeting to order at 6:12 p.m., read the procedural announcements and welcomed everyone to the meeting. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education, and Dr. Jon Sand, Director, Curriculum & Assessment, were also present.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the agenda with the following request: remove items B, C, and D from the Consent Agenda to be discussed in Closed Session after the Open Session, seconded by Dr. Stephens. Dr. Baarstad clarified that the Board only discussed one issue in Closed Session and has several more agenda items to deliberate. Therefore, the Board will reconvene in Closed Session at the conclusion of the Open Session agenda. Following the second Closed Session, the Board must return to Open Session to vote on the Consent Items B, C, and D. Motion carried 5-0.

### **Reports from Student Representatives**

There were no student representative reports.

### **Reports from Community Support Organizations**

Rocky Capobianco, Chairperson, District Advisory Council (DAC), stated that the following reports were provided to the Council at the meeting: Thousand Oaks Police Department and CVUSD Partnership, Support for Student Learning – Westlake Elementary, 21<sup>st</sup> Century Learning, and Sparkle Cheer. The next meeting will be held on Tuesday, February 11, at 9:00 a.m. For more information, please visit DAC's webpage at <http://www.conejo.k12.ca.usParents/DistrictAdvisoryCouncilDAC.aspx>.

Cindy Goldberg, Executive Director, reported for the Conejo Schools Foundation. There were a total of fourteen *Cash for Conejo* teacher recipients last month. For names and schools of the teachers, and other information about the Foundation, please see their website at [www.conejoschools.org](http://www.conejoschools.org)

### **Comments from the Superintendent**

There were no comments from the Superintendent.

### **Comments from the Public**

Mrs. Buckles announced that due to the high number of speakers on a single issue, she would be adjusting the time for each speaker from the usual three minutes to two minutes. There were 22 public speakers to the issue from Closed Session, E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146* 1.Review of Uniform Complaint Pursuant to Board Policy/Administrative Regulation 1312.3. All speakers spoke in support of the complaint and/or the family submitting the complaint. One person submitted a Public Written Statement form also supporting the complaint.

### **Comments from Individual Board Members**

Mr. Dunn stated that the Board had the option to hear public comments before they voted on Closed Session item E, but the Superintendent did not allow that to occur.

## **ACTION ITEMS – GENERAL**

### **Personnel Services**

#### **A. Ratification: Approval of Resolution #13/14-9: National School Counseling Week**

Mrs. Phelps moved to ratify the adoption of the attached proclamation declaring February 3-7, 2014, at National School Counseling Week, seconded by Dr. Stephens. Motion carried 5-0.

**B. Establishment/Modification of Classified Positions**

Mr. Dunn moved to approve the modification of classified assignments as specified, seconded by Dr. Connolly. Motion carried 5-0.

**C. Approval of Salary Placement for New and Existing Job Classifications in Classified Service**

Dr. Stephens moved to approve the salary placement for the new job class, School Office Manager II, to be on salary range 58: \$2,945-\$3,588 on the CSEA Salary Schedule, and approve the salary placement for the existing job class, Leader Groundskeeper, to be on salary range of \$3,349-\$4,090 on the CSEA Salary Schedule, seconded by Dr. Connolly. Motion carried 5-0.

**Instructional Services****D. Approval of Amendments to Administrative Regulation 6145.6 – International Exchange**

Dr. Stephens moved to approve the amendments to Administrative Regulation 6145.6 – International Exchange, as submitted, seconded by Mrs. Phelps. Dr. Connolly asked if Dr. Davis, Director, Secondary Education, could confirm that the changes in the regulation are consistent with past practices. Dr. Davis confirmed that high school principals were surveyed and all reported that International Exchange students, with one exception a few years ago, are treated as juniors and therefore, not available for senior activities. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

**A. Approval of Minutes (in Section B of the full Agenda)**

1. Regular Meeting of January 21, 2014

**Items B, C, and D were pulled from the Consent Agenda, and discussed in Closed Session at the end of Open Session. The Board reconvened into Open Session to report their motion on their items.**

**~~B. Personnel Assignment Orders:~~**

- ~~1. Certificated Employees: #9514-9525~~

~~— *Exempt Adult Education Teachers, Teachers*~~

- ~~2. Classified Employees: C 8179 to C 8217~~

~~*Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Early Care Aide, Early Care Assistant Teacher, Groundskeeper, Health Clerk, Intermediate Clerk Typist, Intermediate Clerk Typist/Bilingual, Language Assessment and Development Facilitator—Spanish, Paraprofessional/Bilingual—Spanish, Paraprofessional/Special Ed, School Occupational Therapist, School Office Manager, Secretary, Telephone Operator/Receptionist*~~

- ~~3. Exempt Employees: E 13359 to E 13395~~

~~— *Campus Supervisor, Coaches, Specialist, Student Helper*~~

**~~C. Readmission of Expelled Student #7-13/14SA~~****~~D. Stipulated Agreement: Newbury Park High School #10-13/14SA~~****E. Contract of Nonpublic School Placement for Handicapped Student #17-13/14****F. Overnight Trip Requests**

1. Thousand Oaks High School Boys Varsity Baseball Team
2. Thousand Oaks High School Career Education DECA Team

- G. Watercraft Field Trip Request: EARTHs Magnet School
- H. Parent Support/Booster Organization Reauthorizations
1. Aspen Elementary Parent Faculty Association Club
  2. Cypress Technology Booster Club
  3. Redwood Middle School Band Booster Club
  4. Sequoia Middle School Chorus Booster Club
  5. Newbury Park High School Girls Aquatics Booster Club
  6. Newbury Park High School Baseball Booster Club
  7. Newbury Park High School Girls Basketball Booster Club
  8. Newbury Park High School Cheerleading Booster Club
  9. Newbury Park High School Choral Booster Club
  10. Newbury Park High School Cross Country Booster Club
  11. Newbury Park High School Dance Booster Club
  12. Newbury Park High School Football Booster Club
  13. Newbury Park High School Lacrosse Booster Club
  14. Newbury Park High School Parent Faculty Association Booster Club
  15. Newbury Park High School Soccer Booster Club
  16. Newbury Park High School Softball Booster Club
  17. Newbury Park High School Tennis Booster Club
  18. Newbury Park High School Track & Field Booster Club
  19. Newbury Park High School Umbrella Booster Club
  20. Newbury Park High School Boys Volleyball Booster Club
  21. Newbury Park High School Girls Volleyball Booster Club
  22. Newbury Park High School Wrestling Booster Club
  23. Thousand Oaks High School Cross Country Booster Club
  24. Thousand Oaks High School Track & Field Booster Club
  25. Westlake High School Aquatics Booster Club
  26. Westlake High School Boys Volleyball Booster Club
  27. Westlake High School Girls Volleyball Booster Club
  28. Westlake High School Wrestling Booster Club
- I. Purchase Order Report #849
- J. Addendum to the 2013-2014 Annual Signature Authorization

### **INFORMATION ITEMS**

There were no information items.

### **SECOND CLOSED SESSION**

The Board reconvened into Closed Session at 7:50 p.m., to continue with the evening's Closed Session items (item E. was discussed in the First Closed Session):

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services

## Employee Organizations:

- Unified Association of Conejo Teachers (UACT)
- California School Employees Association (CSEA)
- Conejo Valley Pupil Personnel Association (CVPPA)

- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 7:50 p.m., and the Board reconvened into Open Session.

Mrs. Phelps moved to approve items B, C, and D from the Consent Agenda, seconded by Dr. Stephens. Motion carried 5-0.

## B. Personnel Assignment Orders:

1. Certificated Employees: #9514-9525  
*Exempt Adult Education Teachers, Teachers*
2. Classified Employees: C-8179 to C-8217  
*Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Early Care Aide, Early Care Assistant Teacher, Groundskeeper, Health Clerk, Intermediate Clerk Typist, Intermediate Clerk Typist/Bilingual, Language Assessment and Development Facilitator – Spanish, Paraprofessional / Bilingual – Spanish, Paraprofessional/Special Ed, School Occupational Therapist, School Office Manager, Secretary, Telephone Operator/Receptionist*
3. Exempt Employees: E-13359 to E-13395  
*Campus Supervisor, Coaches, Specialist, Student Helper*

## C. Readmission of Expelled Student #7-13/14SA

## D. Stipulated Agreement: Newbury Park High School #10-13/14SA

Mrs. Phelps stated that she would like provide a report at this time since she could not be heard earlier in the meeting. Mrs. Phelps reported: 1) news from the Conejo Coalition is that the Teen Center appointed a new Director, Micah Ackerson; 2) the Youth Summit (sponsored by the Youth Commission through the City of Thousand Oaks) is looking for students to attend the Summit on March 1; 3) the next Reality Party will be April 26. The Reality Parties have a new event called Social Change Theater, which will be held on March 9 at the Teen Center. 4) UACT (Unified Association of Conejo Teacher) along with Senator Fran Pavley are co-sponsoring a program at the Teen Center on February 22, “Cyber Bullying.” Dr. Baarstad stated that he and Shauna Ashmore, Principal of Redwood Middle School, will be on the panel for that program.

Mrs. Buckles adjourned the meeting at 8:05 p.m. The Board will reconvene on **Tuesday, February 18, 2014, Special Closed Session at 4:00 p.m. (Superintendent’s Evaluation), Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

February 18, 2014

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

February 18, 2014

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent