

CONEJO VALLEY UNIFIED SCHOOL DISTRICT
South Building Board Room
1402 E. Janss Rd., Thousand Oaks, CA 91362
BOARD OF EDUCATION REGULAR MEETING
Tuesday, April 2, 2019

MINUTES

1. CLOSED SESSION

A. Public Comments

At 5:00 p.m., President Connolly announced that there were no comment cards submitted and the Board then convened into Closed Session.

B. Conference with Legal Counsel – Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), SCSS Holdings Inc. v. CVUSD Case 56-2016-00481228-CU-BC-VTA

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code 54956.9(d)(1), Case No. 2:17-cv-28205-RGK (JEM)

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH-2019010098

E. Stipulated Award in accordance with provisions in Government Code Section 54956.95 – insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Stipulated Award request for COEM-004520 and COEN-004701

F. Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8. The agency negotiator is Dr. Victor Hayek, Deputy Superintendent. Price and terms regarding 2498 Conejo Center Drive, Newbury Park, California. Negotiating party: Parkwood Landscape Maintenance, Inc.

Closed Session ended at 6:00 p.m.

2. OPEN SESSION

A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Connolly called the meeting to order at 6:06 p.m.

Board Members present: President Connolly, Vice President Cindy Goldberg, Sandee Everett, Bill Gorback, and Jenny Fitzgerald.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services; Lisa Miller, Assistant Superintendent, Student Support Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Connolly announced that the following items were discussed in Closed Session:

1B. Conference with Legal Counsel – Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), SCSS Holdings Inc. v. CVUSD Case 56-2016-00481228-CU-BC-VTA

1C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code 54956.9(d)(1), Case No. 2:17-cv-28205-RGK (JEM)

Mrs. Goldberg made the motion to approve the Settlement Agreement for Case No. 2:17-cv-28205-RGK (JEM), seconded by Mr. Gorback. Motion carried 5-0.

1D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH-2019010098

Mrs. Goldberg made the motion to approve the Settlement Agreement for Case OAH-2019010098, seconded by Mrs. Everett. Motion carried 5-0.

1E. Stipulated Award in accordance with provisions in Government Code Section 54956.95 – insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Stipulated Award request for COEM-004520 and COEN-004701

1F. Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8. The agency negotiator is Dr. Victor Hayek, Deputy Superintendent. Price and terms regarding 2498 Conejo Center Drive, Newbury Park, California.

Negotiating party: Parkwood Landscape Maintenance, Inc.

Mr. Gorback made the motion to reject the sale of 2498 Conejo Center Drive, Newbury Park, CA, seconded by Mrs. Everett. Motion carried 5-0.

D. Approval of the Agenda

Mrs. Fitzgerald made the motion to approve the Agenda, seconded by Mrs. Everett. President Connolly asked if there was any discussion, which there was none. Motion carried 5-0.

E. Weathersfield K-Kids: Relay for Life Student Presentation by Cristy Warner's class

Students from Cristy Warner's class at Weathersfield Elementary School talked about the American Cancer Society Relay for Life event and service project by the Kiwanis K-Kids on 5/18/19 at Conejo Creek Park. Students presented event details and discussed local fundraiser opportunities for the community to participate in.

F. TedX Student Presentation: Aminah Ghanem, Newbury Park High School

Aminah thanked the school board members and district administration for attending this event and thanked TedX for giving her the opportunity to share her research on English language learners and language programs. Maya spoke about her work at this year's event as a Committee member helping speakers develop their talks. She stated that this event was a great way for students to share their voices on topics that are important to them and thanked the Board members and Superintendent for their support and participation.

G. Reports from Student Reporters

Century Academy: Nick Capobianco

Conejo Valley High School: Lucy Sussman

Newbury Park High School: Audrey Washington

Thousand Oaks High School: Alyssa Stovall

Westlake High School: Scott Pugh was not present to report

Students reported on: Century Academy's temporary relocation to the Horizon Hills campus, student schedule and course requests for next year, school events, proms and graduation activities and ceremonies, school assemblies and guest speakers, College-to-Career, C.I.T.Y. Internship Fair, field trips, CTE Education Day at Moorpark College, Assistant League-sponsored shopping trip to Burlington for students, retirement of school administrator, ASB Board and Cabinet elections, future freshmen nights, dance and band concerts, student performances, campus club events, spirit weeks, National Honors Society VIP Dance for students with special needs, student athletes and CIF participants, state delegates for American legion, CAASP and AP testing, student recognition programs, annual blood drives, Pennies for Patients, and senior seminar planning.

H. Math Conference: Presentation by Ana Alvarez

Mrs. Sonia Wilson introduced Ana Alvarez, who spoke about her passion for this event and the importance of giving parents the opportunity to learn strategies on how to help their students with math and other school topics. The conference includes keynote speaker, Dr. Flores, a math

tournament for middle school students, supplies and English materials for parents and child care for attendees.

Mrs. Everett and Mr. Gorback thanked Ms. Alvarez for her hard work on behalf of Spanish speaking parents and the community.

I. Recognition – Winter Sports

Mr. Steve Lepire introduced the coaches and students from the four teams from Newbury Park High School that were crowned Marmonte League champions this year, all undefeated in their seasons. The following teams and their coaches were honored by the Board and District administration:

- Girls Varsity Basketball
- Girls Varsity Soccer
- Boys Varsity Soccer
- Boys Varsity Wrestling

J. Reports from Parent Support Organizations:

District Advisory Council (DAC): Cindy Mayling, President, spoke about the last DAC meeting 3/12 where the Colina Middle School Foundations Academy presented their program on exploring CTE opportunities for students, resulting in great parent interest to have this program at their sites. The CRPD coordinators also presented cultural and creative opportunities for students, along with programs offered at the Teen Center location to include special interest classes, tutoring, therapeutic programs, summer camps, yoga and independent living classes. The next DAC meeting is on 4/9/19, and will include an LCAP parent engagement exercise.

Special Education District Advisory Council (SEDAC): Cindy Liu, President, thanked the Board for allowing their group to present at the Board meeting. She spoke about their leadership elections, strong parent representation, SEDAC goals and accomplishments, Inclusive Schools Week, community building, Council subcommittees, review of LCAP and Dashboard data, student transitions to the middle, high school and post-secondary levels, a visit with Jacqui Irwin regarding Special Education funding, the unemployment and graduation rates for special needs students, and the decline of college and career readiness.

K. Comments - Public

President Connolly asked if there were any public speakers. There were 8 speaker cards submitted.

- Clay Hempill spoke about the pay and shortage of substitute teachers.
- Jean Kammerer, spoke about her concern on the current Board meeting process appropriate use of staff, Board and community time.
- Murray Sumner spoke about the loss of his son from a heroin overdose and his request to provide students with a survey about drug abuse.
- Vanessa Cole spoke about six initiatives for community outreach to connect families within the community regarding environmental awareness.
- Addyson Cole, 2nd grade student at Westlake Elementary School, spoke about initiatives to better the planet and reduce plastic and sea pollution.
- Rachael Brusseau yielded her time to Lee Ann Holland.
- Lee Ann Holland spoke about National Autism Week, a conference she attended on assistive technology for special needs individuals, and the need to train Speech/Language Pathologists on Augmentative and Alternative Communication (AAC).
- Barbara Sponsler spoke about funding for special education students and soundproofing for the District Office, and discussed the harsh interactions between the community and Board member Everett.

L. Comments from Individual Board Members:

Mr. Gorback spoke about the Art Trek event that he attended that discussed the Universal Design for Learning (UDL), how impressed he was with the Unified Basketball games and how respect was encouraged, and stopping by La Reina High School to view the goats being used for brush clearance.

Mrs. Goldberg spoke about her attendance at the Unified Basketball games and how they were a great example of the "why," being sportsmanlike and inclusive on every front. She also attended the opening of the new Boys and Girls Club at Redwood Middle School and the last SEDAC and DELAC meetings, where she participated in a great ice-breaker exercise involving stories of success, and listened to dialogue about the English Learner roadmap. Mrs. Goldberg attended two Teacher of the Month presentations, and congratulated Shari Bachman and Laurie White on their recent Teacher of the Month designations.

Mrs. Fitzgerald thanked the Weathersfield K-kids and Ted-X presenters for coming to the Board meeting, talked about Autism Awareness Day and the recent statistics of 1 in 68 kids being diagnosed with Autism Spectrum Disorder, and spoke about the need for everyone to get to know kids with disabilities and for parents to talk with their children about acceptance and understanding in an effort to create a more inclusive community.

Mrs. Everett thanked the parent group speakers and acknowledged the importance of inviting Cindy Liu, the SEDAC leader, to provide an update, requested that the District work toward broadcasting meetings with parent groups, and thanked the community members who come to the Board meetings and stay, regardless of the length of the meetings.

Dr. Connolly spoke about changes to the ordering of the Board agenda and the plan to continue in that same direction as follows: items of general interest will come first, followed by reports by student representatives and parent support organizations, public comments that are not on specific agenda items, action items (not sorted by department and in the order of the greatest interest to the public or greatest in need), consent agenda items, and information items as the last agenda item aside from adjournment. She stated that the decision to rotate the parent support organization presentations was made to provide the Board with the opportunity to hear from all advisory councils during the school year. On the Consent agenda, items that have already gone for information and are coming forward for final approval will now be placed under Consent (as opposed to Action) if no Board members or community members raise an issue. This change will allow the Board to speed up the vote if there is no discussion to be expected after the item comes forward for information. Dr. Connolly stated that items should be pulled off of the Consent agenda at the beginning of the meeting during the "Approval of the Agenda" item to be voted on separately, and that agenda items cannot be pulled after that time. Dr. Connolly noted that it has been suggested that Board and Superintendent comments be moved to the end of the Board agenda in the Adjournment section prior to Future Board Topics / Activities. The Board has been asked to consider this option, which will be addressed next month.

K. Comments from the Superintendent

Dr. McLaughlin commented that this was his second year playing in the Thousand Oaks High School celebrity basketball game, and he is happy to report he has no injuries. He thanked the Thousand Oaks High School Band for putting this event together. Dr. McLaughlin addressed comments made at the March 5 Board meeting regarding specific times that the Superintendent and other attendees left the building. He stated that the surveillance video was pulled for that evening, and reported that he walked out of the building at 10:35 p.m., confirming that he did not participate in any late night meetings.

3. ACTION ITEMS – GENERAL

There were no Action Items on this agenda.

4. ACTION ITEMS – CONSENT

- A. Approval of Consent Agenda Items**
- B. Personnel Assignment Orders**
- C. Approval of Amendments to Board Policy and Administrative Regulation 6174 – Education for English Learners – Instructional Services**
- D. Approval of Amendments to Board Policy and Administrative Regulation 5022 – Student and Family Privacy Rights – Student Support Services**
- E. Approval of Amendments to Board Policy and Administrative Regulation 5111.1 – District Residency – Student Support Services**
- F. Approval of Amendments to Board Policy and Administrative Regulation 5125 – Student Records – Student Support Services**
- G. Approval of Amendments to Administrative Regulation 5125.1 – Release of Directory Information – Student Support Services**
- H. Approval of Amendment to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan – Business Services**
- I. Approval of Amendment to Administrative Regulation 3543 – Transportation and Safety Emergencies – Business Services**
- J. Approval of Compromise and Release or Stipulated Award**
- K. Watercraft Field Trip – Earths Magnet School**
- L. Overnight Trip Request – Lang Ranch Elementary**
- M. Overnight Trip Request – Westlake High School**
- N. Approval of Contract – TurnItIn.com**
- O. Approval of Contract – Calamigos at the Vineyards, Inc. – TOH**
- P. Approval of Contract – Command Performance – TOH**
- Q. Approval of Contract – Hummingbird Nest Ranch – TOH**
- R. Approval of Contract – J&A Rents and Sells – TOH**
- S. Approval of Contract – Kace Entertainment – TOH**
- T. Approval of Contract – K9 Services – CVHS, NPH, WHS, TOH**
- U. Approval of Contract – AVID**
- V. Approval of Contracts Under \$5,000**
- W. Approval of Contract – ISSQUARED**
- X. MEASURE I: Award of Contract – Outdoor Learning and Landscape Beautification – Wildwood Elementary School**
- Y. MEASURE I: Change Order #1 – Outdoor Learning and Landscape Beautification – Madrona Elementary School – Golden Phoenix Construction Company, Inc.**
- Z. MEASURE I: Notice of Completion**
- AA. Approval of Purchase Order Report (PO's exceeding \$5,000)**
- BB. Disposal of Surplus and Obsolete Equipment**

Mrs. Goldberg made the motion to approve the Consent Agenda, seconded by Mrs. Fitzgerald. President Connolly asked if there was any discussion, which there was none.
Motion carried: 5-0

5. INFORMATION/DISCUSSION ITEMS – GENERAL

- A. Presentation: Sycamore Canyon, by Kenny Loo, Director, Middle Schools, and Douglas Hedin, Principal**

Mr. Loo congratulated Sycamore Canyon School for their 2018 designation as a California Distinguished School, and introduced the school's administrative team - Doug Hedin, Principal, Cheryl Moncourtois, Assistant Principal, and Carrie Penix, Dean of Students. Mr. Hedin talked about the history of Sycamore Canyon as a K-8 school, with 689 elementary school level students and 499 middle school level students. He discussed the diverse population and various spoken languages, student achievement in English and math, English language learner progress, the school's model practice, assessment data, Professional Learning Communities and staff

participation in targeting, planning and implementing strategies to narrow the achievement gap and improve overall student achievement. Mr. Hedin also discussed the school's California Distinguished School Award, stating that Sycamore was the only high achieving school in the County to receive this honor.

Dr. Connolly asked if there were any questions or discussion. Mr. Gorback congratulated Mr. Hedin, the staff and students on their achievement.

B. Presentation: Special Education Services, by Lisa A. Miller, Assistant Superintendent, Student Support Services

Ms. Miller provided a summary of Special Education Services offered by the District, which included the District's legal obligations, LCFF and special education overlap funding, a description of the staff and the students they serve, the full continuum of special education, location of services, challenges, highlights and looking forward. Also discussed was the history of the Individuals with Disabilities Education Act of 1975, the components of the regulations for child find, FAPE, LRE and IEP, technology in the classroom, improved student achievement based on time in the general education setting and the breakdown of staffing (386.3 staff members) for 1,994 students and Special Education funding by ADA. Ms. Miller highlighted some accomplishments, including the increased parent engagement with SEDAC, the reorganization of paraprofessionals, increased mental health services, and the increased focus on LRE and inclusive practices.

The Board discussion included the following questions:

- Why are special education parents/students leaving Westlake High School for Thousand Oaks High School? Is this fueled by parent choice? Mrs. Miller responded that the parent feedback that she received was that parents/students don't feel embraced at that site.
- Are there any restrictions on attendance at the BeMe Preschool? Ms. Miller responded that students must fulfill certain criteria and that they receive services based on the assessments done by District staff.

The Board further discussed strategies on how to attract and retain staff, co-teaching, the new induction program for Special Education teachers, strategies for Hispanic students and English language learners and the process for students referrals.

C. Presentation: Diversity/Sensitivity Training and Curriculum Update, Jeanne Valentine, Assistant Superintendent, Human Resources, and Kenny Loo, Director, Middle Schools

Dr. Connolly announced that there was one comment card submitted:

- Gwen Cummings spoke about the need for professional development for all staff, and that faculty and staff must be prepared to help all students feel inclusive, safe and welcomed.

Mrs. Valentine commented that the purpose of this presentation was to review current practices and allow the Board an opportunity to provide feedback on the proposed professional learning opportunities for staff. She discussed the annual mandatory training on sexual harassment, non-discrimination and anti-bullying, and the CVUSD employee code of conduct and annual notice of parents' rights and responsibilities to increase awareness. Ms. Valentine also stated that two days of professional development will be offered to staff to discuss social awareness.

The Board discussion included the following questions:

- Is the annual notice of parent's rights and responsibilities is available in all home languages? Mr. Loo responded yes.
- Does the historical data collected show that any one problem was more notable than the others? Mrs. Valentine responded that she will review and provide that information at a later time.

- How much will this training cost the District and what experts or outside resources will be brought in? Mrs. Valentine responded that there is no cost to the District due to a change in the professional development options presented to staff each year. Mr. Loo stated that national experts will start this work on UDL and social emotional learning, with a cost of around \$7,000 for UDL and less than \$4,000 for the social emotional speaker.
- How in depth are the mini modules for this training? Mr. Loo commented that the neighboring district provided 10-15 slides of information; our plan is to be thoughtful about how we plan that sequence, with the thought of addressing a single topic over several modules.
- How does the District get the data regarding which students needs support? Mrs. Valentine responded that we identify support needs through the California Healthy Kids survey. The Board asked for the results from the survey, which Mrs. Valentine stated that she would provide at a later time.
- Has the District planned a way to access the effectiveness of the current training or any future trainings that might be added? Does the District plan to ask teachers if the training is effective? It was also stated that the professional development presentations should be recorded and posted so that others can share the information.
- What is UDL and how did we choose it? Mr. Loo stated that UDL is a mindset to how we think about classroom learning, considering the differences of all of the learners in the classrooms. It was chosen because the District realizes that we have to go deeper to enhance and strengthen the Tier 1 universal class instruction.

D. Instructional Services – Approval of New Administrative Regulation 6161.12 – Grade 9 – 12 Alternative Core Literature Assignment Process

Dr. Connolly announced that there were 14 comment cards submitted:

- Jean Kammerer spoke in support of the approval of Administrative Regulation 6161.12.
- Carrie Howard spoke in support of the approval of Administrative Regulation 6161.12.
- Mary Ann Van Zuyle spoke about the novel *Why the Caged Bird Sings* and in support of Administrative Regulation 6161.12.
- Laura McLean spoke about the false narrative of parents not knowing that they had the option for an alternative assignment.
- Bill spoke about the importance of keeping the asterisk in Board Policy 6161.1 to keep parents informed.
- Amy Chen spoke about the Board's responsibility to uphold Board Bylaw 9000 and the need for parents to be involved in the selection of books and warned about explicit literature.
- Barbara Sponsler spoke about her experience as a victim of abuse and how reading literature can trigger emotions in trauma victims.
- Marshall Denniger yielded his time to Candace Bletscher
- Candace Bletcher spoke in support of the asterisk warning.
- Kerry J. Nelson stated that she was a former student and spoke in support of the asterisk warning.
- Jill Magnante spoke in support of Administrative Regulation 6161.12.
- Joyce spoke in support of the asterisk warning.
- Silas Nesheiwat spoke about the importance of engaging the community and parents in the initial proposal of policies.
- Andrea spoke in support of the asterisk warning.

Dr. Connolly asked how many comment cards were submitted for Item 5E, which there were 12. Dr. Connolly invited any speakers for Item 5E to speak during Item 5D. The comments were as follows:

- Marie Tarbet spoke in support of the asterisk warning.
- Dr. Nan Chu spoke in support of the asterisk warning.
- Tim Cooley spoke in support of the asterisk warning.
- Reverend Dr. Betty Stapleford spoke in support of Board Policy 6161.1.
- Lauren Gill spoke in support of Board Policy 6161.1.
- Lora Novak spoke in support of Board Policy 6161.1.

Dr. Connolly stated that a motion needed to be made to extend the Board meeting past 10:30 p.m. Mrs. Goldberg made the motion to extend the meeting to 11:35 p.m., seconded by Mrs. Fitzgerald. Motion carried: 5-0.

Dr. McLaughlin asked for consensus from the Board on information items on this agenda that may not be addressed prior to 11:30 p.m. but that need to go for action at the next Board meeting. Dr. Connolly asked for District staff to identify the critical items to consider. Those items are as follows:

Item 5F. – Human Resources – Approval of Layoff Resolution #18/19-20 – Reduction/Elimination of Classified Positions – Conejo Valley Neighborhood for Learning Program Due to Loss of First 5 Funding

Dr. Connolly asked if District staff had any comments or if there were any questions from the Board. Mr. Gorbach asked if Interface is taking over and if it is a top priority for them to place our employees affected by the reduction in force. Mrs. Valentine stated that affected employees can apply and interview for vacancies with Interface but are not given any priority.

Item 5H. – Business Services – Resolution #18/19-19: Authorizing the Borrowing of Funds for Fiscal year 2019-2020 and the Issuance and Sale of One or More Series of 2019-2020 Tax and Revenue Anticipation Notes (TRANS)

Dr. Connolly asked if District staff had any comments or if there were any questions from the Board, which there were none. Dr. Connolly announced that there was one comment card:

- Silas Nesheiwat requested that the Board reconsider this loan and encouraged the District to consider better revenue generation, stronger spending controls and reduction of waste to assist in cash flow needs.

Dr. Connolly asked for a brief explanation from Dr. Hayek. Dr. Hayek stated that we are funded by the state, but the amount of property taxes collected depends on the funding that we receive. Because taxes are collected in December and April of each year, the District opts for TRANS loans as one year loans to cover expenses from July through November until we receive the tax revenues in December. Board conversation continued regarding the possibility of using unrestricted funds for cash flow, to which Dr. Hayek stated that there are not enough unrestricted funds to cover expenses.

Item 5I. – Business Services – 2019-20 District Fee Review: School Lunch Menu Pricing

Dr. Connolly asked if District staff had any comments or if there were any questions from the Board. Dr. Hayek stated that the fees are reviewed each year, and the District is not recommending any fee increase for the 2019-20 school year. The Board had no questions on this agenda item.

Item 5J. – Business Services – 2019-20 District Fee Review: Transportation Fees

Dr. Connolly asked if District staff had any comments or if there were any questions from the Board. Dr. Hayek stated that the District is recommending a 5% increase for home to school transportation in line with other fee increases. The Board discussion included the following questions:

- Did we increase fees last year at the same rate? Dr. Hayek responded yes.
- Does every participant need to pay some kind of fee? Dr. Hayek responded yes – they looked at eliminating the sibling and pay in full discount, but the number of families affected were minimal.
- Why does the terminology state “free/eligible” if there is a cost? Dr. Hayek responded that the terminology shows that individuals are eligible for free or reduced and will provide the percentage for each.

Item 5K. – Business Services – MEASURE I: Approval of 2019-2020 Major Projects List

Dr. Connolly asked if District staff had any comments or if there were any questions from the Board. Dr. Hayek stated that District would like to start the planning process for major projects for 2019-20, and the current budget is \$12 million. The Board had no questions on this agenda item.

The Board resumed discussion on Item 5D. Instructional Services – Approval of New Administrative Regulation 6161.12 – Selection and Evaluation of Instructional Materials

The Board discussion included the following questions/statements:

- On Page 1, 1st paragraph of AR 6161.12 – can we add the state standards along with our local standards? Mr. Lichtl stated that our standards are the state standards ate standards and can place them in this AR if the Board agrees.
- Discussed concern on placing the asterisk on only certain material, as it could apply to many books that include mature materials or possible trigger or could make the District liable if we don't include it on literature that a student is emotionally affected by.
- On Page 1, 3rd paragraph of AR 6161.12 – why did we take out "...is in conflict with personal sensibilities" and put in "does not align with their family values"? The suggestion was made to change the verbiage to state that the material "...may adversely affect the social emotional or mental well-being of the student" or that it "sites concern for the student's social emotional well-being."
- What happens when the teacher is finished discussion the specific piece of literature, but comes back at a later time to compare and contrast that literature with another (Page 4 under Item D)? Does the student who opted out leave the classroom and receive an alternative assignment? It was recommended to add clarifying verbiage.
- Add "student" to the language regarding the feedback survey (Page 4, Item F).
- On Exhibit A, 1st paragraph, 2nd sentence – is that language from the CDE or from CVUSD? Mr. Lichtl responded that he will research and provide that information.
- On the CDE reference page, add wording that the synopsis is brief and that parents are encouraged to fully read the book.
- The letter sent home to parents does not call attention to the possibility that some of the literature read in high school classes includes the frank treatment of troubling subjects.
- On Page 3, under Item B - use the word "may" and "be encouraged" to encourage the parent/student to speak with the teacher.
- On the last page – should there be a statement added about follow-up on the survey?
- On Page 4, Item 7, what feedback did we receive and was it provided to the Committee? What accommodations were put in because of student and parent input?
- On the 3rd paragraph of the letter to parents, it stated that students should contact their teacher to discuss concerns, but the policy states that contact is not required.
- Will students and parents know what the alternative selections are? Mr. Lichtl responded that yes, the alternative selections are posted on the website.
- Why does it state that the site representative will review the alternative assignment instead of the teacher? Mr. Lichtl responded that the teacher of record may not have time to correct the assignment, so a representative was designated at each site to review work.
- Will the letter that goes home to parents be in Spanish? Mr. Lichtl responded yes, the District will translate and send the letter home in Spanish.

E. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 6161.1 – Selection and Evaluation of Instructional Materials

Dr. Connolly announced that there were four remaining comment cards submitted:

- Andrea Ponticelli Jansen spoke in support of the warning on literature and that it is never okay to traumatize a child.
- Candace Bletscher Spoke about how pleased she was with the meeting and comments made, and that she is in support of keeping track if there is graphic or sexual content in literature.

- Dr. Karen Simon spoke in support of the newly revised Board Policy and Administrative Regulation 6161.1.
- Laura McLean spoke in support of the newly revised Board Policy and Administrative Regulation 6161.1

Dr. Connolly asked Mr. Lichtl for a summary of his actions moving forward. Mr. Lichtl stated that he will meet with Mr. Mercer and the teacher team to review the requested changes and bring this Board Policy and Administrative Regulation back for discussion/information at the next Board meeting. Mrs. Goldberg requested that the warning be moved up toward the top of the letter that goes home to parents. Dr. McLaughlin reiterated that the Board requested change the verbiage in the parent letter to "may" and add language to encourage the parent/student to speak with the teacher. Mrs. Everett stated that she preferred to clearly indicate that speaking to the teacher is optional or add verbiage to indicate that the parent/student may contact the teacher if they so choose.

G. Discussion: Board Policy and Administrative Regulation 6146.12 – High School Credit for Concurrent Enrollment in High School and College Classes

This item will be brought forward for information at the next Board meeting on May 7, 2019.

Future Board Topics/Activities:

This item was not discussed due to adjournment.

ADJOURNMENT

President Connolly adjourned the Open Session at 11:31 p.m. **The next regularly scheduled Board meeting will be Tuesday, April 23, 2019, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

May 7, 2019

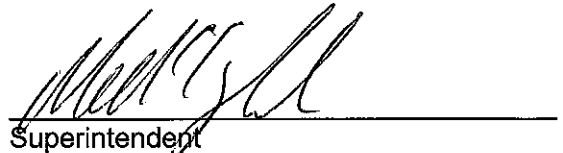
Date



Clerk

May 7, 2019

Date



Superintendent