



BRING YOUR OWN DEVICE POLICY

2023-2024

BRING YOUR OWN DEVICE (BYOD)

Students may opt out of Conejo Valley Unified School District's 1:1 Chromebook program and bring their privately owned portable technology device such as Chromebook or laptops to school for academic use. This policy outlines appropriate use and prohibited activities for BYOD devices.

BYOD GUIDELINES

Each CVUSD classroom teacher will, at his/her discretion, implement and communicate the BYOD rules and expectations for the classroom. The following guidelines are provided to parents and students as a guideline of expectations and opportunities only:

- Students may bring devices that fit into the following categories: Chromebooks, laptops, or tablets/iPads.
- Devices are to be used only during specified times during the instructional period. These times are designated by the child's teacher, school administrator, or other district and site staff members.
- There should be no expectation of printing student documents directly from a student BYOD.
- Students will be responsible for bringing their devices to school fully charged and ready for the day.
- Devices will not be stored overnight at the student's school-site. All devices must be taken home at the end of the school day.

PROPER CARE OF BYOD

Student use of technology in the classroom is considered a privilege at CVUSD. Students are expected to exercise responsible behavior when handling technology, including personally owned devices and the devices of others. This behavior includes, but is not limited to the following:

- Any devices brought to school should be brought in a protective case or sleeve to limit the potential for damage to the device.
- Devices should be carried with two hands or like a book at all times.
- Limit device exposure to direct sunlight.
- Never leave a device unattended, both in and out of the classroom.
- Keep the device away from water and other liquids, such as sprinklers, rain, puddles, and beverages.
- Any devices, for which anti-virus software is available, must have an up-to-date version of the antivirus software running.

BYOD: LOGGING IN, CONNECTING TO THE CVUSD NETWORK, AND BASIC TROUBLESHOOTING

- Each student is expected to use his/her own username and password to access the CVUSD WiFi network via any student or family-owned devices.
- CVUSD makes every reasonable effort to ensure that the WiFi network (at available schools) remains in proper working order and is available to students for connection via BYOD. However, the nature of modern technology lends itself to occasional down time.
- CVUSD uses an Internet content filter that is in compliance with the federally mandated Children's Internet Protection Act (CIPA). BYOD devices connected to the CVUSD network via a student ID number will have internet activity filtered and monitored. If a student or parent has a concern



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regarding a website or online resource being blocked by the filtering system or if it is believed that a particular website or resource is wrongly classified, the information should be submitted to their school for an administrative review at which point a determination will be made to either allow or block the website or resource.

- Students logging in with their Google Learn Account will allow CVUSD Technology Services to automatically deploy apps/extensions on their personal devices as needed.

CVUSD LIABILITY FOR PARENT AND STUDENT-OWNED DEVICES (BYOD)

Student and family technology brought to school remains the sole property of the student and therefore **will not receive technical support from CVUSD technology staff**. As such, any technical support for the device must be provided by the student and family.

CVUSD makes every reasonable effort to maintain a safe learning environment for all students. CVUSD assumes no responsibility for damage, loss, or theft of devices a student brings to school. As with any other student property, devices brought to school from home are the responsibility of the student. It is recommended that families stress the important responsibilities students have when bringing their devices to school.

STUDENT USER AGREEMENT AND PARENT PERMISSION FORM

Student: As a user of the Conejo Valley Unified School District computer network, I acknowledge receipt of and hereby agree to comply with the [Using Technology in School Acceptable Use Policy \(AUP\) for Students](#). I understand that my use of a Chromebook/mobile device is subject to the CVUSD Discipline Policy and Procedures, including but not limited to: Student Use of Technology (Bd. Pol. 6163.4), Electronic Signaling Devices (Bd. Pol. 5131), Bullying (E.C. 48900, 48900.2, 48900.3, and 48900.4), Damaged or Lost Instructional Materials (Bd. Pol. 6161.2), and Sexual Harassment (Bd. Pol. 5135.7).

Student Name (PRINT):

Student ID:

School:

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**Parent:** As the parent or legal guardian of the student signing above, I grant permission for the student named to access the Conejo Valley Unified School District network and networked computer services. I have read, reviewed, and understand the [Using Technology in School Acceptable Use Policy \(AUP\) for Students](#), and I have discussed them fully with my child. I understand that some materials on the Internet may be objectionable, but I accept responsibility for the guidance of internet use by setting and conveying the school's standards, procedures, and rules when selecting, sharing, or exploring information and media.

Parent/Guardian Name (PRINT):

Parent/Guardian Signature:

Date: