

Thousand Oaks High School

Parking Permit Procedures

2018-2019

1. Permits will be sold to seniors and juniors only. The cost for a parking permit is \$65 for the full year or \$35 for second semester. A limited number of permits will be issued.
2. Purchase parking permits online at www.conejousd.org/tohs.
 - ✓ Print, fill out, and sign the parking permit application below.
 - ✓ Make copies of your driver's license, registration, and proof of current insurance.
 - ✓ Fax the completed form and copies to (805) 495-6281 or e-mail the completed form to nmckinney@conejousd.org.
3. Students may pick up their parking sticker at the Student Store beginning on August 9, 2018. Students must present their current 2018-2019 school ID.
4. Stickers must be placed on the inside, lower corner of the windshield nearest the driver so that the permit number is visible from the outside windshield. Since the stickers affix to the window by "cling" rather than adhesive, the sticker may be removed from the student's primary car and put in the secondary car on any given day. ***Sticker must be displayed at all times or SWS will be issued.***

Thousand Oaks High School and the Conejo Valley Unified School District assume no responsibility for theft or damage to personal property. Thousand Oaks High School is not responsible for lost or stolen parking passes. **REPLACEMENT PASSES WILL NOT BE ISSUED.**

Parking Rules and Regulations

- ✓ Park only in marked spots.
- ✓ Parking permit must be displayed at all times.
- ✓ Students may not return to the parking lot during school unless given permission by administration.
- ✓ Do not back in to parking spaces.
- ✓ **Parking permit is non-transferrable.**
- ✓ Parking permit will be revoked if loaned, sold, or given to another student.
- ✓ Any student using a loaned, purchased, or gifted parking permit will be assigned a SWS and future privilege to a parking permit may be rescinded.
- ✓ Students must report lost or stolen permits to administration immediately.

Consequences for Violations:

- 1st offense: Student will be assigned a Saturday Work Study.
- 2nd/3rd offense: Vehicle will be cited, SWS will be assigned.
- 4th offense: Vehicle will be cited, SWS will be assigned, suspension may be assigned, vehicle may be towed, and parking privileges will be revoked for the remainder of the school year.

Reckless Driving Warning: Any student identified by school administrators as driving recklessly or with excessive speed on the streets adjacent to TOHS or on school property will have his/her parking privilege revoked immediately and may be assigned a SWS or suspended from school. No refunds will be given.

Be [aware that all Vehicle Code rules apply on and around our campus](#). Parking without a valid and/or visible TOHS permit is considered a violation and the above rules apply. CVUSD Board Policy 5145.12 SEARCH and SEIZURE: As necessary to protect the health, safety and welfare of students and staff, school officials may search students, their property and/or district property under their control, and may seize illegal, unsafe and prohibited items.

PARKING PRIVILEGE MAY BE REVOKED AT ANY TIME.

THOUSAND OAKS HIGH SCHOOL

PARKING PERMIT APPLICATION

Student Name: _____

Grade: _____

Driver's License # _____

Primary Vehicle Information:

Year: _____ Make: _____ Model: _____ Color: _____

License Plate #: _____

Registered Owner: _____ Insurance Company: _____

Secondary Vehicle Information:

Year: _____ Make: _____ Model: _____ Color: _____

License Plate #: _____

Registered Owner: _____ Insurance Company: _____

PARKING PERMIT IS A CLING STICKER THAT CAN BE REMOVED AND PLACE IN A SECOND VEHICLE IF NECESSARY. NO MORE THAT ONE PERMIT WILL BE ISSUED TO AN INDIVIDUAL STUDENT. **REPLACEMENT PERMITS WILL NOT BE ISSUED.**

I agree that I have read and will abide by the TOHS Parking Rules and Regulations printed above.

Student Signature _____ Date _____

Parent Signature _____ Date _____