

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**January 5, 2016  
MINUTES**

**SPECIAL CLOSED SESSION**

President Pat Phelps announced the meeting at 4:00 p.m., and asked if there were any Public Comments. There were none. The Board discussed the Superintendent's mid-year evaluation. The Closed Session ended at 5:15 p.m.

**CALL TO ORDER – CLOSED SESSION**

At 5:20 p.m. President Phelps announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:21 p.m., where the following items were discussed:

- A. Consideration of Confidential Student Issues Other Than Expulsion, *Pursuant to Education Code §35146*
- B. Pending Litigation, *Pursuant to Government Code §54956.9(b)*
- C. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*  
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Ann N. Bonitatibus Superintendent

The following property will be discussed regarding price and terms of payment:  
2498 Conejo Center Drive, Thousand Oaks

The Closed Session ended at 6:10 p.m.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Phelps called the meeting to order at 6:14 p.m. Present were Board members John Andersen, Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, and Pat Phelps. Administration: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Dr. Jon Sand, Assistant Superintendent, Business Services; Mark McLaughlin, Assistant Superintendent, Personnel Services; Jeanne Valentine, Director, Elementary Education; James Garza, Director, Secondary Education; and Dr. Antonio Castro, Director, Student Support Services, and Sandra Curwood, Director, Child Nutrition were also present.

Mrs. Phelps welcomed everyone to the meeting and read the procedural announcements.

Mrs. Phelps read the following statement from Closed Session: "The Board reports the following actions taken with respect to Closed Session Item C:

- The Board accepted the termination of escrow with Martin Teitelbaum and Hugh Cassar for the purchase of 2498 Conejo Center Drive. The transaction was terminated because the prospective purchasers of the property discovered volcanic rock in the property's subsurface, which adversely

affected their development plans.

- The Board granted authority to District staff and consultants to reinitiate the surplus property procedures for the sale of the property, with concurrent noticing of the public sector and private sector, based on a new appraisal of the property that accounts for the existence of volcanic rock on the property.

**Approval of the Agenda**

Mrs. Buckles moved to approve the agenda as amended, seconded by Dr. Connolly. Motion carried 5-0.

**Reports from Student Reporters**

Lauren Sutter, representing Century Academy, Brooke Barker, Thousand Oaks High School, Brooke Katz, Westlake High School, and Miranda Barraza, Newbury Park High School, reported on activities on their campuses such as field trips, College and Career Center activities, Wi-Fi improvements thanks to Measure I Bond funds, Senior Ball plans, rallies, winter break events, Spirit Week, band, choir and orchestra concerts, fundraisers, athletics and many other activities.

**Reports from Parent Support Organizations**

Cindy Goldberg, Executive Director, Conejo Schools Foundation, provided the dates for the upcoming All-District Music Festivals: April 18-21 Choir; April 26-17 Strings; May 23-25 Band. All Festivals are performed at the Kavli Theater. Ms. Goldberg announced that TedX Youth will be hosted by Newbury Park High School this year, a date and time still to be determined in May. She also stated that the “Get Ahead” Summer School dates this year will be June 14-July 25.

Irene Pugh, President, Conejo Council PTA, thanked Jeanne Valentine, Director, Elementary Education, and Jim Garza, Director, Secondary Education, for their help and support with the PTA Reflections program this year. She also announced that the CCPTA Principals’ Roundtable will be held on February 2 this year. More information will be provided soon.

Susan Hanscom, Chair, District Advisory Council (DAC), reported from the meeting of December 8, 2015, and thanked the following presenters: Megan Triplett, Principal, Westlake Elementary for her presentation about Makerspace, a new program at the school; Dr. Jennifer Boone, Director, Curriculum, Instruction and Assessment, for the presentation about Math Pathways, and the Thousand Oaks High School Strings Orchestra for their wonderful musical performance. DAC member Vienne Taylor informed her that the CARE (Curriculum Aligned Resources for Extended Learning) website is up and running. It can be found on the Conejo School Foundation website under Initiatives [www.conejoschools.org/](http://www.conejoschools.org/). The Homework Policy was brought up at a meeting and it was decided that the policy would be reviewed by DAC in the future. In response to a public inquiry, Mrs. Hanscom emphasized that all members of the DAC Executive Board have received Brown Act training, and that copies of the Brown Act and Robert’s Rules of Order are at every meeting. The next meeting of DAC will be on Tuesday, January 12, 9:00 a.m. in the Board Room.

**Reports from the Board and Superintendent**

1. Greenprint for Learning: Findings and Next Steps. Dr. Bonitatibus provided information about Phase One and Two of her Entry Plan, reporting from several months of conversations with staff, parents, students, community members and leaders. The themes of the visits aligned with the goals in the 2015-2016 Local Control and Accountability Plan (LCAP): Goal One: Enhance the culture and conditions that optimize learning for all students; Goal Two: Maximize all students’ achievement through highly effective instruction that includes opportunities for academic acceleration and intervention; and Goal Three: Develop high-quality activities that engage students with their schools. Dr. Bonitatibus included exact quotes from many of the participants (no names were included). Copies of Dr. Bonitatibus’s “Greenprint for Learning” may be found on the District’s website at [www.conjousd.org](http://www.conjousd.org). Board members commended Dr. Bonitatibus’s hard work and commitment to

learning about and listening to staff, parents, students and community. They look forward to hearing from her as she continues to gather feedback from sharing her Greenprint Findings with various groups, and work together to accomplish goals.

2. Child Nutrition Ad Hoc Committee: Dr. Betsy Connolly and John Andersen, Board of Education. Dr. Connolly and Mr. Andersen reported their findings from the past few months. They visited and observed two school cafeterias and student stores, and spoke with principals and staff about needs and challenges associated with the program. They observed that competitive food sales practices at the secondary schools have improved over the years, but are concerned that there is still over \$100,000 in competitive food sales each year. The Board would like to see the Child Nutrition Department become financially solvent and compliant with the state regulations about competitive sales. Discussion about the Child Nutrition budget included comments about the equipment and fixtures being old and worn and the lunch rooms not inviting or inspiring. Sandy Curwood, Director, Child Nutrition, addressed questions from the Board members regarding the budget, food production, overhead of the program, school menus, and the condition of equipment and the environment in the school lunch rooms. She explained that it is a process, as so much money is needed to bring every lunch room up to standard, and replace very old equipment. Mrs. Curwood thanked her staff that has worked very hard to develop farm-to-table recipes and to change the expectations of the program at the schools. Dr. Connolly stated that the Board needs to decide exactly what direction the staff should go with the information. Clubs providing food to their members that are not provided through the school cafeterias is part of the culture of the district, especially at the high school level. Dr. Sand explained that earlier in the school year he, Mrs. Curwood and others visited every school cafeteria in the district to evaluate exactly what is needed. He will share that information with the Board. Dr. Connolly asked for the Superintendent's opinion. Dr. Bonitatibus stated that she would like to spend time with staff to determine what has been committed from Measure I for Child Nutrition, look to other opportunities to pilot special meals such as the current California Fresh Thursdays, and consider allocating resources and dedicated funding. Dr. Bonitatibus will return to the Board with more information at a future meeting.

**Comments from the Public**

There were no comments from the public.

**Comments from the Superintendent**

Dr. Bonitatibus commended the schools' winter performances that she was able to attend before the winter break and thanked the teachers, assistants and advisers who share their expertise and time to our students. She mentioned the Thousand Oaks High School band's visit to Paris over the winter break, and thanked the adults and experts who evaluated the circumstances that permitted the students to have safe travel. Dr. Bonitatibus's favorite learner moment came at the PTA Reflections Awards with a Weathersfield Elementary third graders' adventure/reality video showing what can happen in a day in Thousand Oaks. She looks forward to seeing more of this third grader's video productions!

**Comments from Individual Board Members**

Mr. Andersen praised the holiday choral program at Newbury Park High School that he attended, and has heard great things about other holiday programs at the schools.

**ACTION ITEMS – GENERAL**

**Board of Education**

**A. 2016 CSBA Delegate Assembly Nominations**

Mr. Dunn moved to nominate Board member John Andersen as a candidate to serve as a member of CSBA 2016 Delegate Assembly, seconded by Mrs. Buckles. Mrs. Phelps and Dr. Connolly thanked Mr. Andersen for volunteering to work on the Delegate Assembly. Motion carried 5-0.

**Business Services**

**B. 2014-2015 Annual Audit Report of District Financial Statements**

Mrs. Buckles moved to accept the 2014-2015 Annual Audit Report of the District's Financial Statements, as submitted, seconded by Dr. Connolly. Dr. Sand provided information about the audit and answered questions from the Board. Motion carried 5-0.

**ACTION ITEMS – CONSENT**

Mrs. Buckles moved to approve the consent agenda as written, seconded by Dr. Connolly. Motion carried 5-0.

A. Approval of Minutes (in Section B of the full Agenda)

1. Regular Meeting of December 8, 2015

B. Personnel Assignment Orders:

1. Certificated Employees: #0057 to #0061  
*Administrators, Exempt Specialists, Substitute Nurses, Teachers*
2. Classified Employees: C-9530 to C-9556  
*Child Care Assistant, Child Care Leader, Child Nutrition Assistant I, Child Nutrition Assistant-Satellite, Child Nutrition Production Supervisor, Clerk Typist, Custodian, Early Care Aide, Early Care Assistant Teacher, Early Care Teacher, Groundskeeper, Health Clerk, Maintenance Electrician, Paraprofessional-Special Ed, Senior Clerk Typist, Site Computer Technician I, Telephone Operator/Receptionist, Web Content Specialist*
3. Exempt Employees: E-15016 to E-1505  
*Campus Supervisor, Coaches, Saturday Work Study Specialist, Student Helper*

C. Overnight Trip Request: Thousand Oaks High School ETHOs Entrepreneurship Academy

D. Preauthorization of Overnight Trip Requests

E. Approval of Outdoor Education Contract

F. Parent Support/Booster Organization Reauthorizations

1. Newbury Park High School Theatre (Authorization)
2. Newbury Park High School Baseball
3. Newbury Park High School Basketball
4. Newbury Park High School Cheerleading
5. Newbury Park High School Cross Country
6. Newbury Park High School Dance
7. Newbury Park High School Football
8. Newbury Park High School Strings Orchestra
9. Newbury Park High School Umbrella
10. Thousand Oaks High School Dance
11. Thousand Oaks High School Boys Volleyball
12. Thousand Oaks High School Girls Volleyball

**Regular Board Meeting**

**January 5, 2016**

- 13. Westlake High School Boys Basketball
- 14. Westlake High School Choral
- 15. Westlake High School Soccer

G. Purchase Order Report #892

H. Disposal of Surplus and Obsolete Equipment

I. Change Order #1: Various Sites – Technology Infrastructure Upgrade 2015 – PCC Network Solutions

J. Notice of Completion: Various Sites – Technology Infrastructure Upgrade 2015 – PCC Network Solutions

**INFORMATION ITEMS**

Personnel Services

A. Establishment of Classified Positions – Sequoia Middle School. There were no comments or questions from the Board.

Instructional Services

B. Approval of Amendments to Board Policy and Administrative Regulation 541.31: Immunizations. There were no comments or questions from the Board.

C. Approval of Amendments to Board Policy 6170: Transitional Kindergarten. Dr. Connolly had several questions that Mr. Iezza was able to answer.

D. Approval of Amendments to Administrative Regulation 5116.1: Intradistrict Open Enrollment. There were no comments or questions from the Board.

E. Resolution #10-15/16: CVUSD NfL State Preschool – Emergency Closure Waiver at EARTHs Magnet Campus. There were no comments or questions from the Board.

**ADJOURNMENT**

Dr. Connolly adjourned the Open Session at 8:26 p.m. The Board will reconvene on **Tuesday, January 12, 2016 for a Special Closed Session at 4:30 p.m. The next regularly scheduled Board meeting will be Tuesday, January 19, 2016, 4:00 p.m. Discussion Session, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

January 19, 2016

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Date

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Clerk

January 19, 2016

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Date

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Superintendent