CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Student Support Services
1400 E. Janss Rd., Thousand Oaks CA 91362
(805) 497-9511

NOTIFICATION CONCERNING THE TRANSFER OF PUPIL RECORDS

STUDENT NAME:_____ DATE OF BIRTH: _____

In keeping with federal and state law, the Conejo Valley Unified School District will request all pupil records, including health, achievement, and psychological records from the school which your pupil previously attended.

Please list below the name and address of your child's last school of attendance:

SCHOOL: _____

ADDRESS: _____ CITY: _____

STATE:_____ ZIPCODE: _____ PHONE NUMBER: _____

FAX: _____ EMAIL: _____

Circle the grade(s) your child attended: ☐ K ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12

In keeping with regulations, you are hereby notified that parents/legal guardians (or students age 16 or older) have the right to review records of the pupil when such records are received. Please sign below, indicating that you have been notified and return with your child's completed enrollment packet.

Signature: _____ Date: _____
Parent/legal guardian

Signature: _____ Date: _____
Student- if student is 16 or older

PLEASE SEND RECORDS TO:

(School Stamp)