

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**January 6, 2015
MINUTES**

DISCUSSION SESSION: CSBA CONFERENCE DEBRIEFING

Dr. Connolly called the Discussion Session to order at 4:00 p.m. Present were Board members John Andersen, Peggy Buckles, Dr. Betsy Connolly, and Pat Phelps. Mr. Dunn was not present at the Discussion Session. Dr. Connolly asked if there were any public speakers; there were none.

Board members and staff shared workshop information from the CSBA Annual Conference in San Francisco, December 14-16, 2014.

Dr. Connolly adjourned the meeting into Closed Session at 5:08 p.m.

CALL TO ORDER – CLOSED SESSION

At 5:09 p.m. President Connolly announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items. There were none. The Board convened into Closed Session at 5:11 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 - 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Mark McLaughlin, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties were discussed: 310 Kelley Road, Newbury Park

The Board adjourned at 6:08 p.m. There were no announcements from the Closed Session.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Connolly called the meeting to order at 6:12 p.m. Present were Board members John Andersen, Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, and Pat Phelps. Administration: Dr. Jeffrey Baarstad, Superintendent, Robert Iezza, Deputy Superintendent, Instructional Services, and Dr. Jon Sand, Assistant Superintendent, Business Services. Dr. Jeff Davis, Director, Secondary Education, Jeanne Valentine, Director, Elementary Education, and David Fateh, Director, Planning & Construction, were also present.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda as printed, seconded by Mrs. Buckles. Motion carried 5-0.

Reports from High School Student Board Reporters

Jennifer Gould, Century Academy, Shay Van Zee, Conejo Valley High School, Nikolas Patterson, Thousand Oaks High School, and Suzie Smith, Westlake High School, discussed events on their campuses such as recycling campaigns, computer labs, community awareness campaign, drama, theater, fund raisers for various charities, blood drives, ASB, Senior Ball, and club events, athletics, and other activities.

Reports from Community Support Organizations

Cindy Goldberg, Executive Director, Conejo Schools Foundation, announced that TEDX Youth Conejo 2015 will be held on March 15 at the Thousand Oaks High School Performing Arts Center from 2:00 – 5:00 p.m., and that the All District Music Festival will begin on March 29. More information about the Music Festival, “Get Ahead” Summer School registration and the Foundation may be found at <http://www.conejoschools.org/>.

Rocky Capobianco, Chairperson, District Advisory Council (DAC) reported from the December 9, 2014, DAC meeting. Reports were presented from the Ability Awareness Program at Cypress Elementary School, Century Academy, EARTHs Senior Stars Choral Presentation, Chromebooks and Technology Integration (Colina Middle Scholl). Please visit DAC’s webpage for more information at <http://www.conejo.k12.ca.usParents/DistrictAdvisoryCouncilDAC.aspx>.

Presentation: Affordable Care Act (ACA), Poms & Associates

Dr. Jon Sand introduced Kelley Nelson, Poms & Associates, and together they provided information about the Affordable Care Act’s impact on CVUSD employees. Copies of this presentation may be obtained through the Business Services Department.

Comments from the Superintendent

Dr. Baarstad wished everyone a Happy New Year!

Comments from the Public

One speaker had comments about the District’s Advisory Council (DAC) adherence to the Brown Act, the State Preschool Parent Handbook not being on the District’s website, and violations of Board Policies at school sites.

Comments from Individual Board Members

Mrs. Buckles mentioned how informative and energizing the workshops were that she attended at the California School Board Association (CSBA) Conference in December. Mr. Andersen thanked and commended the student reporters to the Board, and expressed his appreciation of the holiday choir program he and his wife attended at Newbury Park High School.

ACTION ITEMS – GENERAL**Personnel Services****A. Establish Monthly Travel Allowance for Classified Employees**

Mr. Dunn moved to approve the establishment of the mileage allowance as specified, seconded by Mrs. Buckles. Motion carried 5-0.

B. Resolution #14/15-07: Child Development State Contract Authorized Signatory

Mrs. Buckles moved to approve the attached child development signatory resolution, seconded by Mrs. Phelps. One public speaker stated that the City needs to approve the change of the director of the program. Motion carried 5-0.

Business Services**C. 2013-2014 Annual Audit Report of District Financial Statements**

Mrs. Phelps moved to approve the 2013-2014 Annual Audit Report of District Financial Statements, seconded by Mrs. Phelps. Dr. Sand provided a report about the audit. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda with one exception, remove item C. Stipulated Agreements, to be discussed and voted upon separately, seconded by Mr. Andersen. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of December 9, 2014

B. Personnel Assignment Orders:

1. Certificated Employees: #9781 to #9786
Administrators, Teachers
2. Classified Employees: C-8867 to C-8886
Administrative Assistant, Assistant Director, Board Member, Child Care Assistant I, Child Care Leader, Custodian, Health Clerk, Intermediate Clerk Typist, Language Assessment & Development Facilitator, Licensed Vocational Nurse, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, School Office Manager I, School Office Manager III, Secretary, Translator-Interpreter
3. Exempt Employees: E-14246 to E-14295
Campus Supervisor, Coaches, Outdoor Education, Proctors, Specialist, Student Helpers

~~C. Stipulated Agreements:—This item was pulled from the agenda to be discussed and voted upon separately as noted above in the approval.~~

1. ~~Conejo Valley High School #6 14/15 SA~~
2. ~~Conejo Valley High School #7 14/15 SA~~
3. ~~Conejo Valley High School #8 14/15 SA~~
4. ~~Conejo Valley High School #9 14/15 SA~~

D. Preauthorization of Overnight Trip Requests

- E. District Support Organization Reauthorization: Conejo Schools Foundation

- F. Parent Support/Booster Organization Authorizations
 - 1. Sequoia Middle School Chorus Booster Club
 - 2. Newbury Park High School Dance Booster Club
 - 3. Newbury Park High School Softball Booster Club
 - 4. Thousand Oaks High School Girls Basketball Booster Club
 - 5. Thousand Oaks High School Choral Booster Club
 - 6. Thousand Oaks High School Cross Country Booster Club
 - 7. Thousand Oaks High School Dance Team Booster Club
 - 8. Thousand Oaks High School Football Booster Club
 - 9. Thousand Oaks High School Girls Lacrosse Booster Club
 - 10. Thousand Oaks High School Softball Booster Club
 - 11. Thousand Oaks High School Track & Field Booster Club
 - 12. Thousand Oaks High School Boys Volleyball Booster Club
 - 13. Thousand Oaks High School Girls Volleyball Booster Club
 - 14. Thousand Oaks High School Boys Water Polo Booster Club
 - 15. Thousand Oaks High School Wrestling Booster Club

- G. Purchase Order Report #869

- H. Disposal of Surplus and Obsolete Equipment

Item C. Stipulated Agreements (removed from Consent Agenda for discussion)

Mrs. Phelps moved to approve Item 5.C. as presented in the Consent Agenda, seconded by Mr. Andersen. One public speaker stated that she overheard a conversation at a local eatery about the expulsions having something to do with cell phones and Board policy states that students should not have electronics such as cell phones at school. Motion carried 5-0.

INFORMATION ITEMS

Superintendent

- A. Approval of Measure I Bond Citizen’s Oversight Committee Bylaws, Application Form and Timeline
Dr. Baarstad provided history on the development of the bylaws and application form. The final voter results were received over the Winter Break, and Dr. Sand will be presenting a board report for acceptance of the results on January 20, 2015. Mrs. Buckles stated that the bylaws are similar to those for the last bond. Mr. Andersen offered to be on the subcommittee to review applications for the Oversight Committee. Mrs. Phelps pointed out that the last Bond District Advisory Council (DAC) had representation from each school site, which is different from the way this advisory committee is being developed. The bylaws, application form and timeline will be available on the District website (www.conejousd.org).

Instructional Services

- B. Approval of 2014-2015 School Accountability Report Cards. Mr. Iezza asked if this report could be removed from the Agenda, to return once information from the State is available. The Board approved.
- C. Approval of 2014-2015 School Site Single Plans for Student Achievement. There was no discussion.
- D. Approval of new Board Policy & Administrative Regulation 5141.52 – Suicide Prevention. One public speaker encouraged the Board to hire more counselors and lower the student:counselor ratio.

E. CVUSD State Preschool Parent Handbook 2014-2015

ADJOURNMENT

Dr. Connolly adjourned the Open Session at 8:08 p.m. The Board will reconvene on **Tuesday, January 13, 2015, at 4:30 p.m. for a Special Meeting for the Board to interview Superintendent Search firms, and Tuesday, January 20, 2015, for the regularly-scheduled meeting, 4:15 p.m. for Closed Session, 6:00 p.m. for Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

February 3, 2015

Date

Clerk

February 3, 2015

Date

Superintendent