



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
South Building Board Room
1400 E. Janss Rd., Thousand Oaks, CA 91362
BOARD OF EDUCATION REGULAR MEETING
Tuesday, January 3, 2017

MINUTES

CALL TO ORDER – CLOSED SESSION

At 5:05 p.m., President Dunn announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were two speaker cards submitted.

The 1st speaker, Holly Fleming, yielded her speaking time to Bob Fleming.

The 2nd speaker, Bob Fleming, presented the Board with and spoke about the Proposed Lease Terms for Carden Conejo School at the Triunfo Elementary School site.

President Dunn asked if time is important to this issue. Mr. Fleming responded yes and explained about fundraising, increasing enrollment and addressing parents' questions about the lease.

President Dunn announced that the Board would convene into Closed Session at 5:12 p.m., where the following item was discussed:

- A. Public Employee Appointment/Employment, Pursuant to Government Code §54957: Superintendent's Mid-Year Evaluation.

The Superintendent and executive staff joined Closed Session at 5:37 p.m., where the following item(s) were discussed:

- B. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Mark McLaughlin, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT), California School Employees Association (CSEA), and Conejo Valley Pupil Personnel Association (CVPPA).
- C. Conference with Real Property Negotiators, pursuant to Government Code §54956.8. The agency negotiator is Dr. Ann N. Bonitatibus, Superintendent. The discussion item is prices and terms of payment regarding 975 Evenstar Avenue, Westlake Village, California.

The Closed Session ended at 6:38 p.m.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Dunn called the meeting to order at 6:44 p.m.

Board Members present: President Mike Dunn, Vice President John Andersen, Dr. Betsy Connolly, Sandee Everett and Pat Phelps.

Administration present: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Mark McLaughlin, Assistant Superintendent, Human Resources;

Dr. Victor Hayek, Assistant Superintendent, Business Services; and Hyonchin Im-Turner, Executive Administrative Assistant.

President Dunn welcomed attendees to the meeting and read the procedural announcements.

Approval of the Agenda

Mrs. Phelps moved to approve the agenda, seconded by Dr. Connolly. President Dunn asked if there was any discussion; there was none. Motion carried 5-0.

President Dunn moved onto the next item of business, which was the Board Advisory Committees. At the Board's organizational meeting on the first Tuesday in December, it was brought to his attention that the Board needs to reassign the Committee assignments. He stated that they've been reassigned and approved for discussion. There was no discussion.

Reports from Student Reporters

- Century Academy: Cajun Holland
- Conejo Valley High School: Madison Robnett
- Newbury Park High School: Sam Klein
- Thousand Oaks High School: Emma Faciane
- Westlake High School: Hannah Dye

The student reporters spoke about preparing for finals, holiday activities, spirit week and rallies, winter student athlete accomplishments, successful holiday food and toy drives, the Make-A-Wish fundraiser, Newbury Park High School's appreciation of support in mourning the loss of Mr. Darrin Carr, volunteering, leadership events, the art show and recent blood drive and the December Teacher of the Month, Ms. Jennifer Boyd from Westlake High School.

Reports from Parent Support Organizations

- Susan Hanscom, Chair, District Advisory Council (DAC), thanked Dr. Bonitatibus for attending December meeting, exit ticket questions from the book club generated insightful response on advice to parents and to the District, which she encouraged the Board to review. She mentioned Newbury Park High School choir's performance and thanked Mrs. Phelps and President Dunn for attending the DAC meeting.

Presentation: Local Control and Accountability Plan (LCAP) Update - Elementary Counselors

Jeanne Valentine, Nathan Snider, Lorena Rojas, Jannelle Guillot, Jennifer Sheppard, and Katie Berry presented on the additional funding received for 2.4 new counselors, as per last year's Greenprint for Learning, led by Dr. Bonitatibus, and how that has positively impacted their interaction with the elementary schools and their students. They spoke of the increase in their direct contact with students, providing more flexibility in scheduling, allowing counselors to be at schools full days and be more visible on campus and immediacy for when problems occur and crisis counseling. The ratio of counselors to students has improved and gives counselors the opportunity to make an impact on students' lives. The counselors summarized by speaking about the overall positive impact this change has made and then opened for questions.

President Dunn asked if there were any questions from the Board members.

Mrs. Everett commented that elementary counselors, although not mandated to have them, are important in the role they play for students' success, which is a big part of the schools' mission. She stated that she is pleased with the decision and how much more effective counseling is now.

Comments from the Public

President Dunn asked if there were any public speakers. There were 15 speaker cards submitted.

- The 1st speaker, Christine Salcido, spoke about the relocation of CVHS to TOHS.
- The 2nd speaker, Lucas Conejo, spoke about the Waverly program.
- The 3rd speaker, Caroline Dunaier, asked to find a permanent place for CVHS and suggested portables at the District Office instead of the TOHS campus.
- The 4th speaker, Sebastian Maya, spoke about America's diversity and individuals' rights.
- The 5th speaker, Kathryn Webb, spoke in favor of changing to an inclusive curriculum.
- The 6th speaker, Olivia Braheem, spoke in favor of Senate Bill 48.
- The 7th speaker, Ella Fortney, spoke about how content taught should be diverse.
- The 8th speaker, Rocky Capobianco, yielded to Gail Ginell.
- The 9th speaker, Gail Ginell, spoke about the relocation of CVHS and the urgency to find a permanent location.
- The 10th speaker, Kenneth Cole, gave thanks to President Dunn regarding Waverly.
- The 11th speaker, Ardyth St. John, gave thanks to President Dunn regarding the CVLC decision.
- The 12th speaker, Paulette Worz, declined to speak.
- The 13th speaker, Jennifer Bowen, declined to speak.
- The 14th speaker, Monica Lichtenstein, spoke about the importance of CVHS and TOHS having different campuses to address different needs.
- The 15th speaker, Joyce Huchin, spoke in favor of representative curriculum for students.

Comments from the Superintendent

Dr. Bonitatibus expressed condolences to Darrin Carr's family, friends and colleagues at NPHS. She noted that Mr. Carr was in his 15th year of teaching English and was the softball coach. The school staff recognized him and spoke of him as a humble, understated, down-to-earth person and that he will be missed and is in our thoughts and prayers.

Comments from Individual Board Members

Mrs. Phelps spoke about a flyer for the Conejo Coalition for Youth and Families, spearheaded by the Youth Commission.

ACTION ITEMS – GENERAL

Human Resources

A. Public Hearing: Board of Education Appointment to the Personnel Commission

President Dunn opened the hearing at 7:58 p.m. and gave notice of the appointment of Nathan K. Harimoto to the Personnel Commission. He then asked if there were any public comments, which there were none. President Dunn then closed the hearing at 7:59 p.m..

B. Board of Education Appointment to the Personnel Commission

Dr. Connolly moved to appoint Nathan K. Harimoto to serve until December 2019. Vice President Andersen seconded. Motion carried 5-0.

Instructional Services

A. Approval of Amendments to Board Policy 1230 – School Connected Organizations

Dr. Connolly made the motion to approve; seconded by Mrs. Phelps.
President Dunn asked if there was any discussion. Mr. Iezza, and the Board held a discussion about the clarity of the policy, its impact on booster club fundraisers and the need for direction in grey areas. President Dunn asked if there was any more discussion; there was none. Motion carried 5-0.

B. Approval of Amendments to Board Policy and Administrative Regulation 3513.3 – Tobacco-Free Schools

Vice President Andersen made the motion to approve; seconded by Mrs. Phelps. President Dunn asked if there was any discussion; there was none. Motion Carried 5-0.

Business Services

A. Approval of Annual Audit Report for the District's Financial Statements 2015-2016

Dr. Connolly made the motion to accept; seconded by Vice President Andersen. President Dunn announced there was a presentation. Dr. Hayek spoke of the 2015-2016 audit and introduced Mr. Brian Ruff from Vavrinek, Trine, Day and Co. Mr. Ruff first noted his appreciation of staff support in the audit. He then described the Annual Audit Report. He asked if there were any questions; there were none. President Dunn asked if there was any discussion; there was none. Motion carried 5-0.

B. Approval of Annual Building Fund (Measure I) Financial and Performance Audits 2015-2016

Vice President Andersen made the motion to accept; seconded by Dr. Connolly. President Dunn asked if there was any discussion. Mr. Ruff further explained the report. President Dunn asked if there was any discussion; there was none. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps made the motion to approve the Consent Agenda, seconded by Dr. Connolly. President Dunn asked if there was any discussion; there was none. Motion carried 5-0.

A. Approval of Minutes from the Board Meeting of December 13, 2016.

B. Personnel Assignment Orders:

1. Certificated Service:

A. Leaves of Absence: School psychologists, teachers
Orders #: R16-179 - R16-180

2. Classified Service:

A. New Employment (Probationary to Perm) / Assignment Change / Change in Status
Orders #: C16-313 - C16-329

B. Substitute / Provisional / Additional Assignment / Change in Status
Orders #: C16-330 - C16-339

C. Establishment / Modification / Elimination of Positions
Orders #: None

4. Classified Service - Exempt:

A. Walk-on Coach

Orders #: E16-474 – E16-478

B. Campus Supervisor, Proctor, Specialist, Student Helpers, Others

Orders #: E16-479 – E16-483

C. Overnight Trip Request – Thousand Oaks High School Choir

D. Parent Support/Booster Organization Reauthorization

Type	Action
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1. TOHS Cheer

2. TOHS Girls Lacrosse

3. TOHS Wrestling

4. WHS Aquatics

5. WHS Girls Lacrosse

6. WHS Boys Volleyball

7. WHS Girls Volleyball

E. Purchase Order Report #914

F. Approval of Memorandum of Understand with the Ventura County Office of Education – Data Sharing Services

G. Approval of Design-Build Contract Award for Proposition 39 Energy Efficiency and Conservation Projects

INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES

A. Approval of Agreement Between the Conejo Valley Unified School District and York Risk Services Group, Inc., Third-Party Claims Administration of the Self-Funded Workers' Compensation Program

President Dunn asked if there were any questions or discussion; there were none.

B. Approval of Agreement Between the Conejo Valley Unified School District and the Ventura County Schools Self-Funding Authority (VCSSFA) to Join the Workers' Compensation Claims Administration Dedicated Unit

President Dunn asked if there were any questions or discussion; there were none.

INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Presentation of 2016-2017 Local Control and Accountability Plan (LCAP) Survey Results

President Dunn announced there would be a presentation by Dr. Jennifer Boone.

Dr. Boone spoke about the LCAP Survey results, what the survey is, the methodology behind it and District highlights. She explained the comparisons to national survey results in areas such as school climate, technology, school engagement and teaching efficacy. Her presentation also showed details in areas for growth and reflection questions for the next year. Dr. Boone asked if there were any questions.

Mrs. Phelps asked about classified staff climate satisfaction and if there is a comparison with national results. Dr. Boone went on to explain that the survey questions were created by CVUSD, therefore unable to be compared. Mrs. Everett inquired about the specific questions on the survey and areas of focus. Dr. Boone responded that there is now a new benchmark and new level to compare to nationally. Mr. Andersen asked about the sampling and selection of respondents and their inclination to respond. Dr. Boone answered that reminder emails are sent to complete the survey. Mrs. Everett asked if the new mobile application had any improvement in parent response. Dr. Boone concluded that the combination of the app and emails could have increased response, but will need to wait to compare to next year's results. President Dunn thanked Dr. Boone for the presentation.

B. Approval of a New Core Literature Title for English Grade 11

President Dunn asked if there were any comments; there were none.

C. Approval of Amendments to Administrative Regulation 6174 – Education for English Language Learners, and Addition of Exhibit – 6174

President Dunn asked if there were any comments; there were none.

D. Resolution #16 / 17-14 Ronald Reagan Day

President Dunn asked if there were any comments; there were none.

E. Approval of Replacement of Board Policy 6142.94 – History-Social Science Instruction

There were 8 public speaker cards submitted for this item.

- The 1st speaker, Tracy Nolan, spoke in support of the policy to represent a diverse population.
- The 2nd speaker, Shirley Corning, spoke about accepting the LGBTQ community and in support of the policy.
- The 3rd speaker, Dana Harris, asked to adopt the policy and framework.
- The 4th speaker, Lori Kissinger, acknowledged the important role of the Board to approve the policy.

- The 5th speaker, Megan Hibbitts, yielded her time to Sally Hibbitts.
- The 6th speaker, Sally Hibbitts, spoke of her support of the policy and hopes the District will act judiciously to follow state law.
- The 7th speaker, Bill Gerback, encouraged the Board to stand for student rights.
- The 8th speaker, Brian Fletcher, spoke of the Board's oath to uphold the U.S. and California constitution.

President Dunn concluded the public comments and opened it for discussion by the Board. The Board then discussed their impressions, thoughts and questions on the policy. Dr. Connolly asked Mrs. Everett about what her additional research yielded. Mrs. Everett said she had many questions answered and is still listening to the community and talking to staff. President Dunn asked about legal requirements of the framework and the timing for adopting the policy. Dr. Boone was asked to return to the podium to answer the Board's questions. Dr. Bonitatibus went on to further explain the policy and read from the CDE website to affirm how the framework is a guide. Mr. Iezza also joined the discussion to answer questions regarding the policy and framework.

President Dunn asked if there was any other discussion; there was none.

INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES

A. Real Estate Portfolio Review

Dr. Hayek held a presentation providing a brief overview of District facilities data. Board members addressed Dr. Hayek with questions regarding specific facilities. Dr. Bonitatibus further explained the presentation and its purpose in highlighting property data to the Board, and giving them a glimpse into the enrollment data. She went on to explain the next step would be to move forward in the Facilities Master Plan and bring forward the final report. President Dunn inquired about the potential for school closures, followed by a Board discussion on a plan needed to address small schools.

President Dunn asked if there was any more discussion; there was none.

ADJOURNMENT

President Dunn adjourned the Open Session at 10:10 p.m. **The next regularly-scheduled Board meeting will be Tuesday, January 17, 2016, 4:15 p.m. Discussion Session, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

January 3, 2017

Date

Clerk

January 3, 2017

Date

Superintendent