

Conejo Valley Unified School District
Student Support Services
English Learner Services

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

Minutes

May 26, 2020, 9:30-11:30 a.m.

Zoom Meeting

<p><u>DELAC Representatives</u></p> <p>Eulalia Soriano, Acacia & Redwood Ana Rodriguez, Aspen Maria Vega, Banyan Carina Pivaral, Conejo Elementary Liliana Diaz, EARTHs Carmen Escalante, Glenwood Evelyn Delgado, Ladera Alma G Molina Valenciana, Weathersfield Katrin Bergauer, Westlake Tania Rubin, Westlake Hills Alternate Mailyn Yua Colon, Wildwood Rocio Perez Turijan, Los Cerritos Claudia Mantilla, EARTHs Ana Garcia, Maple & Sequoia Eduardo Canas, CVHS Maria E. Ramirez, Colina & TOHS Sonia Avalos, Conejo & WHS Hailey Rhode, Cypress Xiaoye (Bella) Zhou, Ladera Azaybath Longano, Madroña Karla Luna, Sycamore & NPHS</p>	<p><u>Staff</u></p> <p>Dr. Deborah Martinez, Coordinator of EL Services Susie Stanziano, Staff Interpreter Isabel Alamillo, EL Secretary Lisa Miller, Assistant Superintendent Student Services</p> <p><u>DELAC Representatives NOT Present</u></p> <p>Seyda Cumhur, Lang Ranch Jaime Isunza, Westlake Hills Angelica Tan, Glenwood Maria (Ilu) Sanchez, Walnut Ivania E. Comayagua, Colina Vivean Lucio, Banyan</p> <p><u>Alternate DELAC Rep. Not Present</u></p> <p>Maribel Bruno, Maple Sara Zamora, Walnut Oscar Jimenez, Weathersfield Claudia Mantilla, EARTHs</p>
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I. Opening

- A. Dr. Deborah Martinez, Coordinator of English Learner Services, called the meeting to order at 9:44 am
- B. Pledge of Allegiance
- C. Approval of Agenda
Motion to approve agenda and seconded by Bella Zhou and Eduardo Canas

II. Reports

- A. District Advisory Committee (DAC) report – Karla Luna, DELAC President DAC .
- B. Community Outreach Committee (COC) Report – Dr. Martinez, Community Outreach met on 5/20/2020. Two guest speakers:

Safe Passage- Time Hagel. This free program focuses on two densely populated micro-communities characterized by high concentration of gang recruitment and crime (Las Casitas and Warwick Apartments). The program helps the community's youth population navigate through the critical gang recruitment and grooming years (ages 5-12). Focus is on filling the void for youth and supporting families in a safe and productive way. The program focuses on providing free after school education and recreation opportunities. Can share the link with the group if interested.

Adelante Comunidad Conejo- Lilian Teran, President

Mission:

Bring Conejo Valley Latino voices into important community conversations regarding our schools, city services and recreational opportunities.

Advocate for those not yet ready to speak on their own behalf

Seek opportunities for Latino families to reach their goals by creating educational and networking opportunities in conjunction with other community stakeholders

Strengthening our partnerships by bringing family concerns forward with a focus on solutions, expanding the CVUSD's reach into the community and helping to close communication gaps.

The COVID19 Crisis has focused Adelante's attention on urgent community needs by providing basic pantry needs. Can provide the contact information and link to the website if interested.

C. School Reports (By-laws Article VII, Standing Rules Article II)

1. Acacia – No report
2. Banyan- ELAC meeting held on 5/12. They have assigned a person to help the parents with the different online programs.
3. Redwood – No report
4. Ladera – no report
5. Colina – No report
6. TOHS – No report
7. EARTHSS – last ELAC meeting held on 5/20 and the following items were discussed:
 - a. Communication between parents, teachers, principals and the district - need to ensure email working
 - b. Online Tutoring Program
 - c. No Harm Grading Policy
 - d. Rosetta Stone licenses will still be available during the summer
 - e. Parent Webinars being held by Dr. Martinez
 - f. Next school year survey to be completed
8. NPHS – No report
9. Sycamore – No report
10. Glenwood – Today we will be having our SSC meeting at 2:45pm. ELAC meeting will be at 9:30am and 28 parents requested the link to join.
11. Madrona – No report
12. Aspen – No report
13. Los Cerritos – ELAC meeting held on 5/20 and at this meeting 62 awards were given to students via Zoom and then were going to be mailed.
14. Weathersfield - ELAC meeting held on 5/18 and the following items were discussed:
 - a. Difficulties of Distance learning
 - b. Presentation with suggestions on how to continue working with the students during the summer, establishing a structured routine and to maintain positive thoughts
 - c. Fall 2020-2021 District Survey and its importance
15. WLE- No report

16. WLH – No report
17. Wildwood- No report
18. Maple- No report
19. Sequoia- No report
20. Conejo – No report
21. WHS- No report
22. Lang Ranch- No report
23. Walnut- No report

D. Public Comments

No public comments emailed.

III. Information/Discussion Items

A. Presentation: No Harm Grading Policy Review, Dr. Deborah Martinez, Coordinator of English Learner Services

- Grades TK-2 - students will not receive a pass/no pass nor a met/not met, but rather a standards-based progress update based on Distance Learning Essential Standards and abbreviated assessments that could be given live online or via online learning systems in use by teachers (SeeSaw or Google Classroom).
- Grades 3-8 - students will earn a final “Pass/No Pass” mark at the end of this trimester based on their Trimester 2 grade, and any completed work or assessments beginning April 27, 2020. A “Pass” is 60% or above, while a “No Pass” is less than 60%.
- Grades 6-8 - a student’s assignments and grade in “Q” will still utilize a letter grade calculation during the grading term. However, at the end of the marking term, the final letter grade and percent will translate into “Pass” or “No Pass.”
- High School (9-12) - students will earn letter grades at the end of this semester which will be reflected on their transcript and be based on Quarter 3 grades reported as of March 27, 2020, and any completed work or assessments beginning April 27, 2020. “Do No Harm” means that the students’ final grade will not be lower than the grade earned for Quarter 3 or Term 2 Semester 1.
- Students may increase their grades with completed work and/or assessments during this period of school closures. It is expected that students remain engaged to the highest degree possible and complete all assigned work and assessments as determined by their teacher(s).
- Grades for Students with an Individualized Education Plan (IEP) or a Section 504 Plan: Students will earn and be assigned marks (letter grades, Pass/No Pass, or standards based) as described above by grade span, and shall reflect the student’s performance inclusive of all accommodations and supports made available “to the extent feasible” during distance learning

B. Presentation: High School Distance Learning Tutoring Program for Elementary Students, Mr. Brian Mercer, Director of High School and Assessment & Dr. Jayna Suter, Coordinator of Instructional Technology and Assessment

History and how it’s grown and the future of this program.

Born from creating some support for ELs, but then it morphed into being about all students that had the most needs - elementary students

150 students that had tutoring experience and were interested in tutoring. Focused on the bilingual students. Training on: scheduling, safety, Zoom training. It Launched in May 4th (after a week n half)

Limit of one 30 minute session per week.

54 tutors currently.

Example of how to create an appointment

Expectations:

An adult with Student when on session with a student.

Appropriate clothing(school dress code)

Keeping area free of distraction while providing support

Listening, answering questions and being positive and asking questions

Would like to continue with this program even after going back to classroom schooling.

Q: Sometimes 30 minutes is not enough since it takes a while for them to understand what the student needs help with, is there a way to get what the student needs help with beforehand? A: There is a feature when scheduling the appointment for notes and you can add that information there. If availability, students can add another session.

Q: Planning to put some of this in place for High School Students, for example the ELs in secondary?

A: Plans are in the works for that. This year the focus was the elem. students and next year for secondary.

Q: How can we make sure others parents know about this? A: Principals were notified and we can communicate with them again as to keep

Q: Will this continue over summer? A: We did not put an end date, but we will be meeting with the kids to see how many will be continuing or will be leaving. We do have alternates in case we have some that leave.

- C. Presentation:Technology Supports During Remote Teaching & Learning , Dr. Deborah Martinez, Coordinator of English Learner Services
 - Phase 1- Preparation of Devices
 - Phase 2- Device Deployment
 - Phase 3- Ongoing Support (current phase)Website has information on how to get support and even a phone number to call and speak with someone live and even in spanish.
The technology department can help with the different platforms that are being used during Distance Learning.

IV. Action Items - General

None

V. Action Items – Consent

A. Approval of February and March Minutes

Motions to approve Feb and Mar minutes as presented by Ana Rodriguez and Eduardo Canas.

VI. Adjournment

A. Tentative Agenda Items for Next Meeting

TBD by the Executive DELAC Board

B. Meeting Adjourned at 11:07 a.m.