

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING****January 7, 2014  
MINUTES****SPECIAL CLOSED SESSION**

At 4:06 p.m., President Peggy Buckles announced that the Board would convene into Closed Session and asked if there were any public speakers for the Special Closed Session agenda item – Superintendent’s Evaluation. There were none. The Board convened at 4:07 p.m. The Special Closed Session ended at 4:55 p.m. There were no announcements.

**CLOSED SESSION**

At 5:00 p.m. President Peggy Buckles announced that the Board would convene into (regular) Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:02 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
  1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6  
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services  
Employee Organizations:
  - Unified Association of Conejo Teachers (UACT)
  - California School Employees Association (CSEA)
  - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:45 p.m. There were no announcements from Closed Session.

**REGULAR SESSION****OPENING PROVISIONS**

Call to Order and Roll Call: President Buckles called the meeting to order at 6:00 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Assistant Superintendent, Instructional Services, Linda Bekeny, Assistant Superintendent, Business Services, and Mark McLaughlin, Assistant Superintendent, Personnel Services. Dr. Jeff Davis, Director, Secondary Education, Carol Boyan-Held, Director, Elementary Education, and Dr. Jon Sand, Director, Curriculum & Assessment, were also present.

Mrs. Buckles read the procedural announcements and welcomed everyone to the meeting. Mrs. Buckles announced that she had a couple of details to complete from the Board Reorganization December 17, 2013. She handed the gavel that Dr. Stephens used during his year as President, and thanked him again for his excellent leadership. Mrs. Buckles also read the assignments of Board members to various advisory committees. All representation remained the same as the previous year, except that Mr. Dunn will be added to the TOPASS Committee along with Dr. Stephens.

**Approval of the Agenda**

Mrs. Phelps moved to approve the agenda, seconded by Dr. Stephens. Motion carried 5-0.

**Reports from Student Representatives**

Mirna Villeda, representing Century Academy, Sarah Jimenez, Newbury Park High School, Gabrielle Olivas, Thousand Oaks High School, and Sierra Newell, Westlake High School, discussed events on their campuses such as holiday concerts and programs, Winter Formal, fund raisers, WASC activities, winter rallies, Student Congress, Principals' Coffees, Parent Information Nights, Senior Ball, ASB, finals, choir, band, athletic events and other activities.

**Reports from Community Support Organizations**

Conejo Council PTA President, Debbie Bulko, introduced the Wildwood Elementary School PTA President, Casey Daniel, who highlighted PTA events and impact at Wildwood.

Rocky Capobianco, Chairperson, District Advisory Council (DAC), stated that the following reports were provided to the Council at the December 10, 2013, meeting: School Security Update, Growth of Boys and Girls Club, and Support for Student Learning – Elementary School. The next meeting will be held on Tuesday, December 17, at 9:00 a.m. For more information, please visit DAC's webpage at <http://www.conejo.k12.ca.us/Parents/DistrictAdvisoryCouncilDAC.aspx>.

Denise Reader, Representative for the Conejo Schools Foundation, promoted the Foundation's Cash for Classrooms program, stating that all donations are given directly to the teacher and classroom. She thanked the Kenrose Kitchen Table Organization for all of their support to the Foundation. Ms. Reader also stated that the Foundation is already working to provide a Summer School program this year. You can find more information about the Foundation online at <http://www.conejoschools.org/>.

**Comments from the Superintendent**

Dr. Baarstad reflected on the PTA's report from Casey Daniel, Wildwood PTA President, and how important community support is for the District. Organizations like PTA, the Foundation, and others, help so much with enrichment programs for our students.

**Comments from the Public**

There were no public comments. Dr. Baarstad commented that two Public Written Statement forms were submitted by members of the Boy Scout Troop, one commenting on the advantage of having solar panels on our schools, and the other inquiring about preparing teachers for Common Core instruction and testing.

**Comments from Individual Board Members**

Mr. Dunn thanked and acknowledged the Boy Scouts.

**ACTION ITEMS – GENERAL****Instructional Services****A. Approval of Amendments to Administrative Regulation 5125.3 – Challenging Student Course Grade/Challenging Student Records**

Mr. Dunn moved to approve the amendments to Administrative Regulation 5125.3 – Challenging Student Course Grade/Challenging Student Records, as submitted, seconded by Dr. Connolly. Motion carried 5-0.

**Business Services****B. Approve the Common Core State Standards (CSS) Implementation Funding Plan**

Mrs. Phelps moved to approve the Common Core State Standards (CCSS) Implementation Funding Plan as submitted, seconded by Dr. Connolly. Dr. Stephens suggested that the Plan's second bullet under the "Background" heading read, "Instructional Materials aligned to the academic content standards, **teaching practices and assessments**, including but not limited to, supplemental instructional materials." Dr. Sand was called upon to discuss the Plan.

Dr. Stephens then moved to amend the motion to include, "It was agreed that the first bullet under Background would be altered to read, "Professional Development for teachers, administrators, and paraprofessional educators or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards adopted, teaching practices, and assessments," seconded by Dr. Connolly. Motion carried 5-0.

To the original motion: Mrs. Phelps moved to adopt the motion as amended, seconded by Dr. Connolly. Motion carried 5-0.

**C. 2012-2013 Annual Audit Report of District Financial Statements**

Dr. Stephens moved to accept the 2012-2013 Annual Audit Report of the District's financial statements as presented, seconded by Mrs. Phelps. Mrs. Bekeny provided background and information about the report. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Phelps moved to approve the consent agenda, seconded by Dr. Stephens. Motion carried 5-0.

**A. Approval of Minutes (in Section B of the full Agenda)**

1. Regular Meeting of December 17, 2013

**B. Personnel Assignment Orders:**

1. Certificated Employees: #9508  
*Teacher*
2. Classified Employees: C-8145 to C-8164  
*Account Clerk, Assistant Director, Child Nutrition, Child Nutrition Manager, Child Nutrition Assistant I, Child Nutrition Assistant – Satellite, Clerk, Custodian, Early Care Site Supervisor, Health Clerk, Paraprofessional/Special Ed, School Office Manager, Secretary*
3. Exempt Employees: E-13260 to E-13316  
*Campus Supervisor, Coaches, Specialist*

- C. Stipulated Agreements
  - 1. Westlake High School #8-13/14SA
  - 2. Westlake High School #9-13/14SA
- D. Preauthorization of Overnight Trip Requests
- E. Overnight Field Trip Request: EARTHs Magnet School
- F. Parent Support/Booster Organization Reauthorizations
  - 1. Conejo Elementary parent Faculty Association Booster Club
  - 2. Conejo OPEN Program Endeavor Booster Club
  - 3. Maple Parent Faculty Association Booster Club
  - 4. Westlake Elementary Parent Faculty Association Booster Club
- G. Purchase Order Report #847
- H. Notices of Completion
  - 1. Newbury Park High School – Water Heater Upgrade – Precision Plumbing Mechanical
  - 2. Various Sites – Indefinite Quantity Asphalt Paving – Mission Paving and Sealing, Inc.

### **INFORMATION ITEMS**

The Board did not ask for any changes to the following Information Items:

#### **Instructional Services**

- A. Approval of 2013/2014 School Plans for Student Achievement. Dr. Connolly asked if the School Plans were tied into the new local control funding formula. Mr. Iezza responded that at this time, no, but we are anticipating this to change in the future.
- B. Approval of 2013/2014 School Accountability Report Cards (SARC). There was no discussion, however, Dr. Baarstad observed that the SARCs have been around now for 25 years.

#### **Business Services**

- C. Naming of the Newbury Park High School Basketball Court. Mrs. Bekeny provided background to the request, including the committee's newly defined requirements for this and future naming applications. Newbury Park High School Principal Athol Wong spoke about the myriad of contributions Nori Parvin has made to Newbury Park High School as a teacher, coach, supporter of girls' athletics and activities, and to the traditions and culture of the school. Several Board members expressed their strong support for the recommendation.

### **ADJOURNMENT**

The meeting was adjourned at 6.44 p.m.

The Board will reconvene on **Tuesday, January 21, 2014, Closed Session at 5:00 p.m., Open Session at 6:00 p.m.** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

January 21, 2014

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Date

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Clerk

January 21, 2014

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Date

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Superintendent