



Aspen PFA Meeting Minutes

Tuesday, December 14th, 2021 7:00 pm – MPR

ATTENDANCE:

Brianna Allen, Melissa Barber, Mr. Craven, Kiley Duncan, Susan Fujimoto, Alison Friedman, Augus Harjoto, Denise Lucarelli, Robyn Moshier, Mia Nelson, Colette Noblitt, Colleen Poling, Joy Quick, MM Randa-Wu, Stephanie Schramm, Claudia Sidoti, Merideth Sullivan, Jackie Wellen

WELCOME

- Meeting called to order at 7:08pm
- Approval of November Meeting Minutes:
 - Changes: none
- Stephanie Schramm motioned to approve, Robyn Moshier seconds.

PRESIDENTS' MESSAGE – Susan Fujimoto & Denise Lucarelli

- Thank you to everyone for a great end to 2021. Aspen PFA has done so many great things for the school and it is due to all your work. We look forward to doing more for Aspen in 2022!

PRINCIPAL'S MESSAGE – Mr. Craven

- Shared school wide activities and classroom lessons celebrating Inclusive School Week. With the help of Alison Friedman, many signs and displays are up at school. The quilt art project is on the kindergarten fence. Unfortunately, the rainy weather damaged the quilt display and some signs. Each class did an appropriate exercise/age-appropriate lessons.
- Winter Chorus concert was a success on 12/10.
- Aspen held its second English Language Advisory Committee meeting on 12/9 to discuss ways to continue to support English learners.
- Student Council elections for officers and members are finished and the group is moving forward with Holiday Grams/Spirit week.
- Mrs. Byington was the recipient of a grant that she will use towards her Shakespeare unit.
- First trimester report cards went out and district benchmark tests were taken.
- Toy Drive and Share Care event- successful and all the teachers appreciated it and loved the idea of giving.
- Wished everyone a happy holiday season and hopes that everyone has a wonderful winter break.

TEACHER'S MESSAGE – Mrs. Poling

- The teachers and children were happy to participate in the canned food drive and toy drive. Teachers felt that the kids had a level of pride knowing they helped other in our community who are in need at this special time.
- Teachers are looking forward to a well-deserved break to rejuvenate and prepare for 2022!
- We are nearly halfway through the year already!

TREASURER'S REPORT – August Harjoto

Treasurer Report (December 14, 2021): **Month November 2021 Profit & Loss (PL) Statement**

Beginning Balance Nov 1, 2021 = \$ 41,168.08

Income:

1. We received \$50 cash PFA membership
2. We received \$140 Corporate Matching from Patagonia
3. We received \$118.25 check from Farm Fresh to You (reported under Script Grocery Cards)
4. We received \$150.93 Amazon Smile direct deposit (reported under Store Rewards (Amazon))
5. We collected \$4,998 total proceeds from the Harvest Fest + \$200 re-depositing the Petty Cash

(\$357.50 Vendor + \$414.50 Bake Sale + 2,004 Presale ticket + \$2,222 Day of Sale + \$200 redeposit petty cash)

We "earmarked" \$ 2,021 for 5th Grade Promotions + we still have \$128 remaining from last year 2019-20

6. We collected \$85 sale from Student Store

Total Income in November 2021 = \$ 5,742.18

Expense:

1. We reimbursed \$251.60 for Red Ribbon Week celebration
2. We reimbursed \$225.92 for Harvest Festival
3. We paid \$3 for monthly bank statement
4. We paid \$23.83 to CVUSD for paper copiers for PFA fliers
5. We paid \$25 to the State of California to maintain our Charitable Trust as a Non-Profit Org.
6. We also paid \$499 to Get Movin Fundraising Expert for Jogathon online-platform provider

Total Expense in November 2021 = \$ 1,028.35

Net Income in November 2021 = \$ 5,742.18 - \$ 1,028.35 = \$ 4,713.83

Ending Balance of November 30, 2021 = \$ 41,168.08 + \$ 4,713.83 = \$ 45,881.91

Thank all of you for your hard work and contributions to Aspen PFA.
Happy Holidays!

OLD BUSINESS & PFA BOARD & COMMITTEE REPORTS

Money and tiles from 2 years ago

- Students painted tiles that were supposed to be installed on one of the brick walls as a mural
- There are leftover funds from 5th grade 2 years ago meant to be used for tile installation
- As of now funds/tiles are staying on hold for two things:
 - to see if 5th graders want to continue with the tiles – if they do not the tiles may be mailed to each former student's home using the leftover funds for postage.

- For Mr. Craven to see how much it will cost to have tiles installed with a district approved vendor

Roadrunner Run - Mrs. Poling

- Committees have met and are working on a variety of things such as:
 - T-shirts for the event
 - Understanding how to use the website
 - Obtaining donations/sponsorships
 - Prize Structure
- The event is coming together, and we will be ready for the Roadrunner Run in February

Membership Drive- thermometer- Kiley Duncan

- Close to \$9,300 about 27% participation. Mrs. Kneller & Mrs. Birg's classes in lead
- Mrs. Kneller's class is leading with 68% participation for TK-2nd grade.
- Mrs. Birg's class is leading with 41% participation for 3rd-5th grades.
- Kiley is planning to lay low for the next few months so families can focus on the Aspen Jog-a-thon and then will do another larger push in late Spring to finish out the membership drive for this school year.

School Cents, eScrip, Box Top Game and Incentives- Stephanie Schramm

- 3rd place for school cents as of now. Donated approx 45 toys to the toy drive. Hope for a big check from Amazon. Box Tops is at \$8411.00 Need \$8500 for school wide popsicle party- still scan those receipts even if the game is over!

Student Store- Mia Nelson

- For increased budget see below under voting items
- Down to 40-50 old and new t-shirts which is unheard of
- Discussion around 5th grade parents doing a gently used Aspen Wear collection and sale to go towards end of year activities and promotion.
 - Holding on this until later in the year when we can talk with Mr. Stelle regarding how much money may be needed this year.

Ways & Means- Robyn Moshier & Kate Martin-

- Possible CPK restaurant night in January, need to decide on the date
 - CPK gift card sale is possible
- Cisco's Restaurant Night was December 8th, not sure how much money was made

Care and Share Event recap

- Received quite a few food donations – almost 500 items donated. Last day is tomorrow.
- Due to rain, the paper links have not been put up. We will try to put them up when the weather is better.

NEW BUSINESS

Voting Items

Increase budget for Student Store

- \$849.29 is needed for the student store to cover the planner order for the 2022-2023 school year.
- There is only \$437.35 of the budget left so we need about \$412
- ? motioned to add \$420 to the Student Store budget Robyn Moshier seconds, 17 yes votes with 1 abstention, 0 no votes.

Roadrunner Run

- funds – How should they be used? Many possibilities were discussed:
 - Additional art classes – can't add more art time as it will pull students away from core learning
 - New copies of core literature – currently have old copies that should be replaced eventually but teachers are waiting to find out if anything will change.
 - Directed games at recess – have someone such as CRPD come to campus to organize games at recess
 - Science preparation – Foss science kits require lots of time to set up and teachers could use help.
 - Display cases – Place display cases around campus on the brick. Can display artwork, flyers, etc.
 - Outdoor tables with umbrellas – outdoor learning environment where teachers/students can be outside – with shade
- Consider more permanent project to fund vs. one that requires a yearly budget Determined that an Outdoor learning environment (which could include tables with umbrellas and display cases) was unanimous
- Mia made the motion to fund an outdoor learning environment with monies earned from the Roadrunner Run with Alison seconding the motion, 18 yes votes, 0 abstentions, 0 no votes.
- Increase the Roadrunner Run budget
 - Would like to ask for additional funds to cover costs for prizes, signs, t-shirts, etc. Since this is the first year of this event, it was hard to create a budget for this event.
 - Voted to increase budget by \$1,000
 - Mia made the motion to add \$1000 to the Roadrunner Run budget with Robyn seconding the motion; 18 yes votes, 0 abstentions, 0 no votes

Non-Voting Items

Pancakes with Parents – on the calendar for the end of Jan 2022

- 5th grade parents will send an email asking if anyone wants to take it on

Women in History

- Alison Friedman will reach out to local theatres but that's as far as she will commit to.
- Denise Lucarelli emailed her the list of which Women will be highlighted.

Any Other Business (AOB)

Science Fair – Melissa Barber

- Should she plan for the event?
- Can we have the event in the MPR?

Next meeting – January 11th at 7pm

Meeting closed at 8:30pm