

## **Redwood School Site Council Minutes**

**November 28, 2023**

**Redwood Library, 3:30 pm**

**The meeting was called to order at 3:35 pm.**

**Members present:** Nicole Judd, Dylan McKenna, Heather Dingbaum-Maires, Lucy Lombardi, Tracy Sims, Kristi Keener, Denise Lucarelli, Meghann O'Weger, Carrie Halvorsen, Cesar Villanueva, Laura Detweiler, Zachary Snow, Nancy Joly-Cause, Dawn Ott; Roya Klaidman (4:00pm)

**Absent:** Rachael Brusseau, Linda Figueroa-Bertetti, Alison Friedman, Meghan Goebel, Nicole Updegraff

### **I. Approval of the Minutes**

- K. Keener made a motion to approve the October 17, 2023 minutes. C. Halvorsen seconded the motion. Motion carried – October minutes approved.

### **II. Public Comments**

- No public comments.

### **III. Student Report – Provided by Joey Spengler.**

- Native American Heritage Month was celebrated throughout November
  - A Classroom Rep meeting was held on 11/3/23
  - The Snack Cart continues to be available Mondays and Fridays
  - Game/Ball check outs continue to be available Monday-Friday in the quad
  - November Birthdays were distributed
  - There was good participation in both our Halloween Costume COTY and Mystery Box LTA on October 31st, as well as our Color War COTY on November 17th

- ASB hosted its first kickball tournament November 13-17
- ASB hosted a food drive for Manna, and we donated over 200lbs of food
- A Toy Drive is being held until December 15th which is being sponsored by both ASB and PTSA
- Holiday Grams are for sale a lunch for 50 cents until December 21st

**Upcoming:**

- Future Viking Night will be held tomorrow from 6-8pm at Redwood for perspective Redwood families
- Wacky Wellness Week will be happening December 18-22
- ASB will be having COTYs and hosting LTAs the week leading up to Winter Break. We are hoping to encourage students and teachers to come out and participate in the fun before we all leave for break.
  - Monday: Wacky Hair/Hat Day and Teachers vs Students Relay Races
  - Tuesday: Black Tie (dress nice) and Freeze Dance/Guess That Song and crossword puzzles
  - Wednesday: Western Day and Teachers vs Students 3-legged Races
  - Thursday: Superhero Day and yard games with staff or lip sync contest and coloring pages
  - Friday: Ugly Sweater or PJ Day and Lip-Sync Contest
- C. Halvorsen asks about seeing if student representatives would like to attend SSC meetings, and J. Spengler said it might be possible. N. Judd will look into SSC bylaws.

**IV. Boys and Girls Club Report – Provided by Cesar Villanueva.**

- Average daily attendance is between 81-89 throughout the day, and 61-77 after school, which hits the targets. Average daily attendance

for ELOP students is 21. The One Hour Club, Ten Day Pass, Lunch Club are all included in these numbers.

- Thanksgiving Break numbers were 23 on Monday, 24 on Tuesday, and 19 on Wednesday. During these days, students built birdhouses, played sports and musical chairs, made various Thanksgiving crafts, and had a pizza party.
- The Board of Governors event is coming up, and youth will be highlighted in a singing and dancing showcase.
- The Club is planning a parent art night where parents and students can paint with an artist who will guide them in the activity. This will be either in December or January. There will also be raffle prizes and other fun included.
- Update on robotics and STEM: The Club is still working on these ventures. The space has been cleared and cleaned and a plan is being made.
- The Notter Club is doing a fundraiser to raise money for the Club and its activities; C. Villanueva will send out a link for this fundraiser.
- T. Sims asks about ELOP attendance (21). C. Villanueva notes that ELOP students get free access to the Club and free tutoring after school (students just have to qualify). He also says he's truly grateful for teachers who come after school to help tutor kids, as it makes a big difference.

## **V. New Business**

- Tim McCabe gave a presentation on Measure I updates and Redwood Campus Modernization. A Q & A session and discussion followed. Presentation is available.

## **VI. Committee Reports**

- **DAC (District Advisory Council) – Provided by Carrie Halvorsen.**

- The president of DAC gave a report on the Wellness Center, which has served students 21,000 times so far. In the middle schools, it's mostly used for social emotional services, and the focus for high school students has been on academic stress.
- The district is finding ways to implement AI in lesson plans and tutoring.
- There will be an increase in middle school fees for Outdoor School; it is currently \$250.
- TK is serving 240 students this year, which is the highest number we've had.
- School choice applications are live for next year.
- The Health and Wellness Committee is evaluating nutrition and is looking for a parent volunteer to take over this endeavor. Potential volunteers for this position should contact the committee.
- Conejo Schools Foundation has given \$60,000 dollars to teachers. Calendars should be marked for 4:30pm on April 11th, 2024, at CLU for the State of the Schools address. A formal event will take place on October 5th, 2024.
- The next meeting is at Colina Middle School on Dec 14th at 3:30pm; the focus will be on Measure I as well as a review of reports and the audit.
- TOHS Measure I update: an anatomage table has been added for 3D anatomy dissections. The future focus for TOHS is anatomy and biology, so funds are being used to bring this about.
- C. Halvorsen brought up CPR training for staff and a potential partnership with Los Robles.

- New LCAAP passed on October 10th; more information on this to come.

■ **GATE DAC (Gifted and Talented Education District Advisory Council) – Provided by Rachael Brusseau.**

- R. Brusseau is absent; report provided by email and read by L. Lombardi.
- Upcoming District GATE Activities:
  - a) 5th grade CAD activity on November 8th from 3:30 - 4:30 pm at Colina Middle School. 3rd and 4th grade 3D printing on November 13th from 3:30 - 4:30 pm in the University Center MPR. 8th grade Broadcasting activity is tentatively scheduled for November 30th from 3:30 - 4:30 pm at NPHS (pending final Panther TV student leader availability).
  - b) Please note that all district level GATE activity participation is conducted via “lottery”.
- GATE screening for referred students will take place on every campus across the district from November 30th – December 20th, with follow-up activities conducted in January as necessary.
- A District wide Super DAC meeting was held on October 10th, and a presentation on Mastery Grading was given. Please click [HERE to view the powerpoint presentation](#), and click [HERE to watch a video of the presentation](#) that was given to the Board of Education.
- Tri-County GATE Council’s “GATEway to Leadership” conference resumes! Teacher nominated/GATE sponsored 7th grade students will be invited to attend the Saturday conference on March 9th at Oxnard College from 8:30 am - 3:30 pm.

- GATE-DAC meetings are open to the public, although non-committee members may not engage in discussion on agenda items during the course of the meeting other than to submit a public comment prior to the start of the meeting. Parents who have questions or concerns should reach out to their school site parent representative or GATE-DAC administrator for assistance. The next GATE-DAC meeting will be held December 1, 2023, from 9:15 - 11:15 am in the University Center MPR.
- If you have any questions and/or concerns, please reach out to anyone on the GATE-DAC executive board:
  - a) Tammy Taggart, GATE-DAC Chair:  
GATEDACChair@gmail.com
  - b) Christine Wells, GATE-DAC Vice-Chair:  
crwells@ucla.edu
  - c) Hun Kaplowitz, GATE-DAC Secretary:  
hskappy@gmail.com
  - d) Rachael Brusseau, GATE-DAC  
Parliamentarian: rachael@brusseau.org

■ **DELAC (District English Learning Advisory Council) –  
Provided by Linda Figueroa-Bertetti.**

- L. Figueroa-Bertetti is absent; report submitted via email and forwarded by N. Judd.
- Dr. Dwight Rogers - DEI Update, participated with the strategic plan and focused on goal # 8. "A Deeper Look". *Improve communication with the parents and Community regarding Diversity.* He asked about what 'equity' is – it is giving students what they need. He also asked questions about participation in a group in the community with the

tools needed to achieve goals and objectives and requested volunteers from parents and provided feedback on the exercise carried out.

- Erica Ultreras, principal of Conejo Academy Elementary School, reported on the Dual Language Immersion program:
  - a) Dual Language Immersion program begins in TK, and later in 1st grade, and at the moment it ends in the 5th grade.
  - b) If any student from the district wants to come to our program and does not live in the school zone, they must apply to a lottery for seats.
  - c) This program is so complete that students have the opportunity to interact with each other in Spanish during classes.
  - d) All subjects or classes are taught in Spanish and English every day during normal school hours, and they rotate so that all children can be in them every week.
  - e) Parent participation in this program is very important so that the goal of two languages is achieved. We need parents to volunteer.
  - f) The goal of this Dual Language Immersion program is that when the children reach fifth grade, we have leaders who are multilingual, supportive, critical thinking, balanced, more sociable, capable of having a broad understanding of reading in both languages and capable of having more opportunities in the future by being able to speak both languages with complete linguistic balance.

- g) Model 50/50, balancing the amount of time in the two languages, working in small groups, practicing the two languages with their classmates.
- h) This School also has a multicultural program where every week they learn about a different country, and at the end of primary school the children will have a passport with 36 stamps from 36 different countries.
- Dena Sellers gave enrollment updates:
  - a) District enrollment in TK and K programs was provided; all the information for enrollment is on the website. Ages for participation in this program were reviewed; they accept children from 4 years old in TK and 5 years old in K.
  - b) In the TK class, there are 12 students with 1 teacher. They work in small groups with more instructions and simpler activities, and they are always taught spelling, writing, reading, and the entire academic part of numbers.
  - c) Immunizations, TK and K enrollment information, differences from traditional kindergarten, student supports, Special Education and Multilingual Learners, Magnet and Specialized Schools in the Conejo Valley School District were all discussed and reviewed.
  - d) School Choice Application: You can apply to the lottery from November 1 to January 1, 2024.
- Dr. Ricardo Araiza gave updates:
  - a) Current Plan to achieve Compliance with any Applicable Teacher and Instructional Aide Requirements
  - b) The school district budget must be approved by DELAC



- c) All the teachers and staff who work in the school district have their credentials to teach the subjects they teach, and all have the experience they need to be educators of our children.
- d) Dr. Araiza reviewed the four goals that must be achieved in the LCAP program
- The next meeting is on January 9, 2024, from 9:00 am to noon. There will be a discussion about bullying.

■ **SEDAC (Special Education District Advisory Council) – Provided by Rachel Brusseau.**

- R. Brusseau is absent; report provided by email and read by L. Lombardi.
- Transition presentation from meeting:  
<https://drive.google.com/file/d/1oSzHpA7F8kRPHXaKw8JEgRXFv7rJJkNP/view>
- Upcoming Transition meetings (good information even if you have another year or so before the next grade span):
  - a) Preschool to Elementary Transition - Parent Information Evening Tuesday, December 12th, 2023 at 6:00 pm
  - b) [Elementary to Middle School Transition - Parent Information Night](#) Thursday, November 30th, 2023 at 5:00 pm
  - c) [Middle to High School Transition - Parent Information Night](#) Thursday, November 30th, 2023 at 6:00 pm
  - d) SELPA Transition fair- [SELPA Fall Transition Fair - Zoom](#)

- If any parents are interested in joining a committee all are welcome, and you do not need to be a SEDAC Representative. Committee interest form: [https://docs.google.com/spreadsheets/d/1zjFcnPgtLOY8strvW59\\_4s5LQV0\\_c5vnob7lyqlwmGg/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1zjFcnPgtLOY8strvW59_4s5LQV0_c5vnob7lyqlwmGg/edit?usp=sharing).
- Director updates: Meredith Bush is the new Paraeducator Supervisor. There was an update on all paraeducator positions.
- Resources from meeting:
  - a) CAC newsletter: <https://www.smore.com/f2hvk-cac-news>
  - b) Co-teaching FAQ: <https://drive.google.com/file/d/1R47k9fBynhfKjEPAERmwMS7o0pCiuQ37/view>
  - c) Special Olympics report: [https://go.boarddocs.com/ca/conejo/Board.nsf/files/CX8M23590DDE/\\$file/SpecialOlympics\\_UnifiedSports.pdf](https://go.boarddocs.com/ca/conejo/Board.nsf/files/CX8M23590DDE/$file/SpecialOlympics_UnifiedSports.pdf)
  - d) SELPA: <https://www.vcselpa.org/>
  - e) Rainbow Connection: <https://rainbowconnectionfrc.weebly.com/>
- Community report folder (link to our SEDAC drive folder): <https://drive.google.com/drive/u/0/folders/136d6xNDZTif5eb-AfRf1jV7S7oOxSVGS>
- Conejo USD SEDAC website with resources: <https://www.conejousd.org/Page/1672>

■ **AADAC (African American District Advisory Council) –  
Provided by Nicole Updegraff.**

- N. Updegraff is absent; report provided by email and read by N. Judd.
- A meeting was held on November 14th, 2023.
- There were subcommittee discussions; see below
- Black History Month Subcommittee met and shared various options for Black History Month Activities, including:
  - a) Taste of Soul - featuring local restaurants specializing in African/Caribbean/African American cuisine (HS)
  - b) Historical Figure Presentations - wherein students dress up as notable figures and give presentations to their classmates, similar to what some schools have done during Women's History Month (MS/ES).
  - c) Library displays (HS/MS/ES)
  - d) OneShine - Many BSUs are interested in having the OneShine program visit their sites. Scheduling is underway at the district.
  - e) High School BSUs are invited to the January AADAC meeting.
- Onboarding Subcommittee - Onboarding documents are being finalized for the next meeting.
- Black Excellence Awards Subcommittee - Discussed proposals to present for vote by AADAC.
  - Developed a set of criteria for the awards to be voted on.
  - Discussed frequency/nominations vs application process/formal vs informal/presented at independent ceremony vs AADAC meeting.

- Items added to January Agenda for vote.
- Social Connection Subcommittee - Presented feedback regarding various potential activities for cultural connection/engagement. The group further discussed:
  - a) Connection via education vs recreation
  - b) Kwanzaa/Secret Santa Activities via BSUs
  - c) Social Media Site
  - d) “Black Family Reunion” Type recreational event at a local park
- All Sub-Committees will continue to meet individually. Next meeting is January 24, 2024.

■ **LGBTQ+ Advisory Council – Provided by Megan Goebel.**

- M. Goebel is absent; no report.

**VII. Principal Update – Nicole Judd.**

- There will be no December SSC meeting; the next meeting will be in January.
- Time given to Tim McCabe for Measure I update

**VIII. Assistant Principal of Instruction Update – Kristi Keener.**

- Time given to Tim McCabe for Measure I update

**IX. Dean of Student Support Services – Meghann O’Weger.**

- Time given to Tim McCabe for Measure I update

**X. Old Business**

- No old business.

**XI. Adjourn**

The meeting was adjourned at 4:26 PM.