



CONEJO VALLEY HIGH SCHOOL STUDENT & PARENT ORIENTATION

FALL 2020



WELCOME TO CONEJO VALLEY HIGH SCHOOL

1402 E. JANSS RD

- Continuation High School
 - Credit Recovery
 - Fully Accredited
- California Model Continuation High School

CONTACT INFORMATION

- Phone: 805-498-6646
- Website: www.conejousd.org/cvhs
- Twitter: @CVHS_Dragons
- Technology Help Desk: <https://www.conejousd.org/Departments/Business-Services/Technology-Services/Distance-Learning-Technology-Support>
- Please complete your Annual Updates via Q Parent Portal:
<http://www.conejousd.org/Q-Student-Information-System-Login>

VISION

Conejo Valley High School maintains a student centered culture where positive relationships are the core of our success. We build powerful connections with students which encourage personal responsibility, resiliency and academic achievement. We establish a trusting and caring environment where diversity is celebrated. We offer students alternative opportunities to learn, to grow and to succeed. We believe growth occurs when individuals feel secure, respected and appreciated. We understand the need to maintain standards for structure while recognizing the importance of flexibility in meeting the educational and emotional needs of our students and staff. We provide real world connections that will lead our students to successful careers and to make valuable contributions to the community.



MISSION

The mission of Conejo Valley High school is to engage students in a safe and secure learning environment which emphasizes real world application, collaboration, innovation, self-direction, digital literacy, healthy living, social responsibility and global awareness.

SCHOOLWIDE LEARNING OUTCOMES ACADEMICS • CHARACTER • TRANSITION (ACT)

- **1. Academics:** We believe that achievement in a core curriculum builds the confidence, knowledge, and skills required for a successful adult life.
- **2. Character:** We believe that character is always a work in progress, and that character is demonstrated through action. Through action we can make the world a better place for ourselves and others.
- **3. Transition:** We believe that all students can be prepared to enter society as adults who make responsible decisions, knowing that every action may have wide reaching consequences.

IMPORTANT DATES TO REMEMBER

- | | | | |
|--|--|--|-----------------------------|
| ▪ <i>First Day of School</i> | <i>August 19</i> | ▪ Martin Luther King, Jr. Holiday | January 18 |
| ▪ Labor Day | September 7 (School Holiday) | ▪ Presidents' Day Holidays | Feb. 12 & 15 |
| ▪ Back to School Night | September 10 | ▪ Grading Period 4 Ends | March 3 |
| ▪ Picture Day | September 23 | ▪ School Not in Session | March 15 |
| ▪ School Not in Session | September 28 (Board Holiday) | ▪ Spring Break | April 2 – April 12 |
| ▪ Grading Period 1 Ends | October 2 | ▪ Grading Period 5 Ends | April 23 |
| ▪ School Not in Session | October 12 (Professional Learning Day) | ▪ School Not in Session | May 28 (Board Holiday) |
| ▪ Veteran's Day Holiday | November 11 | ▪ Memorial Day | May 31 |
| ▪ Grading Period 2 Ends | November 13 | ▪ Finals | June 10 - 11 (Minimum Days) |
| ▪ Fall Break | November 23-27 | ▪ Graduation | June 10 @ 2pm |
| ▪ Winter Break | December 21-January 1, 2021 | ▪ Last Day of School/Grading period 6 Ends | June 11 |
| ▪ First Semester/Grading Period 3 Ends | January 14 (Minimum Day) | | |
| ▪ Semester Prep Day (No School) | January 15 | | |

STUDENT SCHEDULES: (REMOTE/BLENDED LEARNING)

- **Conejo Valley High School students will be enrolled in two classes and one credit recovery/intervention period.**
- Students can enroll in additional career and technical education or community college classes that are outside of our school's traditional schedule. Please contact our school counselor, Mrs. Kanney, for details.

REMOTE LEARNING BELL SCHEDULE

- Teacher Prep Time 8:00-8:50
- Period 1 8:50-10:25
- Credit Recovery/Intervention 10:30-11:30
- Lunch 11:30-12:00
- Period 2 12:00-1:35
- CTE 1:40-3:40

		8:00-8:50	8:50-10:25	10:30-11:30	11:30-12:00	12:00-1:35	1:40-3:40
Rm	Teacher	0	I	Credit Recovery, Intervention	Lunch	2	
1	Beck	Prep	English 9/10	ELD	Lunch	English 9/10	
5	Macasieb	Prep	APEX Lab	Remote PE	Lunch	APEX Lab	
2	Moes	Prep	English 11-12	English intervention	Lunch	English 11-12	
3	Pennock	Prep	Geometry/FOG	APEX Lab	Lunch	Focus on Alegbra 2	
7	Rosebaugh	Prep	English B	Directed Studies	Lunch	Math B	
12	Scalise	Wednesdays only- Work Experience	Government	APEX Lab	Lunch	U.S. History	21st Century Marketing/ Entrepreneurship (T,Th)
11	Svoboda	Prep	Art	Leadership	Lunch	ROP Digital Media	ROP Graphic Production Tech (M, W)
10	Taranto	Prep	Biology	Math Intervention	Lunch	Earth Science	
6	White	Prep	Financial Math	APEX Lab	Lunch	Algebra 1B S2	

WHOLE GROUP INSTRUCTION REMOTE/BLENDED LEARNING

- In whole group instruction, the teacher will take daily attendance and provide a guided lesson with an expected outcome.
- The students in class are typically working on the same assignment.
- In this setting, students will earn five (5) credits per class when completing a minimum of 30 days of work during each grading period.

HOW ARE CREDITS EARNED? REMOTE/BLENDED LEARNING

- Students will be enrolled in 2 classes for 6 week grading periods.
- Students are expected to attend daily and are responsible for all of the assigned work.
- Students will receive five (5) credits for each course they complete in the six week grading period.
- Additionally, students will be enrolled in a credit recovery/intervention period.
- In credit recovery/intervention, students work at their own pace under the guidance of a teacher, to complete work through Apex Learning or as assigned by the teacher.
- Students may also enroll in Career and Technical Education and community college courses offered outside of the school's regular schedule.

CREDIT RECOVERY AND INTERVENTION PERIOD

- All students will be enrolled in credit recovery/intervention.
- Students will be assigned to a supervising teacher who will be available for guidance and assistance the entire hour.
- One course can be taken at a time.
- Daily attendance is not taken.
- Credit is not tied to a grading period.
- Credit is earned as students complete a course.
- Options include:
 - Apex, Physical Education, Math Intervention, English Intervention, Leadership, English Learners and Directed Studies.

APEX

- APEX is an on-line learning format that offers many core and elective courses.
- The advantage of APEX is that students can continue working on classes outside of school hours.
- All exams must be taken during scheduled class time.
- Students not making adequate progress in APEX or with poor attendance will be removed from APEX.

ASSESSMENT

- All students will be assessed using the **Measurement of Academic Progress (MAP)** at the beginning of the school year or as they enroll.
- MAP testing results are used by the school and faculty for student course placement and academic intervention.
- The assessment will be given again during the spring semester or prior to a student withdrawing from school. This second assessment helps us to evaluate how each student is growing academically and our overall school performance.

GRADE LEVEL PLACEMENT

- When each student enrolls at Conejo Valley High School, they are placed in the grade level that reflects the credits they have earned at the time of enrollment.
- Grade level will be updated when the student earns the credits that reflect the next grade level.

REPORT CARDS

- **Remote/Blended Learning:** At the conclusion of each 6 week grading period, students will earn a grade of “A”, “B”, “C”, or “D”.
- Students enrolled for the entire grading period and completing the required coursework at a passing level will receive five (5) credits.
- An “N” grade will be given if a student does not earn a minimum of 2.5 credits.

STUDENT PROGRESS REPORT

- At the mid-point in each grading period, parents will be notified if their student is not performing well in class and is in danger of not earning credit.
- These progress reports will be available to view on “Parent Connect.”

REFERRAL TO TRADITIONAL HIGH SCHOOL FROM CVHS

After completing one full semester at CVHS, students may request to transfer to *any* traditional district high school as long as they have at least one full year of high school remaining *and* the following criteria are met:

- Current with credits.
- Completion of all corresponding grade level courses.
- Satisfactory behavior, which includes no at-home suspensions during current semester and CVHS principal approval.
- Have a minimum of a 90% attendance rate.
- Have at least two full year core grade level courses remaining. Students must not have taken core grade level courses in advance of the academic year/semester in which they are returning. For example, a student returning for the spring semester of their junior year should not have completed a full year of English I I.
- Administrative transfers must be approved for students requesting to transfer from CVHS to a school other than their neighborhood school. (not available to seniors for their final semester of high school)

HIGH SCHOOL GRADUATION REQUIREMENTS BY SUBJECT

▪ English	40
▪ Health	5
▪ Mathematics	30 (Algebra required)
▪ P.E.	20
▪ Physical Science	10
▪ Biological Science	10
▪ World History	10
▪ U.S. History	10
▪ U.S. Government & Politics	5
▪ Economics	5
▪ Fine Arts/Foreign Language/CTE	10
▪ Electives	<u>75</u>
▪ Total Needed:	230 Credits

CHALLENGING COURSES

- A petition is required to challenge a course. Students may challenge a course only if they took the course at a non-accredited high school, or if they failed the course at a different school due to extenuating circumstances.
- All challenge tests must be completed within the first five days of enrollment in a class for new students, and prior to the start of a new quarter by continuing students.
- Challenge tests must be administered within a predetermined time limit.
- Notes, texts or support materials will not be allowed while taking the exam.
- A score of 70% or better is required to receive credit for the class.
- Students who achieve a passing score will receive a “P” indicating “pass” for the class.
- Students who do not achieve a passing score must continue in the same class, with the same teacher and remain at the same level.
- Students may only challenge a course at one academic level for credit. For example, a student may not challenge US History CP and US History S.
- Students may challenge the same class one time only.

ATTENDANCE INFORMATION

- Please call the **Attendance Office** @ 498-6646 x1 to report absences.
- **Excused Absences:** Illness, medical appointment, funeral of an immediate family member, court subpoena, religious holiday, or jury duty. To be excused, the absence must be cleared within 3 school days by calling the school at 498-6646 x1.
- **Truancy:** An absence without permission, leaving campus without a pass, or an un-cleared absence automatically becomes a truancy by law, unless a parent/guardian calls to clear the absence within 72 hours.

ATTENDANCE EXPECTATION: REMOTE LEARNING

- Daily attendance will be taken in both periods.
- Students will be expected to make up work for excused absences.
- Students with unexcused absences may not be allowed to make up work.
- Students are expected to complete all the coursework.
- Participating from the start of the period is vital.

ZOOM CODE OF CONDUCT

- Arrive on time
- Attend daily
- Dress appropriately
- No profanity or disruptions
- Respect others: Never use derogatory comments, including those regarding race, age, gender, sexual orientation, religion, ability, political persuasion, body type, physical or mental health
- Never use insults, threats or attacks of any kind against another person
- Remain engaged with no side communication
- Respect other people's privacy and never reveal others' contact information
- No recording or picture taking

TEXTBOOK AND DEVICE DISTRIBUTION

- Please arrange for Textbook pickup with our library/Media Technician, Tracy King:
tking@conejousd.org
- Complete District Tech Device Form:
<https://forms.office.com/Pages/ResponsePage.aspx?id=CABtfCNG5Eug5mONUzfJrn5tIdeSp9ZCsGRftO7oZ6dUQjlxMijYSEVOMTJTVIRQQzdRNVhRSIpgUC4u>
- Please return textbooks from last year!

ACCEPTABLE USE POLICY (AUP) FOR NETWORKS, INCLUDING THE INTERNET

- MY USE OF THE SCHOOL NETWORK AND EMAIL IS A PRIVILEGE, NOT A RIGHT.
- MY SCHOOL AND DISTRICT'S NETWORK AND EMAIL ACCOUNTS ARE OWNED BY THE CVUSD AND ARE NOT PRIVATE. CVUSD HAS THE RIGHT TO ACCESS MY INFORMATION AT ANY TIME.
- I AM RESPONSIBLE FOR MY COMPUTER ACCOUNT AND EMAIL ACCOUNT.
- I WILL NOT ALLOW OTHERS TO USE MY ACCOUNT NAME AND PASSWORD OR TRY TO USE THAT OF OTHERS.
- I AM RESPONSIBLE FOR MY LANGUAGE AND CONDUCT.
- I AM RESPONSIBLE FOR FOLLOWING SCHOOL RULES AND THE GUIDELINES WITHIN THIS DOCUMENT WHENEVER I PUBLISH ANYTHING ONLINE.
- I AM RESPONSIBLE FOR PROTECTING SCHOOL PROPERTY, INCLUDING THE SECURITY OF THE CVUSD'S NETWORK.
- I WILL USE TECHNOLOGY IN A MANNER THAT COMPLIES WITH LAWS OF THE UNITED STATES AND THE STATE OF CALIFORNIA, INCLUDING COPYRIGHT LAWS.
- I UNDERSTAND THAT I AM TO NOTIFY AN ADULT IMMEDIATELY IF I ENCOUNTER MATERIAL THAT VIOLATES APPROPRIATE USE.
- I UNDERSTAND THAT MY SCHOOL MAY, AT ANY TIME, SEQUESTER ANY SCHOOL OR DISTRICT-OWNED DEVICE IN MY POSSESSION.
- CVUSD ADMINISTRATORS, LOCAL TEACHERS, AND LAW ENFORCEMENT WILL DEEM WHAT CONDUCT IS INAPPROPRIATE USE IF SUCH CONDUCT IS NOT SPECIFIED IN THIS AGREEMENT.

STUDENT NUTRITION: REMOTE LEARNING

- The Child Nutrition Department offers a well-balanced meal program for every student.
- Lunch distribution will continue from the site between 10:45 and 11:45 am.
- Students should enter through the gate to the right of the building.
- Nutrition for the following morning will also be provided.
- Applications are available on the CVUSD Child Nutrition web page and from the school front office.
- Applications must be renewed each year.

WORK PERMITS

- Applications for work permits are available through the Library and on our school website.
- Please contact the school in advance to make arrangements.
- Students who receive a work permit must maintain good attendance, work habits and behavior in order to retain their permit.
- Students must attend school on school days that they are scheduled to work.
- Work permits are a privilege and can be revoked due to attendance or behavior issues.

SCHOOL VISITS

- Please contact the school in advance.
- When possible, try to conduct school business remotely.
- Office Hours: 8:00-3:00
- Masks required.
- Maintain social distancing.

QUESTIONS

