



Aspen

Elementary

PFA Meeting Minutes - Tuesday, March 8, 2022

Attendance:

Kamila Schmirlerova, Joyce Ezaki, Stephanie Schramm, M.M. Ranola-Wu, Susan Fujimoto, Lindsay Leibin, Jasmine Nottingham, Torrie Marsh, Robyn Moshier, Colette Noblitt, Claudia Sidoti, Denise Lucarelli, Mia Nelson, Mr. Craven, Sheridan Kahn, Alison Friedman, Mandy Liston

Welcome & Approval of February Meeting Minutes:

- Meeting called to order at 7:06 p.m.
- Mia Nelson motions to approve meeting minutes without changes for February and Kamila Schmirlerova seconds.

President's Message: Susan Fujimoto and Denise Lucarelli

A lot has been happening including Family Reading Night and Roadrunner Run. Thanks for putting the time in!

Principal's Message: Mr. Craven

- Thank you for all of the work for the Roadrunner Run. It was an incredible event. Appreciate all of the work that went into it and all of the prep. Family Reading Night was my first event in the MPR. Good turnout.
- Report cards sent home next week. Next Friday, March 18, there will be no school. It is a Professional Development Day.
- State Testing window is May 16-26.
- We will be having an Open House this year. We are working through the logistics. It will be an outdoor display of our students' work on campus. There will be a significant amount of foot traffic. Might be on May 20th but still to be determined.

Teacher Message: Mrs. Poling (absent; Mr. Craven provided message)

- Thank you for all of your hard work on all of the events. Very appreciative of it.

Treasurer's Report: Augus Harjoto

Beginning Balance Feb 1, 2022 was \$55,449.17

Income:

1. We received a check \$65.66 from Farm Fresh to You (Script/Grocery)
 2. We received \$8,149 (checks and cash) for Roadrunner Run (excluding online via FundHub will be coming into our bank account in March 2022)
 3. We received \$513.98 from California Pizza Kitchen (Restaurant night)
 4. We received \$45 sales from Students 'Store
 5. We received \$320 from the Yearbook Dedication
 6. We received \$1,500 for banners from Dave Walter and Ryan & Mary
- Total income during February 2022 = \$10,593.64 (65.66+8149+513.98+45+320+1500)

Expenses:

1. We paid \$1,636.71 for Art, PE and Dance Specialists to CVUSD



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2. We paid \$3 bank fees for monthly statement
 3. We paid \$68.65 late tax fees to the California Franchise Tax Board for 2019 tax year
 4. We made reimbursements in the amount of \$2,245.73 for Roadrunner Run
- Total expense during February 2022 = \$3,954.09 (1636.71+3+68.65+2245.73)
Net Income during February 2022 = \$10,593.64 - \$3,954.09 = \$6,639.55
Ending Balance Feb 28, 2022 is = \$55,449.17 + \$6,639.55 = \$62,088.72
NOTE: We anticipate approx. \$32,000 cash from FundHub in March (total balance approx. \$90,000+)

We need to plan spending approx. \$60,000 our funds wisely in the next 4 months (Mar, April, May, June 2022) – (good starting balance for a new Fiscal Year would be around \$30,000+)
Handover to a new Treasurer should be fully informed about when taxes will be due! Consult with our Tax Accountant Carina Berman.

Thank you all for your contributions and hard work to Aspen PFA! Meep Meep...

Old Business and PFA Board and Committee Reports:

- Roadrunner Run-Denise Lucarelli
 - Teacher feedback-Everyone loved it. A few critiques for next year for day of the event. Close it out on the Sunday after the run. The timing of things could be a little bit tighter with no dead time. Designated spot to meet at after the run. Designated spot for popsicles after the run. Lane for walkers and lane for runners. Earn money to get a prize, so less prizes given out and more raffle tickets given out. All ages of kids winning. Smaller amount of prizes but more valuable prizes. Primary grade raffle and upper grade raffle. Certain level could get lunch with Mr. Craven.
 - What went well-Beautiful set up, loved announcements and towels, and most of the money stayed here at Aspen.
 - Areas of improvement-Low income students might feel excluded. Pressure that kids felt in the classroom. Try to give awards for doing something good that week. Apex did a cube with a letter that represented a theme for the week. Maybe do something similar? Stackers to kids who might not have earned them so they don't feel left out. Maybe hire someone who could help out in various ways.
 - Final numbers-We kept 95% of the funds! \$2700 kept for credit card feeds, \$530 for stackers. Made over \$1,000 profit on the signs. Promote it in the future using Alison's video. We came in under budget. We made \$46,000+! Felt so welcoming and warm, a feeling of community for the kids.
- Family Reading Night Recap– Alison Friedman, Robyn Moshier, Amy Martinez
 - It really brought up the community feel for the school. Warm and cozy evening. All the people on the committee rocked. Readers were awesome, especially Mr. Craven. All of the books were about inclusion, being kind to others and believing in yourself. Very positive message. Michael Rosenblum, Danny Jordan, Aspen artist and illustrator Nicole and Mr. Craven were all readers. Well received.
- Women in History – Susan Fujimoto
 - We have three parents who have stepped up. Robyn Moshier has offered to do videos of the three ladies. Due March 17th.
- Coffee with the Principal-MM Ranola-Wu, Joy Quick



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- This takes place tomorrow. The more the merrier. Hoping for a good turnout so we can get more volunteers to join us.
- Sock Hop on March 25 – Sheridan Kahn, Torrie Marsh & Claudia Sidoti
 - Question, can we have the Sock Hop in the MPR? Mr. Craven will check but can't have food in the MPR.
 - We will have chaperones.
 - Poster explains the Sock Hop.
 - Everything is set with the dance teacher. We have a YouTube video of 4 or 5 50's moves. Flyer for teachers to explain fun facts about the 50's if they are up for showing it.
 - Planning to have a costume contest. 3 Prizes grouped by grade levels. We will have a limbo stick.
 - Hot dog cart is set along with the pizza.
 - Prizes are McDonald's gift cards. Trying to get gift cards to Defy and Coaches Ice Cream.
 - Sign up genius will go out the week before for people to bring treats. Planning to sell them this year for a small amount. They will last longer and kids won't eat so much at one time.
 - Photo booth will be at the event.
 - Cups from Starbucks for water and 50's coloring books are being donated.
 - Letter went out to the neighbors two weeks ago letting them know about the event.
- Pancakes with Parents-Jessica Jacobus
 - Will be on April 2. Food needs to be cooked outside.
- Science Fair – Melissa Barber
 - Science Fair packets are in the office. Due this Friday!
- Teacher Appreciation Week-Brianna Allen, Amanda Crane
 - Great ideas! Theme is Rooted in Connections. Teachers help us grow.
 - Farm to Table-Mendocino Farms for teachers' lunch.
 - Balloon garland for breakfast and a later lunch.
 - Decorating doors for each of the teachers to include apples and trees.
- Ways & Means- Robyn Moshier & Kate Martin
 - Restaurant Night with Panda Express is on 3/15. It is a virtual restaurant night. We will make 28%! Family and friends across the nation can participate and make money for Aspen.
 - Please go to the Oaks Mall to get credit for School Cents.
- Membership Drive – Kiley Duncan
 - Nothing new to report
- School Cents, eScrip, Box Top Game and Incentives- Stephanie Schramm
 - Box Tops-Earned \$8481.10 so far and there will be another check mailed on April 30.
 - 70 people have signed up for the app so please keep scanning whenever you grocery shop.
 - School Cents-Currently in 3rd place which potentially means \$1,500 for Aspen. Thank you for the receipts. Please keep them coming!
 - Don't forget to set up Ralphs and Amazon Smile and shop.
- Student Store – Mia Nelson
 - Nothing new to report



New Business:

Voting Items: None

Non-Voting Items:

- Nominating Committee
- Parliamentarian needs to find out will be coming back to their committee and what new people will be serving.
 - 1 Teacher Representative
 - 2 Executive Board Members
 - 2 General Members
- New Board will convene on July 1.

Any Other Business (AOB):

- Next meeting – April 12th at 7pm MPR
- Meeting closed at 7:50 p.m.