

# Thousand Oaks High School

## Parking Permit Procedures

2020-2021

1. Permits will be sold to seniors and juniors only. The cost for a parking permit is \$35 for second semester. A limited number of permits will be issued. Parking permits must be purchased if a student is planning to park in any of the student lots on campus. Permits must be in cars by January 29, 2021.
2. Purchase parking permits online at [www.conejousd.org/tohs](http://www.conejousd.org/tohs).
  - ✓ Print, fill out, and sign the parking permit application below.
  - ✓ Make copies of your driver's license, registration, and proof of current insurance.
  - ✓ Fax the completed form and copies to (805) 495-6281 or e-mail the completed form to [nmckinney@conejousd.org](mailto:nmckinney@conejousd.org).
3. Students may pick up their parking sticker at the Student Store beginning January 19, 2021. Students must present their current 2020-2021 school ID.
4. Stickers must be placed on the inside, lower corner of the windshield nearest the driver so that the permit number is visible from the outside windshield. Since the stickers affix to the window by "cling" rather than adhesive, the sticker may be removed from the student's primary car and put in the secondary car on any given day. ***Sticker must be displayed at all times or SWS will be issued.***

Thousand Oaks High School and the Conejo Valley Unified School District assume no responsibility for theft or damage to personal property. Thousand Oaks High School is not responsible for lost or stolen parking passes. **REPLACEMENT PASSES WILL NOT BE ISSUED.**

## Parking Rules and Regulations

- ✓ Park only in marked spots.
- ✓ Parking permit must be displayed at all times.
- ✓ Students may not return to the parking lot during school unless given permission by administration.
- ✓ Do not back in to parking spaces.
- ✓ **Parking permit is non-transferrable.**
- ✓ Parking permit will be revoked if loaned, sold, or given to another student.
- ✓ Any student using a loaned, purchased, or gifted parking permit will be assigned a SWS and future privilege to a parking permit may be rescinded.
- ✓ Students must report lost or stolen permits to administration immediately.

### Consequences for Violations:

- 1<sup>st</sup> offense: Student will be assigned a Saturday Work Study.
- 2<sup>nd</sup>/3<sup>rd</sup> offense: Vehicle will be cited, SWS will be assigned.
- 4<sup>th</sup> offense: Vehicle will be cited, SWS will be assigned, suspension may be assigned, vehicle may be towed, and parking privileges will be revoked for the remainder of the school year.

**Reckless Driving Warning:** Any student identified by school administrators as driving recklessly or with excessive speed on the streets adjacent to TOHS or on school property will have his/her parking privilege revoked immediately and may be assigned a SWS or suspended from school. No refunds will be given.

Be [aware that all Vehicle Code rules apply on and around our campus](#). Parking without a valid and/or visible TOHS permit is considered a violation and the above rules apply. CVUSD Board Policy 5145.12 SEARCH and SEIZURE: As necessary to protect the health, safety and welfare of students and staff, school officials may search students, their property and/or district property under their control, and may seize illegal, unsafe and prohibited items.

**PARKING PRIVILEGE MAY BE REVOKED AT ANY TIME.**

**THOUSAND OAKS HIGH SCHOOL**

**PARKING PERMIT APPLICATION**

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Driver's License # \_\_\_\_\_

Primary Vehicle Information:

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

License Plate #: \_\_\_\_\_

Registered Owner: \_\_\_\_\_ Insurance Company: \_\_\_\_\_

Secondary Vehicle Information:

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

License Plate #: \_\_\_\_\_

Registered Owner: \_\_\_\_\_ Insurance Company: \_\_\_\_\_

PARKING PERMIT IS A CLING STICKER THAT CAN BE REMOVED AND PLACE IN A SECOND VEHICLE IF NECESSARY. NO MORE THAT ONE PERMIT WILL BE ISSUED TO AN INDIVIDUAL STUDENT. **REPLACEMENT PERMITS WILL NOT BE ISSUED.**

I agree that I have read and will abide by the TOHS Parking Rules and Regulations printed above.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_