



CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
CVUSD Board Room  
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING  
Tuesday, November 6, 2018

## MINUTES

### 1. CLOSED SESSION

#### **A. Public Comments**

President Andersen announced that there were no public comment cards submitted, and the Board convened into Closed Session at 5:03 p.m.

**A. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH-2018060272**

**B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH-2018061092**

**C. Consideration of Student Discipline, Education Code Section 35146, Action other than expulsion**

**D. Labor Negotiations, Pursuant to Government Code Section 54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: California School Employees Association (CSEA)**

Closed session ended at 5:40 p.m.

### 2. OPEN SESSION

#### **A. Call the Meeting to Order and Roll Call**

Call to Order and Roll Call: President Andersen called the meeting to order at 6:02 p.m.

Board Members present: President John Andersen, Vice President Sandee Everett, Dr. Betsy Connolly and Pat Phelps. Mike Dunn was absent.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Lisa Miller, Assistant Superintendent, Student Support Services.

#### **B. Pledge of Allegiance**

### **C. Announcements from Closed Session and Open Session Procedures**

President Andersen announced that the following items were discussed in Closed Session:

#### **A. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH-2018060272**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. **Motion carried: 4-0 – Mr. Dunn was absent.**

#### **B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH-2018061092**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. **Motion carried: 4-0 – Mr. Dunn was absent.**

#### **C. Consideration of Student Discipline, Education Code Section 35146, Action other than expulsion**

**D. Labor Negotiations, Pursuant to Government Code Section 54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: California School Employees Association (CSEA)**

### **D. Approval of the Agenda**

Mrs. Phelps made the motion to approve the agenda, seconded by Mrs. Everett. **Motion carried: 4-0 – Mr. Dunn was absent.**

### **E. Reports from Student Reporters**

Century Academy: Nick Capobianco

Conejo Valley High School: Robert Strong

Newbury Park High School: Thomas Kitchell

Thousand Oaks High School: Haylee Dahlgren

Westlake High School: Scott Pugh

Students commented on: Red Ribbon Week activities, Spirit Week themes and activities, Halloween activities at the sites, field trips, team building activities, Bosses Day celebrations, rallies and assemblies, visual/performing arts events and competitions, sports events, competitions and accomplishments, student leadership activities and conferences, future freshmen events, food and blood drives, school and club fundraisers, Unity Day and Inclusion activities, student senate meetings, prom themes, and homecoming dances and football games.

### **F. Reports from Parent Support Organizations**

**Parent Teachers Association (PTA):** Rocky Capobianco, PTA President, commented on the recent PTA membership increase, the continual planning, funding and implementing of student programs, the Reflections Program theme and awards ceremony, and the free cardiac screening and online registration offered for students aged 12-18.

**Conejo Schools Foundation (CSF):** Mike Soules, CSF President, commented on the success of the State of the Schools event, the BreakThrough Parent Education Workshop on mental health from a law enforcement perspective, and the upcoming Parent Education Workshop on relationships that matter. He also commented on CSF co-hosting the Science

Live Friday and the Boo at the Kavli events, and provided information on the TedX Youth Conejo event and speaker auditions.

### **G. Presentation about Vaping by Luis Lichtl, Assistant Superintendent, Instructional Services**

President Andersen announced that there was one public comment card submitted:

- Speaker 1 spoke about concerns with vaping in schools, the importance of education on vaping, and finding ways to eliminate vaping and keep our students safe.

Mr. Lichtl presented information on the Electronic Nicotine Delivery System (ENDS), concerns with vaping, statistics on suspensions, and alternative options to suspension for discipline. He also discussed counseling and interventions available, the District's progressive discipline plan, curriculum created to identify concerns, and workshops designed to educate parents about vaping.

The Board and District staff discussed concerns with determining eligibility for student off-campus lunch passes, gauging program effectiveness and impact, and reviewing anecdotal data from students.

### **H. Comments – Public**

President Andersen announced that there were ten public comment cards submitted:

- Speaker 1 spoke about concerns with the attendance policy at Westlake High School.
- Speaker 2 spoke about concerns with students at school being blocked from accessing important web sites through the District's Wi-Fi.
- Speaker 3 spoke about concerns with the censorship of literature.
- Speaker 4 spoke in support of the quality education he has received from Westlake High School.
- Speaker 5 spoke in support of the District's fantastic educators and was not in support of alternative assignments.
- Speaker 6 spoke about the improper usage of MEASURE I funds at Thousand Oaks High School.
- Speaker 7 spoke about concerns with the lack of bathroom facilities available at Westlake High School and students receiving a tardy mark as a result.
- Speaker 8 spoke about concerns with the lack of funding for performing arts at Westlake High School.
- Speaker 9 spoke about concerns with the lack of meaningful content taught in the AP History class at Westlake High School.
- Speaker 10 spoke about the lack of recognition on graduation day for the accomplishments of the Advanced Anatomy class at Westlake High School.

### **I. Comments - Board of Education**

Mrs. Phelps thanked the students for presenting unique concerns through Mr. Freed's assigned project at Westlake High School, and commented on the valuable qualities implemented through "The Conejo Way."

Dr. Connolly commented on attending the Acacia Ribbon Cutting Ceremony, and the importance of improving the appearance and utility of our campus through the use of MEASURE I funds.

**J. Comments – Superintendent**

Dr. McLaughlin thanked the students for sharing their concerns and commented on the release of the webpage for School Choice and Interdistrict Transfers on the CVUSD web site.

**3. ACTION ITEMS – GENERAL – HUMAN RESOURCES**

**A. Resolution #18/19-10: “National School Psychology Awareness Week” – November 12-16, 2018**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. **Motion carried: 4-0 – Mr. Dunn was absent.**

**4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

**A. PUBLIC HEARING: Resolution #18/19-03 – Pupil Textbook and Instructional Materials**

President Andersen convened the Public Hearing at 7:14 p.m. The Public Hearing was closed at 7:15 p.m. as there were no public comment cards submitted.

**B. Resolution #18/19-03 – Pupil Textbook and Instructional Materials**

Dr. Connolly made the motion to approve, seconded by Mrs. Phelps. There was no Board discussion on this agenda item. **Motion carried: 4-0 – Mr. Dunn was absent.**

**C. Approval of Amendments to Board Policy and Administrative Regulation 5112.5 – Open/Closed Campus**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. There was no Board discussion on this agenda item. **Motion carried: 4-0 – Mr. Dunn was absent.**

**D. Approval of Amendments to Board Policy and Administrative Regulation 6171 – Title I Programs**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. The Board and District staff discussed the changes to the policy and regulation, and asked for clarification on the revision dates. Dr. Connolly asked for a follow up email to be sent to her reflecting the correct changes and revision dates. President Andersen asked if this item should be delayed until the information is received or if a vote could be taken, to which Dr. Connolly responded that she was comfortable voting providing the information is clearly noted on the policy and regulation. **Motion carried: 4-0 – Mr. Dunn was absent.**

**5. ACTION ITEMS – GENERAL – BUSINESS SERVICES**

**A. No items**

**6. ACTION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

**A. No items**

**7. ACTION ITEMS – GENERAL – BOARD OF EDUCATION**

**A. No items**



## **8. ACTION ITEMS – CONSENT**

Mrs. Phelps made the motion to approve the Consent Agenda, seconded by Dr. Connolly.  
**Motion carried: 4-0 – Mr. Dunn was absent.**

- A. Personnel Assignment Orders**
- B. Approval of Conejo Recreation and Park District Youth Outreach Agreement**
- C. Stipulated Agreement – Student #2-18/19 SA**
- D. Parent Support/Booster Organization Reauthorization**
- E. Overnight Trip Request – SCS Coyote Peer Retreat**
- F. Overnight Trip Request – NPH JEA/NSPA Convention**
- G. Overnight Trip Request – TOH JEA/NSPA Convention**
- H. Overnight Trip Request – TOH Boys Basketball**
- I. Overnight Trip Request – TOH DECA Conference**
- J. Approval of Contract – Pegleg Entertainment – WHS ASB**
- K. Approval of Contract – Outdoor School**
- L. Approval of Purchase Order Report (PO's exceeding \$5,000)**
- M. Notices of Completion**
- N. Amendment to the 2018-19 Major Project List**
- O. MEASURE I: Award of Contracts – Under the Guidelines of California Uniform Public Construction Cost Accounting Act (CUPCCAA)**
- P. MEASURE I: Award of Contract – NCPA Playground Replacement and ADA Compliance – University Center**
- Q. MEASURE I: Award of Contract – PEPPM Surveillance Systems – Newbury Park, Thousand Oaks, and Westlake High Schools**
- R. MEASURE I: Award of Contract – Modular Building Addition – Redwood Middle School**
- S. MEASURE I: Change Order 1 – Roofing Replacement – Sequoia Middle School – Danny Letner dba Letner Roofing Company**
- T. MEASURE I: Change Order 1 – Concession Building Upgrades – Westlake High School – A. Bates GC, Inc.**
- U. Disposal of Surplus and Obsolete Equipment**

## **9. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES**

- A. No items**

## **10. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

- A. No items**

## **11. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES**

### **A. Approval of Amendment to Board Policy and Administrative Regulation 3320 – Claims and Actions Against the District**

The Board and District staff discussed whether the Joint Powers Attorney should be involved in reviewing the Board Policy and Administrative Regulation amendments, and Board members recommended verbiage changes and corrections.

### **B. Approval of Amendment to Administrative Regulation 3460 – Financial Reports and Accountability**

There was no Board discussion on this agenda item.

**C. Approval of Amendment to Board Policy 3514 – Environmental Safety**

There was no Board discussion on this agenda item.

**D. Approval of New Board Policy 3515.21 – Unmanned Aircraft Systems (Drones)**

The Board and District staff discussed the recreational use of model airplanes and drones, FAA rules for flying recreational aircraft, privacy issues, weight restrictions, District liability, and accommodating classroom use.

**12. INFORMATION/DISCUSSION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

**A. No items**

**13. INFORMATION/DISCUSSION ITEMS – GENERAL – BOARD OF EDUCATION**

**A. Resolution to Initiate a Transition to a By-Trustee Area Election System Commencing with the 2020 Governing Board Election and Statement of Intent to Seek a Waiver of the Election Requirement from the State Board of Education**

The Board and District staff discussed the purpose of the waiver, the creation of a CVUSD website detailing the By-Trustee Area Election System process, and the timeline for the public hearings, discussions on maps and boundaries, and final voting.

**14. ADJOURNMENT**

**A. Adjournment**

President Andersen adjourned the meeting at 7:42 pm. The next regularly scheduled Board Meeting will be Tuesday, November 20, 2018, 5:00 p.m. – Closed Session, 6:00 p.m. – Open Session at Conejo Valley High School in the CVUSD Board Room/Board Conference Room, 1402 E. Janss Road, Thousand Oaks.

April 21, 2020

Date

  
Clerk

April 21, 2020

Date

  
Superintendent