



Conejo Valley Unified School District
Instructional Services
Curriculum, Instruction, and Assessment Department

High School Core Literature Approval Form

PROPOSED BOOK TITLE \_\_\_\_\_

Author \_\_\_\_\_

Teacher/School Site: \_\_\_\_\_

Class/Course/Grade Level in which selection will be used \_\_\_\_\_

- 1. Please attach a proposal and the rationale for this core literature title. Indicate the standards and objectives of the core curriculum that the book will address and the context in which the book will be used.

Indicate the title's strengths, weaknesses, or personal commentary regarding the title as a piece of literature. Use the following criteria in your response:

- The subject matter, interest, reading level, and maturity level of the selection are appropriate for grade level.
• Appropriate for age, emotional development, and social development for students being taught.
• Why use this selection with this class at this time?
• How does this selection meet course instructional objectives and standards?
• If problems of style, texture, tone, or theme arise for students who are reading this selection, how will these problems be addressed?
• If the instructional objectives are met, how will students benefit from having read and discussed this selection?

Is the title on the California Department of Education Recommended Reading List? YES \_\_\_\_\_ NO \_\_\_\_\_
Does the title under consideration contain the use of swearing or profanity? YES \_\_\_\_\_ NO \_\_\_\_\_
Does the title contain sexual content? YES \_\_\_\_\_ NO \_\_\_\_\_
Does the title contain violence? YES \_\_\_\_\_ NO \_\_\_\_\_

- 2. Teacher will discuss the proposed title with his/her department and department chairperson. Department chairperson signature indicates that the discussion has taken place.

Department Chairperson \_\_\_\_\_ Date \_\_\_\_\_

- 3. Teacher discusses proposed title with the principal and assistant principal at his/her own site. Signature indicates that the discussion has taken place.

Principal/Assistant Principal \_\_\_\_\_ Date \_\_\_\_\_

- 4. Teacher will bring proposal to English Articulation. Articulation Chairperson's signature indicates that the articulation committee voted to approve the book and it will be reviewed at SCAC.

Articulation Chairperson \_\_\_\_\_ Date \_\_\_\_\_

- 5. Teacher attends the SCAC meeting with the articulation representative. Signatures below indicate that the proposal/title is approved.

Director, Curriculum, Instruction, and Assessment \_\_\_\_\_ Date \_\_\_\_\_

Director, Secondary Education \_\_\_\_\_ Date \_\_\_\_\_

- 6. Secondary Curriculum Advisory Council (SCAC) Recommendation:
Yes \_\_\_\_\_ No \_\_\_\_\_ supporting or dissenting narrative (limit one page total) attached.

- 7. The Curriculum office provides the title(s) and proposal(s) for each of the members of the Core Literature Advisory Parent Committee (CLAPC) to review. A timeline for reading the title(s) is set and the CLAPC will meet again to review and discuss the title(s) and make a recommendation to the School Board for approval.

**Secondary Curriculum Advisory Council (SCAC) Recommendation:**

Yes \_\_\_\_\_ No \_\_\_\_\_

**RATIONALE**

**Core Literature Advisory Parent Committee (CLAPC) Recommendation:**

Yes \_\_\_\_\_ No \_\_\_\_\_

**RATIONALE**

Date title(s) is placed on public review:    Dates: \_\_\_\_\_

Date considered by the Board of Education:

Information: \_\_\_\_\_    Action: \_\_\_\_\_

Approved: \_\_\_\_\_    Denied: \_\_\_\_\_