

**Redwood School Site Council Minutes
March 22, 2022 via Zoom Meeting, 3:30 pm**

The meeting was called to order at 3:34 pm.

Members present: Nicole Judd, Paola Vargas, Dawn Jacobson, Laura Detweiler, Tracy Sims, Corine Musgrove, James Cook, Stacey Wasson, Zachary Snow, Greg Saltzberg, Roya Klaidman, Christine Evangelista, Carrie Halvorsen, Melissa Crawford, Margo Tameris, Chakameh Azimpour, Chanise Spencer, Rachael Brusseau, Nikos Dukakis (ASB) and Rafael Rico (guest)

Absent: Angie Biehl, Adam Payne, Lanisha Sunday and Niki Wikstrom.

I. Approval of the Minutes:

a. Chanise Spencer made the motion to approve the February 22, 2022 minutes. Corine Musgrove seconded the motion. Motion carried – February minutes were approved as read.

II. Public Comments:

- Greg would like to see us all in person.
- According to Mrs. Judd, SSC meetings not required to be held in person – not pushing this for this year, but for next year, if our group decides that in-person is the way to go, then we will advertise meetings as such. We will revisit in May.

III. Student Report: read by Nikos Dukakis (ASB)

1. Cases were decorated for March.
2. Classroom Rep Meetings was held March 4th.
3. March Birthdays cards were distributed.
4. March Birthday Grams are being distributed throughout the month.
5. 6/7/8 ASB classes continued to work on February and March Publicity:

February

- COTY- Marvel v. DC 2/25
- LTA's Hungry Hippos- 2/25

March

- Classroom Rep Meeting
- Book Fair
- School Maintenance Worker Appreciation Day
- Cafeteria Workers Appreciation Week
- COTY- Disney Day, 3/25
- LTA- Guess the Movie, 3/25
- Spring Social

6. School Tours continue.

7. 6th and 7th/8th ASB Applications are available: 6th due April 1st; 7th due April 8th.
8. Preparations continue for Teacher Appreciation Day.
9. WEB Leaders visited 6th grade classrooms on Pink Shirt Day to participate in a Random Acts of Kindness Lesson.
10. Pink Shirt Day - all Advisory Classes participated in a Random Act of Kindness Lesson - all made kindness chains.
11. Leadership lessons continue in 6th and 7/8 ASB classes.
12. Promotion Dance: invitations have been designed and copied.
 - DJ Slick has been contracted.
 - Decorations are underway.
 - Discussing food options- D'Amores has proposed a menu.

Upcoming April Events:

1. April 1st -6th /7th/8th Spring Social 5:30-7:00pm.

IV. New Business: None

V. Committee Reports:

- a. DAC (District Advisory Council) –
The last DAC meeting took place on February 23, 2022. No report was provided as Carrie Halvorsen was quarantined so was not able to attend. Rachael Brusseau was unable to attend as well.
- b. GATE DAC (Gifted and Talented Education District Advisory Council) – report provided by Melissa Crawford.
The last Gate DAC meeting took place on March 4, 2022. The following items were discussed -
 1. An overview of the LCAP and SPSA was provided.
 2. There was discussion of what the GATE DAC role is in SSC and in the SPSA process; this discussion will be continued at the April meeting.
 3. Niki Richardson at TO Arts is looking for parent feedback as to what students are interested in, and is looking for parent volunteers to participate in that committee.
 4. GATE screening update – 3rd grade screening is underway and notifications will be sent out before spring break.
 5. There will be a parent meeting in May for all new GATE students – more information to come soon.
 6. Specific GATE update for Redwood – Ms. Salvoski circulated a list of remaining activities for the rest of the school year.
 7. The next GATE DAC meeting is April 1.

- c. ELAC (English Learning Advisory Council) –
No report was provided as Patricia Aguirre was unable to attend. Paola Vargas was unable to attend as well.
- Mrs. Judd shared that Patricia has resigned her position due to work commitments and would welcome anyone that can fill in for ELAC for the remainder of this year.
- Mrs. Judd also shared that the TOHS cluster meeting will take place on March 30th via Zoom and that information was being sent out to parents for the joint ELAC meeting.
- d. SEDAC (Special Education District Advisory Council) – report provided by Rachael Brusseau.
The last SEDAC meeting took place this morning, March 15, 2022. Key points of discussion and updates were as follows –
1. The nominating committee has been formed and will meet ahead of the May general meeting. The committee will present the slate of candidates at the May meeting for elections to take place.
 2. Inclusion Specialist April Vasquez attended to introduce herself and share her educational background, experience and her role in CVUSD. She will be supporting teams with co-teaching planning and structures, UDL, Total participation techniques, direct instruction, cooperative group structures, multilingual supports and strategies, accessibility, differentiating instruction, programming, design and scheduling.
 3. A representative from the TO Library attended and shared some opportunities at the library including homework help and reading help via the Reading Buddies program.
 4. Ventura County SELPA gave an update with several opportunities for parents such as a conference to learn how to navigate the IEP process.
 5. Jeanne Valentine, Assistant Superintendent of Human Resources, and Marina Mihalevsky gave a presentation on Special Education staffing and how they are working to fill vacancies.
- e. AADAC (African American District Advisory Council) – report provided by Chanise Spencer.
The last AADAC meeting took place on February 25, 2022. The following items were discussed –
1. February was Black History Month – AADAC hopes that students learned some interesting new things. Many exciting activities and ideas for celebration were provided and we hope that these were enjoyable for all.
 2. This is also a great time to talk about achievements of African Americans, especially with the confirmation hearings just starting this week for Supreme Court nominee Judge Ketanji Brown Jackson.
 3. The February meeting was very emotional as racial harassment happening on our district campuses was discussed and how students are feeling unsafe,

- invisible and hurt. Some students have been called the “N” word by others.
4. The District provided a presentation given by their lawyer Ric Silva on information regarding the District’s legal obligations with respect to harassment. The District is obligated to take steps to end harassment and any hostile environments and is standing with AADAC and being an advocate.
 5. Hosting class discussions as recommended by the Office of Civil Rights on racial harassment and racial sensitivity were discussed, as well as suggestions for the District to report the number of complaints related to racial harassment that are received anonymously.
 6. It was discussed that we need to ensure that staff are supportive and empathetic towards students when they are reporting an incident so that students feel safe. Additionally, parents must be notified promptly when students are called to the office regarding a harassment claim, or for an investigation or discipline of any kind.
 7. It was also discussed to talk more about racist slurs and covert racism, and the way it impacts students, as well as expressing support of hiring of African American teachers and staff members.
 8. AADAC looks forward to having their community come alongside them for support.
 9. The next meeting will be held on March 25 and will include a presentation on academic leveling and Math pathways, and continued discussion about harassment, intimidation and bullying.
- f. LGBTQ+ Advisory Council – report provided by Margo Tameris
- The last LGBTQ+ meeting took place on February 23, 2022. The following items were discussed -
1. CHKS data available was further discussed as to how students are affected and how they identify in the LGBTQ community.
 2. There was the suggestion that a committee be formed to tackle needs of ES, MS and HS students, specifically the information available to them and how it would be presented regarding gender identity.
 3. Dr. Miller and Mr. Loo shared a presentation on gender diversity training that all Principals are receiving. The general feedback was that people were appreciative of the information and hearing the terms that should be used to address people based on how they identify. There was also information provided on the restorative justice workshops that are being held for MS principals.
 4. The next meeting will be held on March 23.

VI. Principal Update:

Nicole Judd shared the following information –

- Rafael Rico is the new Director of from Boys and Girls Club and is here at SSC meeting today. Rafael provided the following updates for the Boys and Girls

Club –

- Sign-ups are taking place for summer. More information can be found on the website.
- Club activities included summer preview week. Minimum day on Friday will be a water day.
- Spring enrichment begins April 6. There will be diverse activities from sports to performing arts, art etc.
- Current enrolment was at 154 students across all clubs. The Lunch club is the largest program with 62 students. There are currently around 60 students in the after-school program.

- a. SPSA progress monitoring – IXL – Stacey Wasson gave a presentation on implementation of IXL. Key points from her summary and from the discussion are noted below -

Summary -

- IXL – 3 major components- the Diagnostic, Recommended Skills and Specific Topics
- All but 9 students have taken the Diagnostic this year to date which is incredible. The diagnostic gives a lot of information including an overall score and strand scores.
- 3 student Diagnostic Examples were presented.
- There is an overall progress & growth chart which shows the number of skills mastered, number of proficient skills and overall growth per class.
- There is a student progress report which shows where a student starts with the diagnostic and where they are currently; individual growth and progress can be seen.
- Overall progress for this school year so far –
 - CP 6th and 8th graders – almost a full years' growth
 - Honors students were a bit lower especially in 8th grade, mostly because they have not spent much time on IXL because the course curriculum doesn't allow a lot of time to do IXL.
- IXL provides recommended skills which are individualized - some are tied to diagnostic strands, other tied to students' recent topics.
- Specific content areas can be assigned – organized by grade level and then content categories.
- Teacher engagement – 9 out of 11 teachers use IXL regularly. In the last 2-3 weeks, these 2 teachers' students have not been on IXL as they have been focusing elsewhere.
- Teacher usage varies from 1 hour/week to 1hour/2 weeks, daily warmups, some teachers assign specific topics, some use IXL for suggestions for studying before a test or quiz, and teachers also use IXL to track student usage by time or topic.
- Redwood Middle School achievement – to date we have answered almost 1 million questions just this school year. Students have spent 7000 hours on this split between school and home.

Discussions/Q&A -

- Carrie Halvorsen asked whether students can accelerate on IXL or if they have to stay with the class, and if it would be available and acceptable to do over summer. Ms. Wasson replied that students can accelerate if they want. She assigns an hour every 2 weeks, but students can do whatever topics they want. IXL will be available over the summer for all MS students, but it is not certain whether this will transfer with the students graduating 8th grade – Ms. Wasson will look into this. She was discussing whether it would make sense to have it accessible for 8-9th for Algebra 1 content.
 - Rachael Brusseau asked if IXL stops in 9th grade. Ms. Wasson replied that IXL is PK through 12th grade, and goes through Calculus. She has some students on the lower side, practicing 5th grade skills, and some doing 9th grade work. Currently it is just a K-8 program, but there is discussion about extending it for 8th/9th graders and beyond.
 - Mrs. Judd inquired whether the amount of growth shown on the growth slide was expected. Ms. Wasson replied yes, but we know that students do not grow a whole year's worth within a school year in terms of their progress. She noted that this was quite a bit more growth than expected. Mrs. Judd also asked if we have student feedback regarding engagement. Ms. Wasson replied yes, but this is very informal. Students seem to prefer IXL to Moby Math or Khan Academy, but get bored after a while with IXL as they do with any other program.
 - Mr. Snow noted that when he hears students talking about IXL, they won't seem to be complaining, and there doesn't seem to be any resistance to them doing IXL. Mr. Saltzberg agreed. Ms. Wasson shared that there are some students who try to cheat the system and do 1-3 grade level as well as some students that do not do IXL – they just do the Diagnostic and stop there. But for the most part, most students are doing it and seeming to enjoy it.
 - Mrs. Judd noted that SSC will review actions in May/June and discuss whether the Math department would like to implement/keep program for scores in Math proficiency.
- b. As an SSC, we need to review our voting members and tighten up our voting count when making motions.
- At Principal's meeting, it was discussed that the SSC should know exactly who are the parent voting members.
 - As an SSC, we need to be more intentional when we are voting, and to record who is voting, especially when it comes to SPSA items.
 - Christine Evangelista shared who the voting members are from 8/31/2022 minutes. Current voting parent members are Roya Klaidman, Christine Evangelista and Chakameh Azimpour. It was confirmed that Angie Biehl and Melissa Crawford would be the additional 2 voting parent members, and that Patricia Aguirre would be the alternate voting parent member.

- c. Review of our current goals and suggestions for changes on 2022-2023 goals.
- Mrs. Judd assigned SSC members into breakout rooms with a staff member per room to discuss a specific goal. We need to discuss whether we want to move forward with our goals as we decided at beginning of year, and whether we want to stay in line with our current LCAP as well as LCAP cycle.
 - Goal 1 – Detweiler, Goal 2 - Wasson, Goal 3 – Vargas, Goal 4 – Jacobson. We will not address Goal #5 today; Mrs. Judd will get feedback from Ms. Wasson and Ms. Joly-Cause to see if we want to continue with this goal or incorporate this into our learning loss goals. Groups **discussed** whether the goals meet the criteria of a SMART goal, and whether the goal is relevant.
 - Carrie Halvorsen asked how EDGE fits into our SPSA, and if this is something we are looking to get students involved in and show progress, then perhaps we want EDGE to be part of the SPSA. Mrs. Judd shared that EDGE is in our SPSA but not part of a goal, rather part of the actions, which we will review at the next meeting.
 - Goal 1 group feedback – Attainable and met criteria. The group questioned the 2% increase for all students based on CASPP as to whether this was a true indicator because not all students test well. There was discussion on trying to figure out how to assess the different grade levels taking into account learning loss. There was also discussion about whether to look at individual groups separately, or look at the whole group altogether.
 - Mrs. Judd thought that this was a good point because in the SPSA document itself we do list the actual benchmark data.
 - Goal 2 group feedback – Attainable and realistic especially considering the fact that students have not taken a state test in the last 3 years. All criteria for SMART goal met.
 - Goal 3 group feedback – Specific, measurable and timebound, but concerns on how attainable and realistic the goal is as currently written given the continued decline in enrolment making this difficult to achieve. Group suggested rewording to use a ratio or a percentage for current enrolment, instead of a general percent increase for parent involvement and community outreach. Verbiage for rewording was suggested.
 - Goal 4 group feedback – Smart and measurable, but unsure whether goal was attainable and realistic. Mrs. Judd is interested in changing how this is measured to using SEL surveys, LCAP survey, overall attendance at school and behavior incidents, but leaving out participation as this is difficult to measure.
 - Mrs. Judd will spend some time with the SSC team revising some of our SMART criteria. We will not have a meeting in April. When we meet in May, we will plan to finalize our goals and start working on actions, and determine whether we need to call a June meeting to continue working on these

VII. Assistant Principal Update:

Paola Vargas shared the following information –

- This week marked the end of Q3 and teachers are currently entering all grades for Q3. Next Friday parents will be able to view all grades for Q3.
- Registration for the new 6th grade class is ongoing and will be starting soon for high school. 6th and 7th graders are currently registering for classes and getting ready for state testing next month. There will be a parent letter being sent out next week along with information on the Boost Camp for Math this summer.

VIII. Dean of Activities Update:

Dawn Jacobson shared the following information –

1. Nikos did a fantastic job sharing the Student Report and all ongoing activities.
2. Tryouts for the girls' soccer team are completed and it is a fantastic team.
3. There are so many students trying out for co-ed volleyball so Redwood is in process of negotiating with Teen Center to see if there can be more teams to allow everyone interested to participate.
4. The ASB Store has signups for March Madness.
5. This will be Ms. Jacobson's last year at Redwood Middle School. She and her husband will be relocating to Arizona to spend more time with family. Mrs. Judd shared that it has truly been a pleasure to work with Ms. Jacobson and thanked her for all of the help and support she provided when Mrs. Judd transitioned to Redwood. Ms. Jacobson will be greatly missed by all at Redwood.

IX. Old Business: None

X. Adjourn: The meeting was adjourned at 5:07pm.