



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**South Building Board Room**  
**1400 E. Janss Rd., Thousand Oaks, CA 91362**  
**BOARD OF EDUCATION REGULAR MEETING**  
**Tuesday, December 4, 2018**

**MINUTES**

**1. CLOSED SESSION**

**A. Reception for Outgoing Board Members – 5:00 – 5:45 p.m. (No Closed Session)**

**2. OPEN SESSION**

**A. Call the Meeting**

Call to Order and Roll Call: President Andersen called the meeting to order at 6:01 p.m.  
Board Members present: President John Andersen, Vice President Sandee Everett, Dr. Betsy Connolly, Pat Phelps and Mike Dunn.  
Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services; Lisa Miller, Assistant Superintendent, Student Support Services.

**B. Pledge of Allegiance**

**C. Announcements from Closed Session and Open Session Procedures**

**D. Approval of the Agenda**

Mrs. Phelps made the motion to approve the agenda, seconded by Dr. Connolly. **Motion carried: 5-0.**

**E. Reports from Student Reporters**

Century Academy: Nick Capobianco  
Conejo Valley High School: Joe Cardenas  
Newbury Park High School: Thomas Kitchell  
Thousand Oaks High School: Haylee Dahlgren  
Westlake High School: Scott Pugh

Students reported on: Fire evacuations, senior grad night, new teachers on campus, thanks to outgoing Board members and welcome to incoming Board members, Thanksgiving festivities, Model Continuation School visit, ASVAV test, annual blood drives, school assemblies, visual/performing arts productions, benefit concert and remembrances for Borderline victims, sports events and recognitions, Inclusive Schools Week and Ventura County Strong Week activities, band, strings, choir and dance performances, spirit weeks and rallies, Future Lancer and Warrior Nights, TOHS Library remodeling, peer mentoring programs, and toy drives on campuses.

## **F. Reports from Parent Support Organizations**

**Conejo Council PTA (CCPTA):** Rocky Capobianco, Chairperson, commented on recent PTA platinum members, the new date for the free cardiac screening, commended Dr. McLaughlin, CVUSD administration, and the Maintenance and Operations and Grounds crews for their outstanding work to clean up the campuses after the fires, the Reflections Gallery and Awards Ceremony, family engagement, thanked parting Board members and congratulated new Board members.

**Conejo Schools Foundation (CSF):** Sue Wells spoke on behalf of CSF and commented on the current and future BreakThrough workshops that inform, engage and inspire parents, and the Cash for Conejo classroom grants awards.

**District Advisory Council (DAC):** Cindy Goldberg reported as her last official act as DAC president and commented on DAC being cancelled this month due to the fires, the election of the new DAC Chair, Cindy Mayling, and provided information on the next DAC meeting.

## **G. LCAP Updates – Local Indicators Presentation by Luis Lichtl, Assistant Superintendent, Instructional Services**

Mr. Lichtl presented information on the District's performance based on LCFF data, including information on the LCAP and local metrics, CAASPP results, attendance and suspension rates, the definition and applicability of local indicators, goals for improving student outcomes, District priorities, local climate surveys, and next steps. There was no Board discussion on this presentation.

## **H. Presentation by Lou Lichtl, Assistant Superintendent of Instructional Services, and Amie Mills, Director of Child Development, on First 5 Update**

Mr. Lichtl and Ms. Mills presented information on the First 5 program, including an overview of the program, funding sources and a future financial picture, information on the redesigned program through Interface, next steps for Neighborhood for Learning and staffing issues, the potential impact to CVUSD families and employees, and solutions for these issues.

The Board and District staff discussed services that will be offered in the Thousand Oaks Area through Interface and First 5 funding from the state.

## **I. Comments – Public**

President Andersen announced that there were 13 public speaker card submitted:

- Speaker 1 yielded time to Speaker 2.
- Speaker 2 spoke about the accomplishments of Pat Phelps and thanked her for her service as a Board member.
- Speaker 3 spoke about the accomplishments of Pat Phelps, thanked her for her service as a Board member and announced her receipt of the Golden Oak Award from PTA.
- Two speakers split their time to thank the former board members for their service, congratulate the new Board members, and spoke about Pat Phelps' accomplishments, integrity and service to the District.
- Two speakers split their time to thank Pat Phelps for her service as a Board member.
- Speaker 6 thanked Pat Phelps for her service as a Board member.
- Speaker 7 thanked Pat Phelps for her service as a Board member.
- Speaker 8 thanked Pat Phelps, John Andersen and Mike Dunn for their service to the District as Board members.
- Speaker 9 thanked Pat Phelps for her service as a Board member on behalf of all the teachers.

- Speaker 10 thanked Pat Phelps for her service as a Board member.
- Speaker 11 thanked the outgoing Board members for their years of service and spoke about Inclusive Schools Week.
- Speaker 12 thanked Mike Dunn and John Andersen for their service as Board members.

**J. Comments – Board of Education**

Board members commented on: thanks to the former Board members for their service and support, attendance at the CSBA Annual Education Conference, the PTA Reflections Awards Program, and accomplishments of the high school cross country teams and their coaches.

**K. Comments – Superintendent**

Dr. McLaughlin commented on: thanks to the former Board members for their service and support and welcome to the new Board members, the success of the opening of schools, activities at the school sites that honored victims of Borderline and the fires, and attending the CSBA Annual Education Conference with the Board and District staff.

**3. ACTION ITEMS – GENERAL – HUMAN RESOURCES**

**A. No items**

**4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

**A. Approval of Amendments to Board Policy and New Administrative Regulation 5131.2 – Bullying**

Mrs. Phelps made the motion to approve, seconded by Mr. Dunn. President Andersen announced that one public speaker card was submitted:

- Speaker 1 spoke about bullying and the importance of respecting diversity.

**Motion carried: 5-0.**

**5. ACTION ITEMS – GENERAL – BUSINESS SERVICES**

**A. Approval of Amendment to Board Policy 1325 – Advertising and Promotion**

Mr. Dunn made the motion to approve, seconded by Dr. Connolly. The Board and District staff discussed the approval and distribution process for non-commercial and commercial materials, the criteria to approve food vendors and advertisements, and recommended verbiage changes and corrections to the policy. **Motion carried: 5-0.**

**B. Approval of Amendment to Board Policy and Administrative Regulation 1330 – Use of School Facilities**

Dr. Connolly made the motion to approve, seconded by Mrs. Phelps. The Board and District staff discussed a Supreme Court ruling regarding the allowance of all clubs to participate on campus, an overview of the rental fee schedule, an explanation of the tier groups, and requested verbiage changes. **Motion carried: 5-0.**

**C. Approval of Amendment to Board Policy 3290 – Gifts, Grants and Bequests**

Mr. Dunn made the motion to approve, seconded by Dr. Connolly. The Board discussed the current process, whether the District is charging usage or maintenance fees, and requested verbiage changes and corrections to the policy. **Motion carried 5-0.**

- D. Approval of Amendment to Board Policy 3312.2 – Educational Travel Program Contracts**  
Mrs. Phelps made the motion to approve, seconded by Mrs. Everett. The Board and District staff discussed how school-sponsored and non-school sponsored trips are covered under this policy, how trips are advertised to students and parents, providing a written agreement with all the relevant information, and possible verbiage changes. **Motion carried: 5-0.**

**6. ACTION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

- A. No items**

**7. ACTION ITEMS – GENERAL – BOARD OF EDUCATION**

- A. Public Hearing: Composition of Potential Trustee Voting Areas Associated with the District's Transition to a By-Trustee Area Election System in Advance of the Preparation of Draft Trustee Voting Area Plans by the District's Demographer**

President Andersen opened the Hearing at 8:35 p.m. Johnathan Salt, Attorney, and Larry Ferchaw, Demographer, presented information regarding the transition to a By-Trustee Area Election System, including an overview of the California Voting Rights Act and a By-Trustee Area Election System, recent legislative changes, the schedule and process for public hearings, a breakdown of the District's demographics, possible trustee areas, and additional criteria for consideration.

President Andersen announced that there were four public speaker cards submitted:

- Speaker 1 yielded time to Speaker 2.
- Speaker 2 spoke about the inaccuracy of the populations within the maps and provided suggestions on boundaries within the Conejo Valley.
- Speaker 3 spoke about voting rights for minorities and minorities within segregated areas.
- Speaker 4 spoke about the census change from 2010 to 2020, the timeline for maps to be presented to the public prior to Public Hearings, and which districts have fought this transition and why.

The Board and District staff discussed the budget impact for districts who have fought the transition, where and when map scenarios will be available on the District website and through social media, the schedule for public hearing and final map approval, and the County approval process. Further discussion included criteria for compliance with the California Voting Rights Act, including demographic information with the map scenarios, possible trends to consider that were not part of the census, and the possibility of litigation from protected classes.

President Andersen closed the Public Hearing at 9:35 p.m.

- B. Approval of Changes to Scheduled Regular Board Meeting Dates**

Mr. Dunn made the motion to approve, seconded by Dr. Connolly. The Board discussed changing the second Board meeting in December scheduled for December 18 to December 11 to serve as the Board reorganization meeting providing that the incoming Board members can accommodate the date change. Dr. McLaughlin will verify that December 11 works for the Board and will bring this item forward at the next Board meeting on the Consent Agenda for approval. **Motion carried: 5-0.**

**8. ACTION ITEMS – CONSENT**

Mrs. Phelps made the motion to approve the Consent Agenda, seconded by Dr. Connolly. President Andersen asked if there was any discussion, which there was none. **Motion carried: 5-0.**

- A. Personnel Assignment Orders**

- B. Overnight Trip Request – Newbury Park High Band**

- C. Approval of 2018-2019 Comprehensive Safety Plans
- D. Approval of Agreement with The Howard E. Nyhart Company, Inc.
- E. Approval of Agreement with Cooperative Strategies
- F. Approval of Amendment to the Service Agreement with Emerald Data Solutions, Inc.
- G. MEASURE I: Award of Contract – Library Renovation – Thousand Oaks High School
- H. MEASURE I: Award of Contract – Landscape Beautification – Glenwood Elementary School
- I. MEASURE I: Award of Contract – Outdoor Learning and Landscape Beautification – Madrona Elementary School
- J. California Uniform Public Construction Cost Accounting Act (CUPCCAA)
- K. Approval of Purchase Order Report (PO's exceeding \$5,000)
- L. Disposal of Surplus and Obsolete Equipment

**9. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES**

- A. No items

**10. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

- A. Resolution #14-18/19 – CVUSD NfL State Preschool – Emergency Closure Waiver at City Center, EARTHS and Park Oaks Campuses  
There was no Board discussion on this agenda item.

**11. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES**

- A. No items

**12. INFORMATION/DISCUSSION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

- A. Approval of Amendments to Board Policy 0410 – Nondiscrimination in District Programs and Activities  
There was no Board discussion on this agenda item.

**13. INFORMATION/DISCUSSION ITEMS – GENERAL – BOARD OF EDUCATION**

- A. No items

**14. ADJOURNMENT**

President Andersen adjourned the Open Session at 9:37 p.m. The next regularly scheduled Board meeting will be Tuesday, December 11, 2018, Swearing in of new Board members, 4:00 p.m.; Reception for new Board members, 4:30 p.m.; Closed Session, 5:00 p.m.; and Open Session, 6:00 p.m. at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

January 21, 2020

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Clerk

January 21, 2020

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Superintendent