



CONEJO VALLEY UNIFIED SCHOOL DISTRICT

CLASSIFIED PAYROLL EMPLOYMENT RECORD

SUBSTITUTE / EXEMPT EMPLOYMENT

(MUST BE SUBMITTED BY THE 2ND OF THE MONTH)

PAY PERIOD 3/1/20 through 3/31/20

EMPLOYEE NAME (Print) Marina Mihalevsky

Date	Job Classification	Location	Absence Code	Substitute Hours	Exempt Assign Hours	Overtime Hours	Authorized Leave Usage Hours <small>(e.g. sick leave, emergency leave)</small>	Absent Employee Name (if sub) / Vacant Pos # / Leave Designation	Supervisor Approval <small>(required for Sub and OT)</small>
1									
2	Academic Specialist	Madrona		3					
3				3					
4				3					
5				3					
6				3					
7									
8									
9	Academic Specialist	Madrona		3					
10				3					
11				3					
12				3					
13				3					
14									
15									
16	Academic Specialist	Madrona					3	LE	
17							3	LE	
18							3	LE	
19							3	LE	
20							3	LE	
21									
22									
23	Academic Specialist	Madrona					3	LE	
24							3	LE	
25							3	LE	
26							3	LE	
27							3	LE	
28									
29									
30	Academic Specialist	Madrona					3	LE	
31							3	LE	

HOURLY TOTALS	Substitute	Exempt	Overtime	Leave Usage Hours
	30	0	0	36

Marina Mihalevsky
EMPLOYEE SIGNATURE

Dr. Dena Sellers
SUPERVISOR'S SIGNATURE
PRINT NAME: Dr. Dena Sellers

S. Wilson
ADMINISTRATOR'S APPROVAL (AS REQUIRED)
PRINT NAME: Sonia Wilson

DO NOT WRITE BELOW THIS LINE – FOR PAYROLL USE ONLY

ASN	NO. HOURS	ACCOUNT NUMBER / PROGRAM OPTION	OTHER
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____