



Aspen PFA Meeting Notes

Tuesday April 12, 2022 7:00 pm – MPR

ATTENDANCE:

Melissa Barber, Dr. Craven, Kiley Duncan, Alison Friedman, Susan Fujimoto, Lindsay Leibin, Mandy Liston, Denise Lucarelli, Torrie Marsh, Colette Noblitt, Jasmine Nottingham, Colleen Poling, Joy Quick, M.M. Ranola-Wu, Kamila Schmirlerova, Stephanie Schramm, Claudia Sidoti, Merideth Sullivan

WELCOME

- Meeting called to order at 7:06pm
- Motion to approve meeting minutes without changes for March
 - Stephanie Schramm motions and Kamilla Schmirlerova seconds. Unanimous 18 vote approve.
- CRPD Services Supervisor Sommer Barwick
 - Please take the 3 question survey on their website: “Keeping Recreation & Parks Safe & Healthy in Conejo Valley”
 - 6% of property tax goes to CRPD
- Group picture taken for the yearbook

PRESIDENTS’ MESSAGE – Susan Fujimoto & Denise Lucarelli

- Susan read an email from Jessica Jacobus thanking the PFA for the Door Dash gift card that PFA purchased and gifted her
- A gift was presented by Denise Lucarelli to Mr. Craven for becoming Dr. Craven – yay!

PRINCIPAL’S MESSAGE – Dr. Craven

- Thank you for the work done on Pancakes with Parents and the Sock Hop
- Next week is spring break
- 4th and 5th graders were shown the human growth and development video
- Still looking for LGBTQ and ELAC reps
- Kiley and Anne are the new Gate DAC co-reps.
- Yard Duty
 - 1-2 yard duty positions will be open for those leaving next year for sure. We would love to have them filled.
 - Positions are listed on the district website
- State testing
 - 3rd-5th graders are doing testing this year
 - Dates – May 16th-20th with makeups the following week

TEACHER’S MESSAGE – Mrs. Poling

- Thank you for all your work and have a fun safe week away from school

TREASURER’S REPORT – Augus Harjoto

- The handover to the new treasurer is always tough
- Every year you have a proposed budget based on last year and expectations for year. Then you submit it to the district. 1. Budget 2. Financial statement from last year 3. Audit trail – all goes to district.

- 50k beginning of June – then we spend – ended at 26k at end of month. By July 22k, August 16k: we often overspend.
- Income and expense are two separate entries! We must always vote on increasing a budget. Income reduces deficit but that is different than the expense. If we have deviation from the budget, we have to vote and explain why it is the case.
- We have a special extra account we never touch which has about \$35k
 - Can we invest the \$35k so it makes more than just a savings account?
- We have \$46k from the Roadrunner Run

Aspen PFA

Treasurer Report: Month of March 2022 Beginning Balance March 1, 2022 was **\$62,078.22**

Income:

1. We received 653.40 for Corporate Matching (\$165 CyberGrant & 488.40 from Benevity)
2. We received direct deposit \$261.56 from Amazon Smile
3. We received direct donation \$140 from parents (Corporate Matching CyberGrant)
4. We received \$32,469.75 from Roadrunner Run (from FundHub)
5. We collected \$220 for Science Fair (selling the trifold board to Science Fair participants)
6. We collected \$584.89 miscellaneous funds (10.50 refund from Bank of West Service Charge

+134.89 from Ms. Byington to pay for fieldtrip bus + 11.5 for Milk Family Reading Night + 428 income from Sock Hop)

Total Income = \$34,329.60 (653.40+261.56+140+32469.75+220+584.89 = 34,329.60)

Expense:

1. We paid \$640 for 4th grade field trip (50% down payment)
2. We paid \$2,106.65 to CVUSD for Specialists (Art, PE and Dance)
3. We paid \$3 bank fee
4. Family Reading Night \$31.50 (milk to CVUSD)
5. We paid \$801.79 for Roadrunner Run various reimbursements
6. We paid \$742.50 for Photo Fundraiser

Total Expense = \$4,325.44 (640+2106.65+3+31.50+801.79+742.50 = 4,325.44) Net Income during March 2022 = \$30,004.16 (34,329.60 – 4,325.44 = 30,004.16)

Ending Balance March 31, 2022 = \$92,082.38 (**\$62,078.22 + 30,004.16**) **Thank all of you for your work and contributions to Aspen PFA**

OLD BUSINESS & PFA BOARD & COMMITTEE REPORTS

- Nominating Committee – Kamila, Denise, Lanette, Sheridan, Colette, & Mrs. Poling
 - Preparing nominations for next year.
 - Ways and means needs someone.
- PE Specialist – Mr. Craven
 - PE will be funded by the district with a credentialed PE teacher working at 2-3 schools
 - There is a 3rd grade parent who may be interested to work in conjunction with the district PE teacher
 - Dance counts towards the 200 minutes of PE every 10 school days
- Specialists for 2022-2023 School year – Susan & Denise

- Music is going to be offered at the district level from LCAP funding. They are trying to create balance and equity across all schools. It will be general music, instruments, history, and integrated with other subjects.
- Library is district funded
- Ideas:
 - We had tech specialist approach us today
 - Supplement PE
 - Drama
 - Yoga
 - ASL
 - Science specialist
 - Tech specialist:
 - Technology is embedded into the classroom now. We have only used the computer lab 3 times this year. We just need to revamp the room as it is not compatible with Chrome books
 - Include photography, film, editing, etc?
 - Email Susan and Denise any other ideas
- Diaper Drive Recap – Melissa Barber & Denise Lucarelli
 - Conejo Community Outreach was having a fill the truck event. We filled the back of Melissa's car and were the biggest school to donate. It's great to have a community fundraising tag on to events. Someone needs to be willing to take it home every day as it can't sit or store here.
- Pancakes with Parents Recap –
 - Everyone had a good time, kids were excited, made approx. \$800. It was awesome!
- Women in History Recap – Susan
 - Thanks everyone who participated. Videos went out with the Roadrunner Rally
- Membership - Kiley Duncan
 - Nothing to report
- Ways & Means- Robyn Moshier & Kate Martin
 - \$403.85 made from Panda Express
 - McDonald's Restaurant Night set for April 26th from 4-7 pm/Janss & Moorpark
 - Nothing Bundt Cakes at open house
- Student Services- Mia Nelson
 - Nothing to report
- School Cents, eScrip, Box Top Game and Incentives- Stephanie Schramm
 - \$8500 for popsicle party. We got 22 receipts. Screens are 2000 points and bringing in on Saturday.
 - \$261 for Amazon. Ralphs check was bigger than last.
- Yearbook – Celina Beaver & Alison Friedman
 - Send photos to aspensyearbook@gmail.com
- Outdoor learning space
 - Funds: \$46,068 set aside to an account good for the next two years.
 - We also have \$200,000 through Measure I funds marked for outdoor learning!!
 - Put into a side account so we don't need to scurry before the end of the fiscal year
 - Teacher survey was sent out prior to realizing we have 200k more. We will send it out again.
 - After July 1 we could get the display cases so we have something.
 - Mock up of outdoor learning area timeline – maybe start building in the spring.
 - Jasmine offered hardscaping at cost

NEW BUSINESS

Voting Items

- Sock Hop
 - Sold out of pizza fast, bought more, and sold out
 - No money back from hot dog vendor
 - Went over budget by \$293 - We can plan better for next year.
 - Prior years budget was \$200 then we upped it to \$600 and went up to \$900. We are lucky to have gotten the additional \$8k this year from the Box tops game. For now we vote on increasing the budget
 - Motion to increase budget to cover overage of \$293.25 on the sock hop
 - Mandy motions and Jasmine seconds. Unanimous 18 vote approve.
- Increase Art Specialist funds to cover overage of this school year
 - Art specialist is paid for 26 hours a month at \$25 an hour and took a cut this year. To cover the overage and the open house it would be \$1,300.
 - Motion to increase budget to cover overage of \$1,300 for the Art Specialist
 - Torrie motions and Kamilla seconds. Unanimous 18 vote approve
- Increase Misc. funds line item used for banners, paper, etc.
 - We have \$168 left
 - Motion to increase Misc. funds by \$150
 - Jasmine motions and Mandy seconds. Unanimous 18 vote approve
- Increase Science Fair budget to account for tri-fold boards
 - It's tomorrow – 5-7pm we have CLU coming with 6 stations. Slime, lots of fun stuff for kids. Microscopes. 40 entries. 7 raffle prizes. Each participant gets a certificate and ribbon. Kids leave projects so teachers can bring kids through on Thursday.
 - There was \$100 for budget but for the future, Melissa says \$300 would be good and there should be 2-3 people on science fair committee.
 - Total cost was \$170
 - Motion to increase science fair budget for this year by \$70
 - Alison motions and Colette seconds. Unanimous 18 vote approve
- Spending any excess funds towards PE equipment/Second bonus education fund for teachers, etc./priority
 - Tabled until next meeting, for now send ideas to Susan or Denise
- Teacher Appreciation Week – Brianna Allen & Amanda Crane
 - May 2nd-6th
 - budget and decorations
 - budget was \$250

Non-Voting Items

- May 20th from 5-6pm Open House – Susan and Denise
 - Will be outdoors
 - kids will take projects home that evening
 - Band, chorus and stings will perform
 - Nothing Bundt Cakes
 - PFA Table?
 - eScrip table?
 - School Cents ends April 30

Any Other Business (AOB)

- Next meeting – May 10th at 7pm
- Specialists end May 12th
- End of meeting 9:16 pm