

CONEJO VALLEY UNIFIED SCHOOL DISTRICT

Instructional Services Division
Curriculum, Instruction & Assessment
English Language Development

District English Language Advisory Committee

October 19, 2016
9:30 a.m.-11:30 a.m.
MINUTES

In Attendance

<u>Parent Representatives</u>	<u>Staff</u>
Mayra Us, Acacia	Dr. Deborah Martinez, Coordinator of EL Services
Eulalia Soriano, Acacia	Frankie Leivera, Language & Literacy Support Teacher
Margarita Torres, Aspen	Daryl Miller, Rosetta Stone Paraprofessional
No Rep., Banyan	Paola Cedeño, Staff Interpreter
Maria Costumbre, Colina	Lidia Zesati, Outreach Specialist-Glenwood
Sonia Avalos, Conejo Elementary	Isabel Alamillo, Westlake HS Facilitator
No Rep., Conejo Valley High School	
No Rep., Cypress	
Sylvia Veyra-Garcia, EARTHS	
No Rep., EARTHS	
Rocio Garcia, Glenwood	
Violaine de Andes, Ladera	
No Rep., Lang Ranch	
Violaine de Landes, LCMS	
No Rep., Madrona	
Ana Garcia, Maple	
No Rep., Redwood	
Arlen Herrera, Sequoia	
No Rep., Sycamore	
No Rep., NPHS	
Lilian Mendoza, TOHS	
Arlen Herrera, Walnut	
Teresa Canul, Weathersfield	
No Rep., Westlake Elementary	
Cecilia Troiani, Westlake Hills Elem	
No Rep., Wildwood	
No Rep., Westlake High School	

1. Call the Meeting to Order

9:40 a.m. Dr. Martinez, EL Coordinator, called the meeting to order.

2. Roll Call of Members

Each representative stated their name and the school they represented.

3. Approval of Minutes

The minutes from May, 2016 were not ready to review and will review and approve them in November 16, 2016.

4. New Business

New English Learner Program Support Staff

Dr. Martinez introduced herself and her new support staff. Frankie Leivera is the new Language and Literacy Support Teacher. He summarized his duties. He facilitates professional development for classroom teachers and supports the implementation of ELD curriculum districtwide. Daryl Miller is the new Rosetta Stone support paraprofessional. She summarized her duties relevant to the effective implementation of the computer assisted language learning program for English Learners who are at the emerging stage of second language acquisition.

Recognition of 2015-2016 DELAC Officers

Claudia mantilla, former President was not present

Eulalia Soriano, former Vice President was honored with a thank you card and flowers

Azaybath G. Longano, former Secretary was not present

Ana Garcia, former parliamentarian was honored with a thank you card and flowers

It was agreed that new officers for 2016-2017 were going to be selected On November 16th. Many school sites did not have an elected DELAC representative and for this reason the committee decided to postpone this process.

DELAC/ELAC

Dr. Martinez describe the school district's legal obligation to form a DELAC Committee. The DELAC necessary criteria was described. In addition, she explained the requirements for each site with 21 or more English Learners to form an ELAC Committee. DELAC By-Laws were provided for DELAC members to review. Robert's Rules of order were also presented and provided for all members.

Local Control Accountability Plan (LCFF)

CVUSD's LCFF plan was presented in an infographic that is available in both English and Spanish. Dr. Martinez referred to Goal 1 and Goal 2 in the LCFF plan when making connections to the services English Learners receive to accelerate the attainment of English and content knowledge. In addition, Dr. Martinez presented the type of services that are funded by the English Learner Program. For example, each site has a Bilingual Facilitator who can assist families navigate the school system. Depending on the number of English Learners at each site, one or several bilingual paraprofessionals are provided. Rosetta Stone is also a service that is funded by the English Learner Program. Other examples were provided that gave DELAC members an understanding on how the funds were spent.

School Reports

- Walnut- held first ELAC meeting in October
- Westlake HS- will hold ELAC with SSC
- Sequoia- nothing report
- Colina- nothing to report
- Conejo Elementary- held first ELAC this past Thursday.
- Aspen- Has a new Bilingual Facilitator, ELAC meeting will be scheduled soon
- TOHS- had a successful ELAC meeting where more than 50 parents attended
- Weatherfield_ held first ELAC meeting
- Ladera- held first ELAC meeting
- Los Cerritos- no ELAC meeting has been held
- Glenwood- will hold first ELAC meeting on Oct., 26th

Discussion:

DELAC members expressed their concerns and challenges on obtaining the participation of other parents/guardians on ELAC Committees. Sites need assistance on how to elicit parent's participation.

6. Public comments

N/A

7. The next meeting will be held on November 16, 2016 from 9:30 to 11:30

8. Meeting was adjourned at 11:04.

Respectfully submitted

Deborah Martinez