

Regular Meeting
September 10, 2014
4:00 p.m. – Closed Session, Board Conference Room
5:30 p.m. – Public Session, Board Room

District Office
Board Room
1400 E. Janss Road
Thousand Oaks, CA 91362

I. CLOSED SESSION

- 1.1 Call to Order: Closed session called to order by _____ at _____ pm
- 1.2 Public Employee Performance Evaluation, pursuant to Government Code Section 54957
Title: Director, Classified Personnel
- 1.3 ADJOURN Closed session at _____p.m.

II. OPENING PROVISIONS

- 2.1 Call to Order: Open session called to order by _____ at _____ pm
- 2.2 Pledge of Allegiance
- 2.3 Roll Call of Members:
____ Rose Jeffery, Chairperson; ____ Nina Brandt, Vice-Chairperson; ____, Nathan Harimoto, Member
- 2.4 REPORT on actions taken in closed session: _____

III. GENERAL INFORMATION

- 3.1 Request for APPROVAL of the agenda for the regular Personnel Commission meeting on September 10, 2014, *as submitted or amended.*
Discussion/Action: M ___ S ___ Vote ___
- 3.2 Request for approval of the official minutes for the Special meeting of July 30, 2014, *as submitted or amended.*
Discussion/Action: M ___ S ___ Vote ___
- 3.3 Request for approval of the official minutes for the regular meeting of August 5, 2014, *as submitted or amended.*
Discussion/Action: M ___ S ___ Vote ___
- 3.4 HEAR Reports / Announcements
 - A. Director, Classified Personnel
 - B. Assistant Superintendent, Personnel Services
 - C. CSEA Representative
 - D. Commissioners
- 3.5 HEAR Public on items not appearing on the Agenda **Speaker card required*

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Personnel Commission, and that are public record not otherwise exempt from disclosure, will be available at the Classified Personnel Office – 1400 E. Janss Road, Thousand Oaks, CA 91362. Agenda may also be available on the CVUSD website: www.conejousd.org – Departments/Personnel Services/Classified Personnel/Agenda Minutes Reports.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible to the attention of the Director, Classified Personnel.

IV. CONTINUOUS BUSINESS

4.1 Request for APPROVAL of the field of competition for active/future recruitments as *submitted or amended*.

Exam #	Recruitment / Examination Title	Field of Competition
14-411-1	Accounting Technician I	Dual Certification
14-198-1	Child Care Assistant	Continuous
14-182-1	Child Nutrition Assistant-Satellite	Dual Certification – Failed Recruitment
14-195-1	College & Career Guidance Specialist	Promotional Only
14-291-1	Language Assessment & Development Facilitator – Spanish	Dual Certification
14-285-1	Paraprofessional	Dual Certification
14-292-1	Paraprofessional/Bilingual-Spanish	Dual Certification
14-284-1	Paraprofessional/Special Ed	Continuous
14-217-1	Registrar	Dual Certification

Discussion/Action: M ___ S ___ Vote ___

4.2 Request for RATIFICATION of the employment eligibility lists as submitted or amended.

Exam #	Recruitment / Examination Title
14-411-1	Accounting Technician I
13-198-1	Child Care Assistant
14-185-1	Child Nutrition Assistant II
14-215-S	Custodian Substitute On-Call
14-278-1	Licensed Vocational Nurse
14-292-1	Paraprofessional/Bilingual-Spanish
14-440-1	Senior Clerk Typist

Discussion/Action: M ___ S ___ Vote ___

V. NEW BUSINESS

5.1 REVISION TO CLASSIFICATION SPECIFICATION

Request for motion to APPROVE OR AMEND proposed changes to the job class specification of *Behavior Intervention Specialist* as submitted.

Discussion/Action: M ___ S ___ Vote ___

VI. NEXT MEETING

Thursday, October 2, 2014, Open Session, To Be Announced

Location: Conejo Valley Unified School District
Maintenance & Operations
310 E. Kelley Road, Newbury Park, CA 91320

VII. ADJOURNMENT

ADJOURN the regular Personnel Commission meeting at _____.