

**STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT—CERTIFICATE OF AGE**

CDE Form B1-1 (Rev. 02-14)

A "STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT—CERTIFICATE OF AGE" form (CDE Form B1-1) shall be completed in accordance with California *Education Code* 49162 and 49163 as notification of intent to employ a minor. This form is also a Certificate of Age pursuant to California *Education Code* 49114.

*(Print Information)***Minor's Information**

Minor's Name ( <i>First and Last</i> )		Home Phone	Grade
Home Address		City	Zip Code
Birth Date	Social Security Number	Age	Student's Signature

**School Information**

School Name	School Phone	
School Address	City	Zip Code

**To be filled in and signed by parent or legal guardian**

*This minor is being employed at the place of work described with my full knowledge and consent. I hereby certify that to the best of my knowledge and belief, the information herein is correct and true.*

Parent's Name ( <i>Print First and Last</i> )	Parent's Signature	Date
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**To be filled in and signed by employer**

Business Name or Agency of Placement	Business Phone	Supervisor's Name
Business Address	City	Zip Code
Employer's Maximum Expected Work Hours: _____ hours per day _____ hours per week		
Describe nature of work to be performed: _____		

*In compliance with California labor laws, this employee is covered by workers' compensation insurance. This business does not discriminate unlawfully on the basis of race, ethnic background, religion, sex, sexual orientation, color, national origin, ancestry, age, physical handicap, or medical condition. I hereby certify that, to the best of my knowledge, the information herein is correct and true.*

Employer's Name ( <i>Print First and Last</i> )	Employer's Signature	Date
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**For authorized work permit issuer use ONLY**

Maximum number of work hours when school is in session:								Maximum number of work hours when school is not in session:							
Mon	Tues	Wed	Thur	Fri	Sat	Sun	Total	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Total
Proof of Minor's Age ( <i>Evidence Type</i> )								<b>Check Permit Type:</b> <input type="checkbox"/> Full-time <input type="checkbox"/> Restricted <input type="checkbox"/> General <input type="checkbox"/> Work Experience Education, Vocational Education, or Personal Attendant <input type="checkbox"/> Workability							
Verifying Authority's Name and Title ( <i>Print</i> )															
Verifying Authority's Signature															

**For more information** about child labor laws, contact the U.S. Department of Labor at <http://www.dol.gov/>, and the State of California Department of Industrial Relations, Division of Labor Standards Enforcement at <http://www.dir.ca.gov/DLSE/dlse.html>.

STATE OF CALIFORNIA DEPARTMENT OF EDUCATION  
**PERMIT TO EMPLOY AND WORK** CDE Form B1-4 (REV. 02-14)

A work permit shall not be issued to a minor until the "STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT—CERTIFICATE OF AGE" (CDE Form B1-1) form has been signed by the parent or guardian, foster parent, caregiver, or residential shelter service provider and filed with the issuing authority. California *Education Code (EC) 49110(c)*

*(Print Information)*

<p><b>Permit Expiration Date</b>  <i>Work permits shall expire five days after the opening of the next succeeding school year. Full-time exempt work permits issued to 14 &amp; 15 year olds shall expire no later than the end of the current school year. EC 49118 and 49130</i></p> <p>_____</p> <p style="text-align: center;">Date</p>	<p><b>Check Permit Type:</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%;"><input type="checkbox"/> Full-time</td> <td style="width: 50%;"><input type="checkbox"/> Work Experience Education, Vocational Cooperative Education, or Personal Attendant</td> </tr> <tr> <td><input type="checkbox"/> Workability</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Restricted</td> <td></td> </tr> <tr> <td><input type="checkbox"/> General</td> <td></td> </tr> </table>	<input type="checkbox"/> Full-time	<input type="checkbox"/> Work Experience Education, Vocational Cooperative Education, or Personal Attendant	<input type="checkbox"/> Workability		<input type="checkbox"/> Restricted		<input type="checkbox"/> General	
<input type="checkbox"/> Full-time	<input type="checkbox"/> Work Experience Education, Vocational Cooperative Education, or Personal Attendant								
<input type="checkbox"/> Workability									
<input type="checkbox"/> Restricted									
<input type="checkbox"/> General									

**Minor's Information**

Minor's Name <i>(Print First and Last)</i>	Social Security Number	
Home Phone	Age at Time of Issuance	Birth Date
Home Address	City	Zip Code

**School Information**

School Name	School Phone
School Address	City
	Zip Code

**Maximum Work Hours Permitted**

1. Maximum number of work hours on a school day \_\_\_\_\_
2. Maximum number of work hours on a non-school day \_\_\_\_\_
3. Maximum weekly work hours while school is in session \_\_\_\_\_
4. Maximum weekly work hours while school is not in session \_\_\_\_\_

**Remarks or Work Limitations:** \_\_\_\_\_

\_\_\_\_\_

This permit is **valid only** at the business listed below:

Business Name	Business Address
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**To be signed by minor**

Minor's Signature	Date
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**Certification**

*I hereby certify that, to the best of my knowledge, the information herein is correct and true. I hereby certify that I have a working knowledge of child labor laws and all laws pertaining to the issuance of work permits in California. EC 49110*

Issuing Authority's Name and Title <i>(Print)</i>	Issuing Authority's Signature	Date
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