What are our responsibilities?

How big should our SSC be?

What does a Site Council do?

Can students participate?

What if we need help?
All schools that receive Federal funding must establish a School Site Council.
Duties of the School Site Council

- The SSC assists in establishing a Single Plan for Student Achievement that includes:
  - The core instructional program
  - Student achievement data
  - Funding—Federal and State
  - Effective strategies to improve student achievement
  - Adheres to federal, state, and local policies
LCAP and Single Plan for Student Achievement

• The SPSA must be aligned with the district’s Local Control Accountability Plan (LCAP)
Funding

Federal

State law requires School Site Council approval of the following budgets:

• NCLB: Title I, Part A, Basic Grant Low-Income and Neglected
• NCLB: Title III, Immigrant Education Program/Limited English Proficient (LEP) Program

State

• Local Control Funding Formula (LCFF) allocated from the district
  • Meet the needs of:
    • English Learners
    • Low Income Students
    • Foster Students
Secondary Council Composition
(with students)
The School Principal
School Site Council Composition

Other staff may include:
• Assistant Principals
• School Nurse
• Counselors
• Clerical Staff
• Paraprofessionals
• Custodial Staff
• Food Service Staff
• Resource Teachers
• Coordinators
• Instructional Coaches
• Library Media Teachers
• Community Representatives
The council shall elect officers, including:

*Chairperson to organize, convene, and lead meetings of the council
*Vice-Chairperson to serve in the absence of the chairperson
*Secretary to record events and actions taken at council meetings

Other officers as needed to perform stated duties in support of the work of the council

*School Site Councils must elect a chairperson, vice-chairperson and secretary
The council must observe the following rules:

1. Meetings must be open to the public.
The council must observe the following rules:

2. **The public must be given the opportunity to address the School Site Council on topics under its jurisdiction.**
The council must observe the following rules:

3. **Notice of the meeting must be posted at the school site or other accessible place at least 72 hours in advance.**
The council must observe the following rules:

4. The notice must specify the meeting date, time, location, and the agenda.
5. **The School Site Council cannot act on an item not described on the posted agenda unless, by unanimous vote, it finds a need for action unknown when the agenda was posted.**
The council must observe the following rules:

6. Questions and brief statements of no impact on pupils or employees that can be resolved by providing information need not be described on the posted agenda.
The council must observe the following rules:

7. If these procedures are violated, upon demand of any person, the School Site Council must reconsider the item at its next meeting, after allowing for public input on the item.
The school needs to maintain the following documentation:

- * Minutes of meetings
- Orientation and election notifications
- Council roster and ballots
- By-laws (if adopted)
- Meetings flyers/notification
- Agendas of council meetings

*Must be maintained for three years*
The school needs to maintain the following documentation:

- **School plan including budgets**
- **Records of attendance (sign-in sheets)**
- **Evidence of input from school advisory committees (for example, ELAC)**
- **Official correspondence**
What is the Single Plan for Student Achievement?

(Education Code Section 64001)
Step 1: Review student Achievement
Step 2: Review advisory recommendations
Step 3: Set SMART goals
Step 4: Plan strategies
Step 5: Approve the Plan
Step 6: Monitor the Plan
Planning Student Achievement: A Team Effort!

School Site Council
Develops and monitors the plan

Our school board
Approves the plan

School Advisory Groups
Advise the Site Council

School and district staff
Implement the plan
Questions?