

Regular Meeting
May 21, 2014
4:00 p.m. – Closed Session, Board Conference Room
5:00 p.m. – Public Session, Board Room

District Office
South Facility, Board Room
1400 E. Janss Road
Thousand Oaks, CA 91362

I. 4:00 PM CLOSED SESSION

- 1.1 Call to Order: Closed session called to order by _____ at _____ pm
- 1.2 Public employee performance evaluation, pursuant to Government Code Section 54957:
Title: Director, Classified Personnel
- 1.3 ADJOURN Closed session at _____ p.m.

II. 5:00 PM OPENING PROVISIONS

- 2.1 Call to Order: Open session called to order by _____ at _____ pm
- 2.2 Pledge of Allegiance
- 2.3 Roll Call of Members:
____ Rose Jeffery, Chairperson; ____ Nina Brandt, Vice-Chairperson; ____, Nathan Harimoto, Member
- 2.4 REPORT on actions taken in closed session: _____

III. GENERAL INFORMATION

- 3.1 Request for APPROVAL of the agenda for the regular Personnel Commission meeting on May 21, 2014, *as submitted or amended.*
Discussion/Action: M ___ S ___ Vote ___
- 3.2 Request for approval of the official minutes for the regular meeting of April 23, 2014, *as submitted or amended.*
Discussion/Action: M ___ S ___ Vote ___
- 3.3 HEAR Reports / Announcements
 - A. Director, Classified Personnel
 - B. Assistant Superintendent, Personnel Services
 - C. CSEA Representative
 - D. Commissioners
- 3.4 HEAR Public on items not appearing on the Agenda **Speaker card required*

IV. CONTINUOUS BUSINESS

- 4.1 Request for APPROVAL of the field of competition for active/future recruitments *as submitted or amended.*

Exam #	Recruitment / Examination Title	Field of Competition
13-350-1	Maintenance Electrician	Dual Certification
13-284-4	Paraprofessional/Special Ed	Dual Certification
13-425-2	Secretary / School Office Manager (Bilingual Stipend)	Promotional
13-455-1	Special Education Paraprofessional Supervisor	Dual Certification

Discussion/Action: M ___ S ___ Vote ___

IV. CONTINUOUS BUSINESS – Continued

4.2 Request for RATIFICATION of the employment eligibility lists as submitted or amended.

Exam #	Recruitment / Examination Title
13-131-1	Assistant Superintendent, Business Services
13-279-1	Behavioral Health Clinician II
13-305-1	Intermediate Clerk Typist
13-370-1	Maintenance Worker II
13-410-1	Pool Operator
13-505-1	School Office Manager III
13-460-1	Sprinkler Repair Worker

Discussion/Action: M ___ S ___ Vote ___

V. NEW BUSINESS – ACTION ITEMS

5.1 PUBLIC HEARING FOR THE 2014 - 2015 PERSONNEL COMMISSION BUDGET

OPEN the public hearing at: _____

HEAR Public on 2014 - 2015 Personnel Commission budget **Speaker card required*

CLOSE the public hearing at: _____

Discussion/Action: M ___ S ___ Vote ___

5.2 PERSONNEL COMMISSION BUDGET FOR FISCAL YEAR 2014 - 2015

Motion to APPROVE and ADOPT the 2014 – 2015 Personnel Commission Budget in the amount of \$364,178 as submitted or amended.

Discussion/Action: M ___ S ___ Vote ___

5.3 TITLE CHANGE AND REVISION OF CLASSIFICATION SPECIFICATION

ADOPT changes to the job specification, including proposed title change, as submitted or amended.

From: Special Education Instructional Assistant Supervisor

To: Supervisor- Special Education Paraprofessionals

Discussion/Action: M ___ S ___ Vote ___

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Personnel Commission, and that are public record not otherwise exempt from disclosure, will be available at the Classified Personnel Office – 1400 E. Janss Road, Thousand Oaks, CA 91362. Agenda may also be available on the CVUSD website: www.conejousd.org – Departments/Personnel Services/Classified Personnel/Agenda Minutes Reports.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible to the attention of the Director, Classified Personnel.

5.4 PROPOSED MEETING DATE FOR JUNE 2014

Proposed JUNE DATE/TIMES		Locations	Confirmed Date/Times
June 11, 2014	4:00 Closed Session 5:00 Open Session	Board Conference Room Board Room	

VI. NEXT MEETING

Wednesday, June 11, 2014

Location: Closed Session, 4:00 PM – Board Conference Room
Open Session, 5:00 PM – Board Room

VII. ADJOURNMENT

ADJOURN the regular Personnel Commission meeting at _____.

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