

## ~RALPHS~ REWARD CLUB CARD PROGRAM

(SEPARATE FROM eSCRIP/VONS)



If you have a Ralphs club card, please take a few minutes of your time to register your card online at [www.ralphs.com](http://www.ralphs.com) . As you may or may not know, Aspen receives a percentage back every time you grocery shop - this is FREE MONEY for Aspen!

If you have already registered online or taken the bar code scan sheet in to Ralphs, you must re-new that card number or take the sheet in again at the start of each school year. Please plan to do so again this year~ thanks!

It is very simple:

- 1) visit [www.ralphs.com](http://www.ralphs.com)
- 2) create an account (if new) or log in to existing (if re-newing)
- 3) follow all prompts if creating new account-then log back in when done.
- 4) once logged in with account, click on "edit community contribution program info" down towards bottom.
- 5) if it's a new account: type in 81578 for Aspen's NPO code then click search.
- 6) click on Aspen Elementary and click save changes.

\*\*if you are an existing customer and re-newing, Aspen is already in there, you just need to click save changes.

OR....if you'd rather bring the attached bar code sheet with you the next time you shop at Ralphs, that's o.k. too - just hand it to the cashier and they will scan it along with your club card and you'll be all set! You must use your card or phone number linked to your card in addition to this bar code so that it can be scanned and linked together in their system. You will only need to do this once!

Again, this is FREE MONEY for Aspen.....please take a few minutes to register (or re-register!)

### THANK YOU!

For further information or assistance, please contact the PFA at [info@aspenfpa.org](mailto:info@aspenfpa.org).



NPO# 81578  
ASPEN ELEMENTARY PFA  
Attention: Denise Stayrook  
1870 OBERLIN ST.  
THOUSAND OAKS, CA 91360

ASPEN ELEMENTARY PFA:

Thank you for your participation in the Ralphs *rewards* Community Contribution Program. We are happy to be a part of your fundraising. This is your organization's SCANBAR letter. This alternative form of registration allows your members without access to a computer to be a part of your fund raising through our Community Contribution Program.

**ORGANIZATION COORDINATOR:**

- Make copies of this letter and give the copies to members of your organization who wish to enroll with your organization, but do not have access to register online.
- DO NOT remove these instructions from this letter. These instructions are necessary for the cashier in order to process the link between your card and your organization at the register.
- Participants take this letter the next time they go shopping at Ralphs and hand it to the cashier to scan within their order IN ADDITION to either their Ralphs *rewards* card, or phone number (alt ID) that is linked to their *rewards* card.
- Within 72 hours, your participants will then begin giving a percentage of each shopping trip for the duration of the Community Contributions Term to your organization.
- You only have to scan this letter once per cycle to create the link between your card and your organization.
- You must continue scanning your Ralphs *rewards* card/phone number (alt ID) during all purchases to get credit for your organization. We are not able to credit organizations if card is not scanned during any transaction.

**RALPHS CASHIER OR MANAGEMENT TEAM MEMBER**

- Please scan the bar code at the bottom of this letter along with customers' *rewards* card or alt ID within their order.
- A purchase is required in order for the link between their card and the organization to work.
- This procedure is successful when you hear the audible beep and see the words LOYALTY DIV on the receipt.

**IMPORTANT INFORMATION!**

- 1) Participants using this Scanbar letter method to register, the name of your organization **WILL NOT APPEAR** on your receipt.
- 2) Participants using this Scanbar method AND do not have their information in our Ralphs *rewards* card database will show on your quarterly as INCOMPLETE INFORMATION.
- 3) Any attempt by the organization to reproduce this scan bar (other than copying it) in any other format could result in your organization not receiving credit.

