

CVUSD

Administrative Regulation

AR 6146.11

Instruction

Information Regarding Alternative Credits Toward Graduation

Alternative means specified by the district for completing the prescribed course of study shall be made available to students, parents/guardians, and the public. (Education Code 51225.3)

Definitions

Semester period - one period of 40 to 60 minutes of instructional time per week throughout one semester of at least 17 weeks, or a minimum of 12 clock hours of instructional time provided during the academic year or in summer school. While the content to be covered is planned within these time frames, a student may be granted one semester period of credit even though the student spends less than the aforementioned amount of time in completing the necessary work. (5 CCR 1600)

Supervised Work Experience Education

1. A student shall be granted up to 30 semester periods of credit for work experience education of one or more of the following types:
2. For general and vocational work experience education, the student may earn a maximum of 5 credits per semester in junior year, and 10 credits per semester in senior year for a maximum of 30 credits.
3. To receive credit, the student must satisfy eligibility requirements and receive at least the minimum period of instruction or counseling pursuant to Education Code 51760.3. (cf. 6178.1 - Work Experience Education)

College Courses

CVUSD students are eligible to take up to 40 high school credits towards graduation following completion of four semesters of high school. (cf. 6146.12 – Concurrent Enrollment/Dual Credit)

1. Courses taken for dual credit must be taken in addition to the *full day* program at the student's high school
2. Semester length college courses earning three or more units will be granted 10 high school course credits. Full semester college courses with less than three units will be granted 5 credits.
3. The student will receive the same letter grade on the high school transcript that is granted by the college.
4. Once approved, dual credit status cannot be withdrawn unless the high school principal or designee determines that special circumstances exist.
5. Dual credit students are responsible for providing verification of the college course grade earned. This information must be submitted to the high school counseling/registrar office within one week of the close of the college semester. An

unofficial transcript may be submitted, however, an official transcript needs to be received before a diploma is issued.

6. It is the student's responsibility to check with universities regarding acceptance of dual credit coursework for the satisfaction of college degree requirements.

Private Instruction

A student who is regularly enrolled and in attendance at a high school shall receive credit toward high school graduation for private instruction under the following conditions: (5 CCR 1631)

1. The instruction entails fields and subjects included in the high school's courses of study and curricula.
2. The private instruction is accredited by WASC or another regional accrediting association or commission.
3. The student demonstrates his/her capabilities at the end of the period of private instruction by examinations given under the school's supervision, thereby showing that he/she has made progress in learning satisfactory to the District.

Distance Learning/Online Courses/Correspondence Instruction

The district shall grant a student up to 40 high school credits through online/distance/correspondence learning from an accredited (WASC or any other regional accrediting association or commission) university or college while enrolled full time at a traditional high school under the following conditions. (Education Code 51740; 5 CCR 1633)

1. The correspondence instruction is provided by the University of California, a University of California online provider, or other university or college in California accredited for teacher training, in subjects included within or related to the student's course of study
2. The class is not offered at the student's high school
3. Schedule will not permit student to take the course on their high school campus
4. Principal, or designee, determines that the course meets student's unique learning objectives

(cf. 6146.12 – Concurrent Enrollment/Dual Credit)

Foreign Language Instruction

The district shall grant credit for foreign language studies successfully completed in a private school and shall apply the credit toward meeting any foreign language requirement prescribed for grades 9-12, provided that all of the following conditions are met:

(Education Code 51243-51245; 5 CCR 1632)

1. The courses are in languages designated in Education Code 51244.
2. The student is regularly enrolled or applying to the district in grades 9-12.
3. The student or parent/guardian applies in writing for the credit, specifies the private school attended and the amount and level of credit requested, and submits a transcript or other documents from the private school showing that the student successfully completed the course.
4. The amount of credit sought equals at least one semester's work.
5. The principal or designee determines that the student's achievement is equivalent to that

expected of a student of comparable ability taking the same or similar instruction in district schools.

This determination shall be based upon:

- a. Private school submits an acceptable course of study to the District
- b. Student demonstrates proficiency:
 - i. By passing a District end of course examination for a like-course (same language/same level) offered at a District school.
 - ii. If the course is not offered by the District, it is the responsibility of the private school to submit to the District an acceptable verification of the student's mastery in order for credit to be given.

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