July
- National School Counseling Week (May 2nd-HR)
- National High School Student Health Awareness Week
- American Safety & Health Week
- Constitution Day

August
- National Hispanic Heritage Month (mid-Sept-mid-Oct)-SS
- National Bullying Prevention Month (or Oct)-SS
- Give Appropriations Limit-BS
- Red Ribbon Week (or Oct)-IS
- Public Textbook & Instructional Materials-SS
- Commitment to Racial Equity in CVUSD-SS

September
- President's Day
- Senate Bill 90- Enrollment Reconciliation

October
- Ordering a Gov. Board Member Election (2022)-Supt
- Unity Day (late-Oct)-SS
- National School Psychology Week (Nov)-HR
- Week of the School Administrator (in Oct)-HR

November
- Inclusive Schools Week (in Dec)-SS
- National School Counseling Week (in Feb)-HR
- National Black History Month (Feb-Mar)-SS
- Resolution - Enrollment Caps-SS
- Resolution - Skipping and Bumping Criteria-SS
- Resolution - Tie Breaking Criteria-SS
- Holocaust Remembrance Day-SS

December
- Read Across America Day-SS
- National Women's History Month (in March)-SS
- Lunar New Year (1st Feb. mtg)-SS

January
- Ordering of Certificated Employees-SS
- Reduce or Discontinue Particular Kinds of Services-HR
- LCAP Public Budget Forum

February
- LCAP Goal setting for District and Superintendent
- Review governance team norms & protocols
- Update Board Meeting calendar
- Report on CSBA Conference (Jan Study Session)
- CSBA Forecast Webinar
- Attend CSBA events: The Brown Act, Board Presidents Workshop

March
- District and Board Goals for District and Superintendent
- Every 2-3 years review district enrollment data

April
- LCAP to COE
- Communicate mission/visions/objectives
- CSBA events:
  - Masters in Governance
  - Back to School
  - Review/Update Governance Handbook
  - First Tuesday in November is Election Tuesday
  - CSBA events:
    - Annual Education Conference
    - Orientation for New Board Members
    - Board President’s Workshop
    - Approval of the Board Meeting Calendar
    - Oath of Office - when needed
    - Board Reorganization Meeting (annual)

May
- CSBA events:
  - Executive Assistants: Tools You Can Use
  - Board/Superintendent Evaluation
  - Conduct board self-evaluation and develop action plan
  - BD Summative Eval - Tool Discussion

June
- CSBA events:
  - Add a July Board Meeting or wait until Sept. to discuss Board Governance Calendar
  - SDAC Board Member is Welcomed and Introduced at a Board Meeting

CVUSD Board Governance Calendar

Annual Resolutions (Board/Dept)

- Add a July Board Meeting or wait until Sept. to discuss Board Governance Calendar
- SDAC Board Member is Welcomed and Introduced at a Board Meeting

Effective Governance & Ad Hoc Committee Updates

- LCAP to COE
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Setting Direction for the District

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- Report progress on goals to the community
- Supt’s mid-year progress report on goals to the board
- Report progress on goals to the community
- Every 2-3 years review district vision/mission using an inclusive process
- Review LCAP
- CSBA events:
  - Executive Assistants: Tools You Can Use
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Instructional Services

- Deadline for adoption of budget and LCAP (July 1)
- LCAP Goal setting identify desired outcomes for students
  - LUEFC
  - Pre-authorization of Overnight Trips-Fall
  - Report to Board: Summer School
  - Report to Board: College & Career Ready Report
- Report to Board: Students Discipline
  - Report to Board: School Choice Board Policy
  - Report to Board: Residency Audit
  - CTE Advisory Committee Approval

- LCAP Public Budget Forum
- Report to Board: Enrollment Study
- Parent Support/Booster Organization Authorizations
- LCAP report to Board
- School Plans for Student Achievement
- Educational services progress monitoring update
- Instructional materials adoption cycle/process
- Report to Board: District of Choice

- Report to Board: Enrollment Study
- Parent Involvement-Title I
- Report to Board: Summer School Offerings
- Review CapPads enrollment data
- LCAP board study session/public input
- Instructional materials adoption recommendations
- Permanent Status for Pilot Courses
- Banking Time or Time Schedule Pillo (School site schedules)
- Report to Board - Verify Staffing

- Schedule study sessions on topics related to student learning and achievement so Board members are current on this topic
- Finalize goals and success indicators for coming year
- Approve LCAP

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- Align district mission/visions and student learning and achievement goals
- Opening of school report
- CAASPP results
- Public hearing resolution/adoption of sufficient instructional materials
- Report on district allocations for State and Federal funds

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<td>• Letter from COE Webcast</td>
<td>• CSBA Back to School Webcast</td>
<td>• LCAP – COE to SPI TCPPS Agreement Annual Report for Prior Year</td>
<td>• Estimate funding Measure I Update</td>
<td>• LCAP revisions Receive Audit 1st Interim Financial Report for Current Year</td>
<td>• Governor proposes state budget • CSBA Forecast Report for Prior Year</td>
<td>• Audit Report of District Financial Statements &amp; GASB for Prior FY</td>
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<td>• 2nd Interim Financial Statement • Report to Board Approval of Site Safety Plans • GASB Actuarial Valuation Retiree Health Ins (next 2022)</td>
<td>• Civic Center Fee Schedule for Next FY • Parent-Pay Transportation Current FY and Next FY • Lunch Fee Schedule for Next FY • Draft/Revise LCAP • Governor’s May budget revise • Report to the Board • Measure I Annual Report</td>
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<td>Facilities</td>
<td>• Staff concludes staffing level study</td>
<td>• Staff closes books; defines actuals; determines ending balance</td>
<td>• Report to the board (LCFF funding estimate)</td>
<td>• COE approves/disapproves school district budget</td>
<td>• Report on class-size reduction (K-3; active enrollment count)</td>
<td>• LCAP Study Session (if needed) Program Planning Study Session • Based on goals, identify needs • Approve coordinated program budgets • Engage stakeholders • Revise/Draft LCAP Oct-Nov</td>
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<td>• Welcome staff back to school</td>
<td>• Classified Seniority List</td>
<td>• Superintendent’s mid-year progress report on goals</td>
<td>• Every several years review hiring/evaluation</td>
<td>• Lay-off notification to staff by March 15</td>
<td>• Staff recognition (service awards/retirement)</td>
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<td>• Summer layoff deadline August 15</td>
<td>• Declaration of Need</td>
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<td>Seniority List</td>
<td>• Approval of Future School Year Calendars</td>
<td>• Notice of Layoffs if needed</td>
<td>• Final layoff deadline May 15</td>
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<td>Community Relations</td>
<td>• LCAP on website</td>
<td>• Develop key messages on LCAP</td>
<td>• Attend Back to School Nights</td>
<td>• Plan to solicit input from parents, students and community on LCAP</td>
<td>• Report/Action to form parent advisory groups</td>
<td>• Develop and disseminate key messages about important district topics &amp; issues including progress on LCAP</td>
<td>• Notice for public input on LCAP (May/June)</td>
<td>• Attend Open House Nights at schools</td>
<td>• Supt. meets with parent advisory groups</td>
<td>• Ensure there is a plan in place for communicating with and engaging the community (internal and external) in schools (K-8), LCAP public hearings</td>
<td>• Involvement and/or attendance at school and community events (i.e., graduation ceremonies)</td>
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<td>• Follow bill development in legislature</td>
<td>• Implement advocacy plan</td>
<td>• Study session to begin development of advocacy plan for the coming year</td>
<td>• Develop advocacy plan for the following year</td>
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<td>• SELPA Local Plan</td>
<td>• Approval of Master Plan for EL Services</td>
<td>• MOU with CLU for Interns</td>
<td>• Contract with VCDE Hearing Conservation &amp; Audiology Services</td>
<td>• Approval of VCDE Special Education Local Plan</td>
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