

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**January 10, 2012**

**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

The Board meeting of Tuesday, January 10, 2012, was called to order by President Betsy Connolly at 4:03 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Dr. Connolly asked if there were any public speakers for the Closed Session agenda items; there were none. The Board adjourned into Closed Session at 4:05 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations (*Pursuant to Government Code §54957*)  
Timothy Carpenter, Negotiator, CVUSD  
UACT, CSEA, CVPPA
- D. Consideration of Student Discipline – Expulsion or Suspension (*Pursuant to Education Code §48900, et seq.*)
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension (*Pursuant to Government Code §35146*)
- F. Pending Litigation (*Pursuant to Government Code §54957.1(a) (3)*)
- G. Conference with Real Property Negotiators (*Pursuant to Government Code §54956.8*)  
*Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent. Properties discussed were:*
  - 310 Kelley Road
  - 2498 Conejo Center Drive
  - 2450 Teller and 889 Mitchell Roads
  - Southwest Corner Of Avenida De Los Arboles and Atlas Avenue

The Closed Session ended at 4:34 p.m. There were no announcements from Closed Session.

**REGULAR SESSION**

**OPENING PROVISIONS**

Dr. Connolly called the Regular Session of the Board Meeting to order at 4:37 p.m.

Dr. Connolly led the Pledge of Allegiance, read the procedural announcements and welcomed everyone to the meeting. She thanked Mrs. Buckles again for her year as President, and presented her with the gavel she used for the year. Dr. Connolly then read the list of Board members' assignments to Advisory Committees for the next year. There were no changes from the previous year.

Roll Call: Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Janet Cosaro, Deputy Superintendent, Instructional Services, Timothy Carpenter, Assistant Superintendent, Personnel Services, and Linda Bekeny, Assistant Superintendent, Business Services. Also present were Robert Iezza, Director, Elementary Education, Dr. Jeff Davis, Director, Secondary Education, and Carol Boyan-Held, Director, Curriculum.

### **Approval of the Agenda**

Mrs. Phelps moved to approve the agenda with the addition of one change under IV. Active Items – Consent, B. Personnel Assignment Orders, 1. Certificated Employees (#8961 – 8970), seconded by Dr. Stephens. Motion carried 5-0.

### **Student Board Representatives**

Jessica Romero, Conejo Valley High School, was seated with the Board. Jessica, along with Hannah Degani, Newbury Park High School, Rebekah Solomon, Thousand Oaks High School, and Lauren Chi, Westlake High School, reported on events on their campuses such as athletics, band and chorus, ASB, PTSA/PFA activities, rallies, fund raisers, blood drives, field trips, Senior Ball activities, AP registration, Winter Concerts, and many more.

### **Parent Support Organizations**

Mike Soules, President, Conejo Schools Foundation, provided financial status of the Foundation and recent donations: \$25,000 Kenrose Kitchen Table Foundation, \$85,000 AMGEN Stem/Pathways High School Program, and \$100,000 Anonymous donor for “Hop Into Kindergarten.”

Denise Reader, President, Conejo Council PTA, read a report from PTA President at Westlake High School, and announced that several pieces of art from the Reflections program have advanced to the State level of competition.

Laurie Lam, Chair, District Advisory Council, reported from the DAC meetings of December and January. In December, the following presentations were offered: Dr. Nikki Maholtra from Thousand Oaks High School shared information from the new Scientific Research Class; Doug Hedin, Principal, Wildwood Elementary and teachers Grace Brunsell and Karen Henige discussed differential teaching; Amie Mills, Principal, Aspen Elementary and teacher Mary Beth Stovall explained Transitional Kindergarten; and Martin Manzer, Principal, Conejo Valley High School and Century Academy, discussed the proposed Community Learning Center. At the January meeting, Maria Steck from Conejo Council PTA explained the “Project Safe Homes” effort; Janet Cosaro and Gail Ginell, parent, presented the Homework Survey results; Dr. Baarstad discussed the CVUSD Wellness Plan, and Alison Ginter, Dean, Newbury Park High School, provided information regarding the program “Living on the Future Edge.” Mrs. Lam asked that representatives from DAC and PTA be included in discussions about the 2012-2013 School Year Calendar .

### **Comments from the Superintendent**

Dr. Baarstad said that he visited the Conejo Valley High School site earlier in the day, and was able to stay to watch the school’s great talent show. He also stated that he will provide more information regarding the Governor’s proposed budget and the need for support of the tax initiative at the January 24, 2012, Board meeting.

### **Comments from the Public**

One speaker discussed the CHSPE test.

### **Comments from Individual Board Members**

Dr. Stephens commended the staff for the ad in the *Acorn* announcing CVUSD registration for the 2012-2013 school year. Mrs. Phelps discussed the anti-bullying grant that was awarded to the Conejo Coalition Committee (through Conejo Recreation and Park District). Karen Lindsey, CRPD Administrator, will be meeting with school counselors about the grant. Mrs. Phelps stated that she looks forward to hearing the start of an anti-bullying campaign throughout the District. Mr. Dunn asked for an agenda item to be placed on the January 24, 2012,

agenda under Information Items: Should the School District spend \$350,000 to repair Conejo Valley High School. Dr. Baarstad asked that Mr. Dunn email him with more information about his request in order to place the item on the agenda.

## **ACTION ITEMS – GENERAL**

### **Board of Education and Superintendent**

#### **A. Adjust Board Meeting Dates to Accommodate the 2012 Calendar**

Mrs. Buckles moved to adjust the Board meeting calendar per Board direction, seconded by Mr. Dunn. After discussion, Dr. Baarstad read the Board's direction to approve the following changes: Reschedule board meeting dates in March to March 13 and March 27, reschedule July 3 to June 26, and cancel July 17 and August 7, 2012. Motion carried 5-0. *(A copy of the Board's 2012 meeting schedule may be obtained on the District's web site or through the Superintendent's office.)*

### **Personnel Services**

#### **B. Approval of the 2012-2013 School Year Calendar**

Mrs. Buckles moved approve the 2012-2013 school year calendar, seconded by Dr. Stephens. Mr. Dunn stated that students get the week off before Easter on the 2012-2013 calendar. Mrs. Buckles asked about the plan to begin earlier in the summer so that students end the semester before Winter Break and stated that she favors that calendar. Mrs. Phelps agreed with Mrs. Buckles, but stated that the 2012-2013 school calendar had already been through negotiations and set, but would like future School Year Calendar discussions to include this plan. Dr. Baarstad explained that while completing the first semester prior to Winter Break would work well for secondary students, the semesters would not be equal in length. However, the second semester has a testing period that takes away from instruction time and may help to balance the semesters. Dr. Connolly agreed that "thinking outside the box" may be the answer to make the School Year Calendar work well for everyone. The Board asked that staff include parent representation when developing the 2013-2014 school year calendar. Mrs. Phelps asked that a Discussion Session be considered when planning the 2013-2014 calendar. Dr. Baarstad commended staff and associations for working hard to get next year's calendar completed by January, and stated that the same timeline should be the goal for the 2013-2014 school year calendar so families and staff can make their plans. Motion carried 5-0.

### **Instructional Services**

#### **C. Approval of Updated Instructional Materials – Human Growth and Development**

Mr. Dunn moved to adopt and purchase the instructional materials recommended, seconded by Mrs. Buckles. Motion carried 5-0.

## **ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. One public speaker asked that the minutes from the December 13, 2011, include more information about the public speakers' comments regarding the closing of Conejo Valley Unified School District and concerns about food in the classrooms. The speaker stated that her topic was in opposition to spending millions of dollars on a new continuation school and to consider alternatives, such as portables. Motion carried 5-0.

#### **A. Approval of Minutes (in Section B of the Agenda packet)**

1. Regular Meeting December 13, 2011

#### **B. Personnel Assignment Orders:**

1. Certificated: #8961 - #8970  
*Teachers*

2. Classified: C-6716 to C-6744  
*Child Care Assistant, Child Nutrition Assistant- Satellite, Custodian, Director, Maintenance & Operations, Early Care Aide, Lead Custodian, Paraprofessional/Special Ed, Receptionist, Senior Clerk Typist*
3. Exempt: E-11492 to E-11535  
*Athletic Coach, Campus Supervisor, Naturalist, Specialist, Student Helper*
- C. Contracts for Nonpublic School Placement for Handicapped Students
- D. Waiver of High School Exit Exam Requirement: #6-10/11T
- E. Parent Support/Booster Organization Reauthorization
  1. Conejo Elementary Open Classroom Program Endeavors Booster Club
  2. Thousand Oaks High School Competition Cheer Booster Club
  3. Thousand Oaks High School Girls Lacrosse Booster Club
  4. Thousand Oaks High School Boys Soccer Booster Club
  5. Thousand Oaks High School Girls Soccer Booster Club
- F. Purchase Order Report #803
- G. Disposal of Surplus and Obsolete Equipment
- H. Quarterly Report – Williams Lawsuit and Valenzuela Uniform Complaints
- I. Notices of Completion
  1. Exterior Painting at Horizon Hills
  2. Tenant Improvement at Adult Education

## INFORMATION ITEMS

### Instructional Services

- A. Approval of 2011-2012 School Accountability Report Cards (SARC). Mr. Dunn thanked staff for having the SARCs available on the website. One public speaker asked for more consistency in the reports, including mission statements.

### Business Services

- B. 2010-2011 Annual Audit Report of District Financial Statements. Mrs. Bekeny provided information about the audit and thanked Susan Tucker, Director, Fiscal Services and staff for their hard work.

## ADJOURNMENT

Dr. Connolly adjourned the Open Session at 5:42 p.m. The Board will reconvene on **Tuesday, January 24, 2012**, at 4:00 p.m. for Discussion Session regarding the Wellness Plan, 5:30 p.m. for Closed Session and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

January 24, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

January 24, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent